MEETING TO BE LIVE STREAMED AT

https://www.youtube.com/channel/UC8i0yw7Ihozymgo4N68jJdg/live

AGENDA FOR A BUSINESS SESSION MEETING OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP WEST WINDSOR MUNICIPAL BUILDING 271 CLARKSVILLE ROAD TO THE EXTENT KNOWN

September 23, 2024

7:00 p.m.

- 1. Call to Order
- 2. Roll Call
- 3. Statement of Adequate Notice January 19, 2024 to The Times and the Princeton Packet and posted on the Township web-site.
- 4. Salute to the Flag
- 5. Ceremonial Matters and/or Topics for Priority Consideration
- 6. Public Comment: (30 minutes comment period; 3-minute limit per person)
- 7. Administration Comments
- 8. Council Member Comments
- 9. Chair/Clerk Comments
- 10. Public Hearings
 - 2024-25 AN ORDINANCE TO AMEND AND SUPPLEMENT
 CHAPTER 168, "TRAFFIC AND PARKING," OF THE
 REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF
 WEST WINDSOR
- 11. Consent Agenda
 - A. Resolutions
 - B. Minutes
 - C. Bills & Claims

- 12. Items Removed from Consent Agenda
- 13. Recommendations from Administration and Council/Clerk
 - 2024-R181 Authorizing the Request by Jonathan Cruz for a 100% Disabled Veteran Exemption and Allowing the Tax Collector to Refund the Amount of \$9,190.23 and to Cancel All Subsequent Taxes per State Statute 54:3-30
 - 2024-R182 Refund of Escrow Funds-Pramod Surendran, ZB23-02
 - 2024-R183 Authorizing the Release of Cash Performance Bond for Subdivision Monumentation for Princeton Executive Park (PB19-15)
 - 2024-R184 Authorizing the Chief Financial Officer to Increase the Contract with Parker McCay, P.A. by \$55,000.00 for a Total Not to Exceed \$130,000.00
 - 2024-R185 Authorizing the Mayor and Clerk to Execute a Contract with MTB, LLC for the West Windsor Police-Court and Fire-EMS Building Roof Replacements Project \$1,039,000.00
 - 2024-R186 Authorizing the Mayor and Clerk to Execute a Contract with MTB, LLC for the West Windsor Arts Council Building Roof Replacement Project \$214,600.00
 - 2024-R187 Authorizing the Mayor and Clerk to Execute a Contract with George Koustas Painting and Contracting, LLC for the West Windsor Arts Council ADA Mobility Lift Replacement Project \$74,645.00
 - 2024-R188 Authorizing the Assignment of the Remaining Two Years of the Agricultural Lease Agreement with Everett Brothers LLC to Rustin Farms for the Period January 1, 2025 to December 31, 2026
 - 2024-R189 Authorizing the Assignment of the Remaining Two Years of the Agricultural Lease Agreement with Farmdale Farms to Rustin Farms for the Period January 1, 2025 to December 31, 2026

- 2024-R190 Authorizing the Mayor to Execute Amended Green Acres Project Agreement (#16) with the State of New Jersey DEP to Increase Green Acres Funding by \$700,000.00 for a total of \$9,225,000.00 in Funding
- 2024-R191 Authorizing the Business Administrator to Purchase New Rifles and Equipment for the Police Division From Lawman Supply Company, Inc. Under New Jersey State Contract #17-FLEET-00740 \$128,483.00
- 2024-R192 Endorsing the Recommendation by the County of Mercer to Implement Several Reduced Speed Limit Zones Along Old Trenton Road in West Windsor Township and to Establish a 25MPH School Zone for the Thomas R. Grover Middle School
- 2024-R193 Endorsing the Recommendation by the County of Mercer to Implement Several Reduced Speed Limit Zones Along Clarksville Road/Grover's Mill Road in West Windsor Township and to Establish a 25MPH School Zone for West Windsor-Plainsboro High School South
- 14. Introduction of Ordinances
- 15. Additional Public Comment (15 minutes comment period; three-minute limit per person)
- 16. Council Reports/Discussion/New Business
- 17. Administration Updates
- 18. Closed Session
- 19. Adjournment

Date of Request: August 25, 2024 Initiated By: Francis Guzik, PE, CME Division/Department: Comm. Dev./Engineering ACTION REQUESTED/ EXECUTIVE SUMMARY: An Ordinance to amend Chapter 168 of Township Code to add Title 39 enforcement action to the Wawa project property (Block 7, Lot 59.01) per a request by Windsor 1 Development LLC, the Developer. **SOURCE OF FUNDING: N/A CONTRACT AMOUNT: N/A** CONTRACT LENGTH: N/A OTHER SUPPORTING INFORMATION ATTACHED Ordinance Request Letter **Exhibit** Engineer Memo COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW Department/Division Head APPROVED FOR AGENDA OF: Marlena Schmid, Business Administrator MEETING DATE: 9/9/24 Ordinance # 2024-25 Resolution #_____ **Council Action Taken:**

TOWNSHIP OF WEST WINDSOR MERCER COUNTY, NEW JERSEY

ORDINANCE NO. 2024 25

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 168, "TRAFFIC AND PARKING," OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST WINDSOR

BE IT ORDAINED, by the West Windsor Township Council, County of Mercer, State of New Jersey, that the Code of West Windsor Township, be amended and supplemented as follows:

SECTION I.

CODE OF THE TOWNSHIP OF WEST WINDSOR, NEW JERSEY

PART II: GENERAL LEGISLATION

CHAPTER 168: TRAFFIC AND PARKING

ARTICLE V: TRAFFIC AND PARKING REGULATIONS ON PRIVATE PROPERTY

Section 168-37: Control of movement and parking on public and private property,

C. Regulation for the movement and the parking of traffic on all other private property in accordance with the provisions of N.J.S.A. 39:5A-1, the regulations of Subtitle 1 of Title 39 are hereby made applicable to the properties listed.

(1) Schedule A, is hereby amended to add the following:

Property
Wawa @ Block 7, Lot 59.01
(commercial)

Regulation
Parking in designated area between the painted lines

Movement
As shown on sketch on file
with Township Police
Division

Stop signs

No parking loading zone

SECTION II.

PART II: GENERAL LEGISLATION

CHAPTER 168: TRAFFIC AND PARKING

ARTICLE VII: Schedules

Section 168-81: Schedule XXVI: Handicapped Parking on All Other Private property, is hereby

amended to add the following:

Property Number of Spaces Location

Wawa (Blk 7, Lot 59.01) 2 As per sketch on file in Police Division

SECTION III.

In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

SECTION IV.

This ordinance shall take effect upon final passage and publication in accordance with the law.

INTRODUCTION:
PUBLIC HEARING:
ADOPTION:
MAYOR APPROVAL:
EFFECTIVE DATE

TOWNSHIP OF WEST WINDSOR

Community Development Department Division of Engineering

MEMORANDUM

TO:

Allison Sheehan

Municipal Clerk

FROM:

Francis A. Guzik, PE, CME Community Development / Township Engineer

DATE:

August 27, 2024

SUBJECT:

Title 39 Enforcement Request

Wawa - Windsor 1 Developers

Block 7, Lot 59.01

ZB19-06

Windsor 1 Developers, LLC have requested the provisions of Title 39 be made applicable to the Wawa project on US Route 1 in West Windsor. The project was reviewed and approved by the Zoning Board under project ZB19-06, at which time the project's signage, striping, parking and circulation elements were reviewed and approved by the Board's Professional Traffic Engineer and Timothy M. Lynch, Chief of Fire & Emergency Services of the West Windsor Township Fire and Emergency Services Division.

I have the reviewed the proposed Exhibit to the Title 39 request (to be kept on file at the Township Police Division) and find it accurately depicts the requirements of the Board approval as it applies to traffic operations on the private property. The Exhibit has also been reviewed and approved by the Police Traffic Sergeant.

Finally, there were installed barrier free parking stalls with the development. A change to one of the parking schedules within Chapter 168 is required to reflect these additional stalls.

A draft Ordinance for these amendments to Township Code Chapter 168 "Traffic" has been prepared by my office for consideration by the Township Council.

Should you have any questions or comments, please do not hesitate to contact me.

FG

Enclosures

Cc:

Marlena Schmid, Business Administrator Kevin Loretucci, Police Traffic Sergeant

Wawa Title 39 memo 240827.doc

WINDSOR 1 DEVELOPERS LLC 1195 Route 70, Suite 2000 Lakewood, NJ 08701

July 23, 2024

West Windsor Township 271 Clarksville Rd West Windsor, NJ 08550

Attention: Francis Guzik, Director Community Development/Twp Engineer

Email: fguzik@westwindsortwp.com

RE: Title 39 for Wawa Block 7, Lot 59.01

Dear Mr Guzik,

Windsor 1 Developers LLC received land use approvals from the township's Zoning Board of Adjustment on October 22, 2020. These approvals enabled the applicant to proceed with the development of the above-referenced property for a Wawa food market and fueling station.

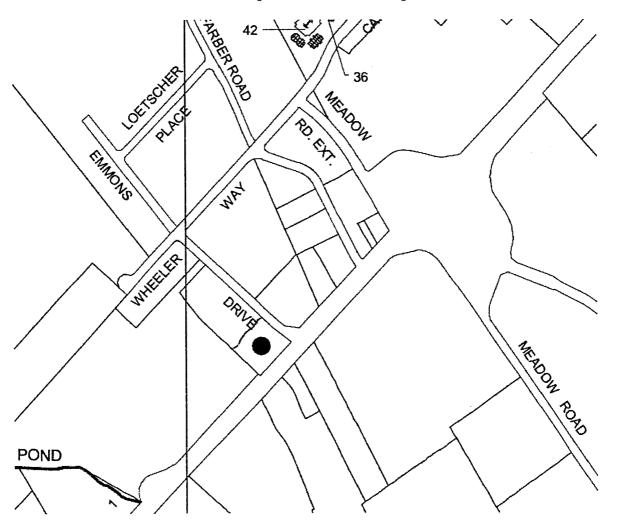
The approvals included numerous conditions including an obligation on the part of the applicant to extend Title 39 jurisdiction to West Windsor Township on the property. Kindly accept this letter as Windsor 1 Developers LLC's formal request that the municipality agree to do so.

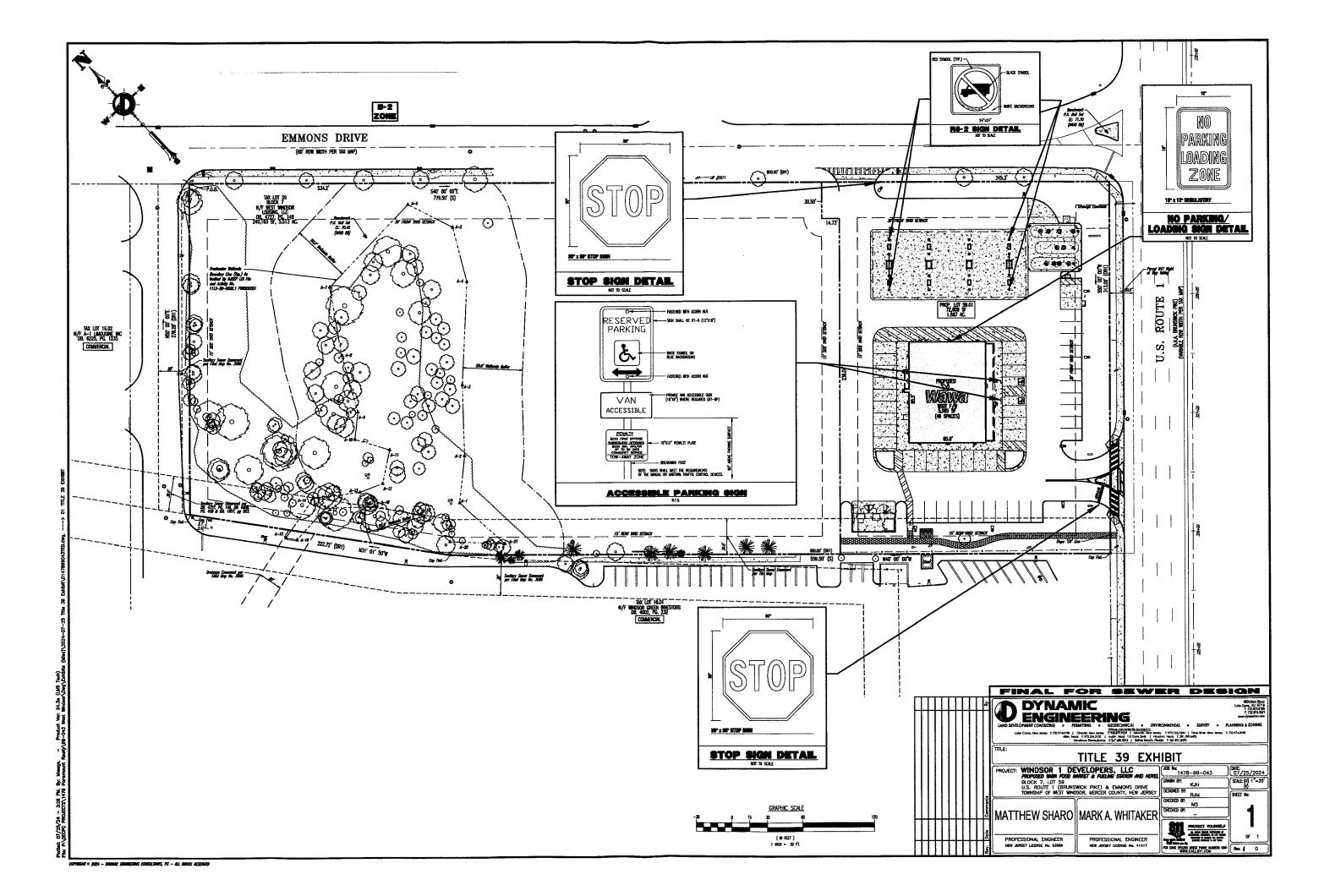
Sincerely,

WINDSOR | DEVELOPERS LLC

Joseph Mizrahi, Director of Development

Location Map – Wawa Title 39 Request





Date of Request:
Initiated By: Kelly A. Montecinos, CTC Division/Department: Finance, Office of the Tax Collector
ACTION REQUESTED/ EXECUTIVE SUMMARY: State Statute 54:4-3.30 allows for the exemption of all property taxes on the residence of a 100% Disabled Veteran.
The resident named in this resolution served in the military and was declared 100% disabled as the result of an active service related injury.
SOURCE OF FUNDING: N/A
CONTRACT AMOUNT: N/A
CONTRACT LENGTH: N/A
OTHER SUPPORTING INFORMATION ATTACHED: This resolution requests a tax refund for a 100% Disabled Veteran. Memo from Township Tax Assessor, Lorraine M. Jones Resolution 97-R046
COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW Department/Division Head Date
APPROVED FOR AGENDA OF: September 23, 2024 BY: Marlena Schmid, Business Administrator Og/19/2024
MEETING DATE: 9/23/24 Ordinance # Resolution #_ 2024-R181
Council Action Taken

WHEREAS,	the Tax Assessor of the Township of West Windsor was notified by Jonathan Cruz, the owner of the residence at 6 Millstone Road, West Windsor, NJ, he is requesting a 100% Disabled Veteran exemption from property taxes; and
WHEREAS,	Mr. Cruz has submitted all the required paperwork and proof pursuant to State Statute 54:3-30; and
WHEREAS,	the Township Tax Assessor recommends that the above resident, having met all the requirements of the State Statute for 100% Disabled Veterans as of June 23, 2023, receive a property tax exemption for tax year 2024; and
WHEREAS,	the Tax Assessor additionally recommends applying the guidelines adopted in Resolution 97-R046 and refunding the municipal portion of taxes paid from June 23, 2023 through December 31, 2023; and
WHEREAS,	the Tax Collector requests the Township Council cancel the taxes from January 1, 2024 to December 31, 2024 in the amount of \$10,416.20; and
WHEREAS,	the Tax Collector requests the Township Council refund Mr. Cruz in the amount of \$8,423.07 for the first 3 three quarters of 2024, plus the municipal portion, which is the amount paid from the date of disability rating, June 23, 2023 to December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor hereby authorizes the Tax Collector to refund and cancel the following property taxes listed below for 6 Millstone Road, West Windsor, NJ:

January 1, 2024 to December 31, 2024	\$10,416.20
Property Taxes Refunded	
June 23, 2023 to December 31, 2023	\$722.28
January 1, 2024 to September 30, 2024	<u>\$7,700.79</u>
	\$8,423.07

Adopted: September 23, 2024

Property Taxes Cancelled

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd of September, 2024.

Date of Request: September 23, 2024
Initiated By: Sam Surtees Division/Department: Community Development
ACTION REQUESTED/ EXECUTIVE SUMMARY: Resolution authorizing refund for development plan review project per memo from Sam Surtees,
Manager of Division of Land Use.
SOURCE OF FUNDING: Trust Fund
CONTRACT AMOUNT: N/A
CONTRACT LENGTH: N/A
OTHER SUPPORTING INFORMATION ATTACHED: Plan review escrow account statements.
S:\AGENDAINBOX (file name) escrowrelease09232024
COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW
1911 9.1074 Muis Conf
Department Division Head Date
By: Malera alma 09/17/2024
Marlena Schmid, Business Administrator
** <u>PLEASE NOTE</u> ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS <u>10:00 A.M.</u> ON THE FRIDAY ONE WEEK <u>PRECEDING</u> THE COUNCIL MEETING.
MEETING DATE: $9/23/24$ Ordinance # Resolution # $2034-R182$
Council Action Taken:

- WHEREAS, the following applicant filed application with West Windsor Township Planning/Zoning Board; and
- WHEREAS, in conjunction with such application, the following applicant deposited with the Township of West Windsor escrow deposits pursuant to Section 82-3D(1)of the Revised General Ordinances of the Township of West Windsor; and
- WHEREAS, professional services undertaken on behalf of the Township in conjunction with said application have been completed and the costs thereof have been listed below; and
- WHEREAS, a partial balance remains in the applicant's escrow account which the applicant is entitled to be refunded.

Date of Deposit	Project No.	Project Name	Total Escrow	Total Disb.	Balance of Escrow
13-Apr-2023	ZB 23-02	Pramod Surendran	\$ 3,750.00	\$(2,481.25)	\$1,268.75

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the Treasurer is hereby authorized and directed to refund the applicant the portion of the escrow deposits which the applicant is entitled to be refunded as set forth above.

Adopted: September 23, 2024.

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 23th day of September, 2024.

Date of Request: August 29, 2024 Initiated By: Samuel J. Surtees Division/Department: Comm.Dev./Land Use ACTION REQUESTED/ EXECUTIVE SUMMARY: Request Township Council authorization for the return of a subdivision monumentation bond (Number 107502548) issued by Travelers Casualty and Surety Company of America with regard to the project more commonly known as "Princeton Executive Park - Phase 1"; (PB19-15, Block 9, Lot 12.01 aka The Lofts @ Princeton) in the amount of \$7,750.00 said bonds has been replaced with a cash deposit (check # 1792) of \$7,750.00 from the new developer (Garden Homes). SOURCE OF FUNDING: NA **CONTRACT AMOUNT: NA** CONTRACT LENGTH: NA OTHER SUPPORTING INFORMATION ATTACHED: Resolution sion Head APPROVED FOR AGENDA OF: September 6, 2024 23/24 Ordinance #_____ Resolution #_ 2024-R183

Council Action Taken:

- WHEREAS, Palladium Realty LLC ("The Developer") received preliminary and final major site plan approval on August 26, 2020 memorialized by Resolution of Memorialization ("Resolution") adopted on December 9, 2020 for the construction of certain improvements (monuments) on a tract of land located within Block 9, Lot 12.01, more commonly known as "Princeton Executive Park" ("The Property") (PB19-15); and
- WHEREAS, in connection with the approval, the Developer posted a cash performance bond (bond number 107502548) in the amount of \$7,750.00 to insure the installation of subdivision monumentation; and
- WHEREAS, the Developer now wishes to replace the cash performance bond with cash (check number 1792, Lofts at Princeton Place Developers, LLC) in the amount of \$7,750.00 to replace the cash performance bond (number 107502548) currently being held by West Windsor Township ("The Township"); and
- WHEREAS, the Township has received a cash (check number 1792) deposit of \$7,750.00 on August 29, 2024; and
- WHEREAS, it is in the best interest of the Township to accept the cash deposit of \$7,750.00 and return the cash performance bond (number 107502548) to the Developer.
- NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the cash performance bond (number 107502548) be returned to the Developer.

Adopted: September 23, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of September, 2024.

Date of Requ	est: September 4, 20	24	
Initiated By:	Hemant Marathe, Ph.D.	Division/Department: <u>Administration</u>	
ACTION R	EQUESTED/ EXECUTIVI	E SUMMARY:	
_		000.00 for law Office of Parker McCay, P.A. as Township riod January 1, 2024 through December 31, 2024.	
SOURCE C	OF FUNDING:	Current Fund	
CONTRAC	ET AMOUNT:	Increase of \$35,000.00 for Legal	
		Increase of \$20,000.00 for Litigation	
CONTRAC	T LENGTH:	01/01/2024-12/31/2024	
OTHER SU E-mail & Re	JPPORTING INFORMATE esolution	ION ATTACHED:	
S:\AGENDA	INBOX <u>: Parker McCay, l</u>	P.ARes-increase-2024	
COMPLETE	AND READY FOR ADMIN	VISTRATOR'S REVIEW 9/17/24	
Department/E	Division Head	Date	
APPROVED	FOR AGENDA OF: <u>Septe</u>	ember 23, 2024	
Ву: Д	Mera a Sep	mill oslir/2014	
Marlena :	Schmid, Business Administra	ator	
** <u>PLEASE NOTE</u> ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS <u>10:00 A.M.</u> ON THE FRIDAY ONE WEEK <u>PRECEDING</u> THE COUNCIL MEETING.			
FRIDAT ON	IL WEEK <u>FRECEDING</u> IF	IL COUNCIL MEETING.	
MEETING	DATE: 9/23/24	Ordinance #Resolution #_7024-184	
Council Ac	tion Taken:		

WHEREAS, the Township of West Windsor Council entered into a Professional Services Agreement with the Law Office of Parker McCay, P.A. on January 16, 2024 for legal services as Township Attorney; and

WHEREAS, a certification of funds for the original contract was received from the Chief Financial Officer and funds for said contract were available in the following accounts:

Legal – Legal Fees	105-46-223		\$35,000.00
Legal – Legal Fees – Tsp. Council	105-46-224		\$20,000.00
Legal – Litigation	105-46-228		\$20,000.00
		Total	\$75,000.00

WHEREAS, the scope of work authorized in the original contract remains in force and effect; and

WHEREAS, the Chief Financial Officer has certified funds are available for said contract in the following accounts:

Legal – Legal Fees	105-46-223		\$35,000.00
Legal – Litigation	105-46-228		\$20,000.00
		Total	\$55,000.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the Chief Financial Officer is hereby authorized to increase the contract amount to date by \$55,000.00 with the Law Office of Parker McCay, P.A. to a revised contract amount of \$130,000.00.

Adopted: September 23, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of September 2024.

Date of Request: August 30, 2024		
Initiated By: <u>Brian E. Aronson</u> Division/De	partment: <u>Buildings &</u>	Grounds/Admin.
ACTION REQUESTED/ EXECUTIVE SUMMARY	<u>:</u>	
Adoption of a resolution authorizing the awarding of Building Roof Replacements Project to MTB, LLC, received for this project and the Facilities Maintenance recommending that this contract be awarded to the lo Neptune City, New Jersey.	of Neptune City, New Jo Manager in conjunction	ersey. Thirteen (13) bids were with the Architect of Record is
SOURCE OF FUNDING:		
Fire & EMS Station 45 – Roof Replacement	405-2024-18-003	\$185,000.00
Police & Court – Roof Replacement	405-2021-14-005	\$204,000.00
Police & Court – Roof Replacement	405-2024-18-005	\$650,000.00
Account Title	Account Number	Amount
CONTRACT AMOUNT: \$1,039,000.00		
CONTRACT LENGTH: One Hundred Twenty (1	20) calendar days from	n Notice to Proceed
OTHER SUPPORTING INFORMATION ATTACH Resolution Facility Maintenance Managers Memorandum Certification of Funds Contract Affidavit of Compliance	Public Works Regist Affirmative Action Gusiness Registratio	Contract
COMPLETE AND READY FOR ADMINISTRATOR'S	REVIEW	
Buai Que 9-9-2024 Department/Division Head	Date	
APPROVED FOR AGENDA OF: <u>SEPTEMBER 23, 2</u>	024	
By: Maylena Schmid, Business Administrator		if .
MEETING DATE: 9/23/34 Ordinance #_	Resolution #	2024-18185
Council Action Taken:		

WHEREAS, the Township of West Windsor has determined the need to refurbish the existing roofs at the West Windsor Police-Court and West Windsor Fire-EMS Buildings; and

WHEREAS, a contract was put out to public bid seeking bids for this project, and said bids were opened at 2:00 pm, on Thursday, August 29, 2024; and

WHEREAS, the Township received Thirteen (13) bids from the following bidders:

Company	Base Bid	Alt. Bid A1	Alt. Bid A2
MAK Group, LLC	\$824,758.00	\$264,000.00	\$0.00
MTB, LLC	\$854,000.00	\$185,000.00	\$13,000.00
Badger Roofing	\$1,040,000.00	\$290,000.00	\$20,000.00
Northeast Roof Maintenance	\$1,069,000.00	\$243,000.00	\$71,000.00
Jottan Roofing Contractors	\$1,095,499.00	\$254,549.00	\$23,945.00
VMG Group	\$1,103,000.00	\$283,000.00	\$10,000.00
Detwiler Roofing	\$1,248,000.00	\$324,000.00	\$5,000.00
Patriot Roofing, Inc.	\$1,315,000.00	\$304,000.00	- \$6,000.00
JDS General Contracting	\$1,346,000.00	\$10,000.00	\$0.00
USA General Contractors	\$1,392,000.00	\$324,000.00	\$15,000.00
Munn Roofing Corporation	\$1,532,000.00	\$336,000.00	\$0.00
United States Roofing Corp.	\$1,559,000.00	\$298,000.00	\$10,000.00
Union Roofing	\$1,689,000.00	\$395,000.00	\$133,000.00

WHEREAS, the Township staff in conjunction with the Architect of Record recommend awarding the Base Bid (Police Department Bldg. Roof) along with Alternate Bid A1 (Fire-EMS Bldg. Roof); and

WHEREAS, the Township staff in conjunction with the Architect of Record have reviewed the bids and have determined that the lowest responsible and responsive bid was submitted by MTB, LLC; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following accounts:

Fire & EMS Station 45 – Roof Replacement	405-2024-18-003	\$185,000.00
Police & Court – Roof Replacement	405-2021-14-005	\$204,000.00
Police & Court – Roof Replacement	405-2024-18-005	\$650,000.00
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED, that the contract for the West Windsor Police and Fire-EMS Building Roof Replacements Project be awarded to MTB, LLC, 100 Steiner Avenue, Neptune City, NJ 07753 in the amount of \$1,039,000.00 and the Mayor and Clerk are authorized to execute said contract.

Adopted: September 23, 2024`

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of September, 2024.

Date of Request: August 30, 2024				
Initiated By: Brian E. Aronson Division/Dep	artment: <u>Buildings & G</u>	rounds/Admin.		
ACTION REQUESTED/ EXECUTIVE SUMMARY:				
Adoption of a resolution authorizing the awarding of a Contract for the West Windsor Arts Council Building Roof Replacement Project to MTB, LLC, of Neptune City, New Jersey. Eleven (11) bids were received for this project and the Facilities Maintenance Manager in conjunction with the Architect of Record is recommending that this contract be awarded to the lowest responsible and responsive bidder, MTB, LLC, of Neptune City, New Jersey.				
SOURCE OF FUNDING:				
Arts Council Building - Roof Replacement	405-2024-18-006	\$214,600.00		
Account Title	Account Number	Amount		
CONTRACT AMOUNT: \$214,600.00				
CONTRACT LENGTH: One Hundred (100) caler	dar days from Notice to	o Proceed		
OTHER SUPPORTING INFORMATION ATTACHED:ResolutionPublic Works RegistrationFacility Maintenance Managers MemorandumAffirmative Action ContractCertification of FundsBusiness Registration CertificationContractCertificate of Employee Information ReportAffidavit of ComplianceOwner Certification on Prevailing Wages				
COMPLETE AND READY FOR ADMINISTRATOR'S	<u>REVIEW</u>			
Buai an 9-9-2024		·		
Department/Division Head	Date			
APPROVED FOR AGENDA OF: <u>SEPTEMBER 23, 2024</u>				
By: Marlena Schmid, Business Administrator O9/17/2024				
MEETING DATE: $9/43/24$ Ordinance #_	Resolution#	2024-R186		
Council Action Taken:				

WHEREAS, the Township of West Windsor has determined the need to refurbish the existing roof at the West Windsor Arts Council Building located at 952 Alexander Road (old Princeton Junction Fire Station); and

WHEREAS, a contract was put out to public bid seeking bids for this project, and said bids were opened at 3:00 pm, on Thursday, August 29, 2024; and

WHEREAS, the Township received eleven (11) bids from the following bidders; and

Company	Base Bid
MTB, LLC	\$214,600.00
Jottan Roofing Contractors	\$309,847.00
VMG Group	\$310,000.00
Northeast Roof Maintenance	\$335,500.00
USA General Contractors	\$340,000.00
Detwiler Roofing	\$352,000.00
Patriot Roofing, Inc.	\$362,000.00
Munn Roofing Corporation	\$418,000.00
Union Roofing	\$496,000.00
Arista Builders & Designers	\$548,000.00
MAK Group, LLC	\$549,758.00

WHEREAS, the Township staff in conjunction with the Architect of Record have reviewed the bids and have determined that the lowest responsible and responsive bid was submitted by MTB, LLC; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

Arts Council Building - Roof Replacement	405-2024-18-006	\$214,600.00
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED, that the contract for the West Windsor Arts Council Building Roof Replacement Project be awarded to MTB, LLC, 100 Steiner Avenue, Neptune City, NJ 07753 in the amount of \$214,600.00 and the Mayor and Clerk are authorized to execute said contract.

Adopted: September 23, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of September, 2024.

Date of Request: August 30, 2024		
Initiated By: <u>Brian E. Aronson</u> Division/De	partment: <u>Buildings & </u>	Grounds/Admin.
ACTION REQUESTED/ EXECUTIVE SUMMARY	<u>:</u>	
Adoption of a resolution authorizing the awarding of Mobility Lift Replacement Project to George Koustas New Jersey. Three (3) bids were received for this proje with the Architect of Record is recommending that responsive bidder, George Koustas Painting and Contractions of the contraction of the c	of a Contract for the West Painting and Contracting ect and the Facilities Main this contract be awarded	g, LLC, of West Long Branch, tenance Manager in conjunction to the lowest responsible and
SOURCE OF FUNDING:		
Former PJ Firehouse Facility Bldg. Renovation	405-2009-14-007	\$51,366.94
Arts Council Building – General Improvements	405-2021-14-006	\$5,040.00
Arts Council Building – General Improvements	405-2022-08-005	\$5,040.00
Arts Council Building – General Improvements	405-2023-09-006	\$5,040.00
Arts Council Building – General Improvements	405-2024-18-006	\$8,158.06
Account Title	Account Number	Amount
CONTRACT LENGTH: One Hundred (100) cales OTHER SUPPORTING INFORMATION ATTACH Resolution Facility Maintenance Managers Memorandum Certification of Funds Contract Affidavit of Compliance	IED: Public Works Regist Affirmative Action (Business Registratio	tration Contract n Certification yee Information Report
COMPLETE AND READY FOR ADMINISTRATOR'S	REVIEW	
Buci Que 9-9-2024 Department/Division Head	Date	
APPROVED FOR AGENDA OF: SEPTEMBER 23, 2	.024	
By: Marlena a Somme	09/17/2024	
Marlena Schmid, Business Administrator		
MEETING DATE: $9/33/24$ Ordinance #	Resolution #_	<u> 2024- R18</u> 7

Council Action Taken:

WHEREAS, the Township of West Windsor has determined the need to replace the existing ADA Mobility Lift at the West Windsor Arts Council Building located at 952 Alexander Road (old Princeton Junction Fire Station); and

WHEREAS, a contract was put out to public bid seeking bids for this project, and said bids were opened at 1:00 pm, on Thursday, August 29, 2024; and

WHEREAS, the Township received three (3) bids from the following bidders:

Company	Base Bid
George Koustas Painting and Contracting, LLC	\$74,645.00
Scozzari Builders, Inc.	\$88,243.00
Kelly Builders and Developers	\$96,530.00

WHEREAS, the Township staff in conjunction with the Architect of Record have reviewed the bids and have determined that the lowest responsible and responsive bid was submitted by George Koustas Painting and Contracting, LLC; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following accounts:

Former PJ Firehouse Facility Bldg. Renovation	405-2009-14-007	\$51,366.94
Arts Council Building – General Improvements	405-2021-14-006	\$5,040.00
Arts Council Building – General Improvements	405-2022-08-005	\$5,040.00
Arts Council Building – General Improvements	405-2023-09-006	\$5,040.00
Arts Council Building – General Improvements	405-2024-18-006	\$8,158.06
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED, that the contract for the West Windsor Arts Council ADA Mobility Lift Replacement Project be awarded to George Koustas Painting and Contracting, LLC, 70 Beechwood Avenue, West Long Branch, NJ 07764 in the amount of \$74,645.00 and the Mayor and Clerk are authorized to execute said contract.

Adopted: September 23, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of September, 2024.

Date of Request: September 11, 2024
Initiated By: Samuel J. Surtees Division/Department: Comm. Dev./Land Use
ACTION REQUESTED/ EXECUTIVE SUMMARY:
Adopt resolution authorizing the assignment of the remaining two (2) years of the August 9, 2021 Agricultural Lease Agreement with Everett Brothers LLC (Richard F. Everett) to Rustin Farms (Steve Jany), commencing on January 1, 2025 and ending on December 31, 2026.
SOURCE OF FUNDING: NA
CONTRACT AMOUNT: NA
CONTRACT LENGTH: Two years; commencing on January 1, 2025
OTHER SUPPORTING INFORMATION ATTACHED:
Resolution (with exhibits "A" & "B")
Memorandum from Samuel J. Surtees dated 9/11/24
S:\AGENDA INDOX (file name)
COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW
Some 9.11.24 Maris Gran
Department/Division Head Date
By: Walera Schmid 07/17/2024
Marlena Schmid, Business Administrator
** <u>PLEASE NOTE</u> ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS <u>10:00 A.M.</u> ON THE FRIDAY ONE WEEK <u>PRECEDING</u> THE COUNCIL MEETING.
MEETING DATE: 92324 Ordinance # Resolution # 2024-2188
Council Action Taken:

RESOLUTION ASSIGNING REMAINING TWO YEARS ON LEASE AGREEMENT FOR FARM PARCELS J AND Z TO RUSTIN FARMS

- WHEREAS, West Windsor Township (the "Township") is the title owner of lands located at 120-130 South Lane, identified as Block 33, Lot 7 on the West Windsor Tax Map, 229 Village Road East (rear), identified as Block 33, Lot 2.01 on the Tax Map, and 209 Village Road East, identified as Block 33, Lot 3 on the Tax Map, also known as Township Farm Parcels J and Z ((hereinafter, the "Property") on the attached Tillable Farmland Lease Map (Exhibit "A"); and
- WHEREAS, the Township leased the Property to Everett Brothers L.L.C. for farming purposes on August 9, 2021 and entered into a Lease Agreement (Exhibit "B"); and
- WHEREAS, the Agreement began on January 1, 2022 and shall expire on December 31, 2026; and
- WHEREAS, Richard Everett of Everett Brothers L.L.C. is due to retire from his farming business in December of 2024, and wishes to assign the remaining two years of the Lease Agreement to Steve Jany of Rustin Farms beginning January 1, 2025; and
- WHEREAS, Paragraph 6 of the Lease Agreement permits assignment of the lease provided the Township agrees in writing to said assignment; and
- WHEREAS, the Mayor and Township Council of the Township agree to such assignment.
- NOW, THEREFORE, BE IT RESOLVED, on this 23rd day of September, 2024, by the Township Council of the Township of West Windsor, County of Mercer, and the State of New Jersey, that, pursuant to N.J.S.A. 40A:12-14(c) of the Local Lands and Buildings Law, the Township authorizes the Mayor and Solicitor to execute any and all documents necessary for the fulfillment of this Resolution.

Adopted: September 23, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of September, 2024.

Date of Request: September 11, 2024
Initiated By: Samuel J. Surtees Division/Department: Comm. Dev./Land Use
ACTION REQUESTED/ EXECUTIVE SUMMARY:
Adopt resolution authorizing the assignment of the remaining two (2) years of the August 9, 2021 Agricultural Lease Agreement with Farmdale Farms (Doug Tindall) to Rustin Farms (Steve Jany), commencing on January 1, 2025 and ending on December 31, 2026.
SOURCE OF FUNDING: NA
CONTRACT AMOUNT: NA
CONTRACT LENGTH: Two years; commencing on January 1, 2025
OTHER SUPPORTING INFORMATION ATTACHED: Resolution (with exhibits "A" & "B") Memorandum from Samuel J. Surtees dated 9/11/24
S:\AGENDA INBOX (file name)
COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW 7.11.74 MULLING MALLING 1.11.14
Department/Division Head Date
By: Marle Canal September 23, 2024 By: Marle Canal Con
Marlena Schmid, Business Administrator
** <u>PLEASE NOTE</u> ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS <u>10:00 A.M.</u> ON THE FRIDAY ONE WEEK <u>PRECEDING</u> THE COUNCIL MEETING.
MEETING DATE: 9/33/24 Ordinance # Resolution # 2024-12189
Council Action Taken:

RESOLUTION ASSIGNING REMAINING TWO YEARS ON LEASE AGREEMENT FOR FARM PARCELS A, C, H, U and V TO RUSTIN FARMS

- WHEREAS, West Windsor Township (the "Township") is the title owner of lands located at Clarksville Road, identified as Block 8, Lot 14.01 on the West Windsor Tax Map, Cubberly and Line Roads, identified as Block 29, Lots 2.01 and 3 on the Tax Map, and Old Trenton Road, identified as Block 23, Lots 40, 57, and 63, Block 23, Lot 42, and Block 33, Lots 1.03 and 10 on the Tax Map, also known as Township Farm Parcels A, C, H, U, and V on the attached Tillable Farmland Lease Map (Exhibit "A"); and
- WHEREAS, the Township leased the Property to Farmdale Farms for farming purposes on August 9, 2021 and entered into a Lease Agreement (Exhibit "B"); and
- WHEREAS, the Agreement began on January 1, 2022 and shall expire on December 31, 2026; and
- WHEREAS, Doug Tindall of Farmdale Farms is due to retire from his farming business in December of 2024, and wishes to assign the remaining two years of the Lease Agreement to Steve Jany of Rustin Farms beginning January 1, 2025; and
- WHEREAS, Paragraph 6 of the Lease Agreement permits assignment of the lease provided the Township agrees in writing to said assignment; and
- WHEREAS, the Mayor and Township Council of the Township agree to such assignment.
- NOW, THEREFORE, BE IT RESOLVED, on this 23rd day of September, 2024, by the Township Council of the Township of West Windsor, County of Mercer, and the State of New Jersey, that, pursuant to N.J.S.A. 40A:12-14(c) of the Local Lands and Buildings Law, the Township authorizes the Mayor and Solicitor to execute any and all documents necessary for the fulfillment of this Resolution.

Adopted: September 23, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of September, 2024.

Date of Request: September 6, 2024
Initiated By: Samuel J. SurteesDivision/Department: Community Dev./Land Use
ACTION REQUESTED/ EXECUTIVE SUMMARY:
Execution of the attached amended Green Acres Project Agreement (#16) between the State of New Jersey DEP and West Windsor Township will increase the funding amount from Green Acres from \$8,525,000.00 to \$9,225,000.00 (\$700,000.00 grant). This is a 50% matching grant award.
SOURCE OF FUNDING:
100% from Green Acres, NJ DEP
CONTRACT AMOUNT: NA
CONTRACT LENGTH: NA
OTHER SUPPORTING INFORMATION ATTACHED: Resolution
Green Acres Project Agreement (2 originals) Memorandums (2) from Samuel J. Surtees dated September 6, 2024
Memorandums (2) from Samuel J. Surfees dated September 6, 2024
S:\AGENDA INBOX
COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW
January 9.624 Sillin Grafe
Department/Division Head Date
APPROVED FOR AGENDA OF: September 23, 2024
By: Marlena Schmid, Business Administrator
** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.
MEETING DATE: 9/23/24 Ordinance # Resolution # 2024-R/90
Council Action Taken:

STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of West Windsor has previously obtained a Green Acres grant of \$8,525,000.00 from the State to fund the following project(s):

#1113-97-144 West Windsor Planning Incentive

WHEREAS, the Township of West Windsor intends to increase Green Acres funding by \$700, 000.00 for a total of \$9,225,000.00 in funding.

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST WINDSOR IN THE COUNTY OF MERCER AND STATE OF NEW JERSEY THAT:

- 1. The Mayor of the above-named body or board is hereby authorized to execute an agreement and any amendments(s) thereto with the State known as West Windsor Planning Incentive #1113-97-144, and:
- 2. The applicant agrees to provide its matching share to the Green Acres funding, if a match is required, in the amount of \$9,225,000.00, and;
- 3. The applicant agrees to comply with all applicable federal, state, and local laws, rules and regulations in its performance of the project, and;
- 4. This resolution shall take effect immediately.

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of September, 2024.

Date of Request: 09/11/2024	
Initiated By: Chief Robert Garofalo	Division/Department:
ACTION REQUESTED/ EXECUTIVE	SUMMARY:
lights, slings, magazines and associated equipn	rifles with Daniel Defense DDM4V7 S rifles with fixed sights, nent. The new weapons with sights will allow our officers in weapon system platforms. Trade ins will off set cost.
SOURCE OF FUNDING:	
Capital Budget - Public Safety - Police Acquisition of Equipment - Non Vehicular	
CONTRACT AMOUNT:	
\$128,483.33	
CONTRACT LENGTH:	
N/A	
OTHER SUPPORTING INFORMATIO	N ATTACHED:
Special report with statement of need. Quote w	rith state contact numbers
S:\AGENDA INBOX (file name)	
COMPLETE AND READY FOR ADMIN	ISTRATOR3S REVIEW
Chief Robert Garofalo	09/11/2024
Department/Division Head	Date
APPROVED FOR AGENDA OF:	
By: Marlena Schmid, Business Administ	chmid 09/18/2624
	BMISSION TO THE CLERK'S OFFICE FOR REVIEW MINISTRATOR IS <u>10:00 A.M.</u> ON THE FRIDAY ONE FING.
MEETING DATE: $9/33/34$	Ordinance #Resolution #
Compil Antion Tolom.	

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor Police Division needs to purchase new rifles and equipment to replace rifles in service in excess of 10 years; and

WHEREAS, Lawmen Supply Company of New Jersey, Inc., 1971 Old Cuthbert Road Cherry Hill, New Jersey 08034 is an authorized vendor under New Jersey State Contract #17-FLEET-00740 and provided the attached Quote QT540 dated September 9, 2024; and

WHEREAS, the total price of items under New Jersey State Contract #17-FLEET-00740 is \$79,026.20; and

WHEREAS, the total price of items not under State Contract is \$67,057.13; and

WHEREAS, the grand total price of this purchase is \$146,083.33: and

WHEREAS, the Lawmen Supply Company of New Jersey, Inc. quotation for trade in of existing rifles and equipment is \$17,600.00; and

WHEREAS, the Township's acceptance of \$17,600.00 for a trade-in credit reduces the net total price to \$128,483.33; and

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Police Capital 405-2024-18-030 \$128,483.33

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that Business Administrator Marlena A. Schmid is hereby authorized to purchase new rifles and equipment at a net total price not to exceed #128,483.33 (attached Quote QT540 dated September 9, 2024) from Lawmen Supply Company, Inc. under New Jersey State Contract #17-FLEET-00740.

Adopted: September 23, 2024

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of September 2024.

Date of Reque	st: <u>September</u>	10, 2024	
Initiated By:	Francis Guzik	Department of	Comm. Dev./Engineering
ACTION RE	QUESTED/EXECU	UTIVE SUMMARY:	
Trenton Road	d (County Route 53		ounty of Mercer in several portions of Old obbinsville Road (County Route 526) to est of public safety.
SOURCE O	F FUNDING: N/A	L.	
CONTRAC	T AMOUNT: N/A	L	
CONTRAC	T LENGTH: N/A	A	
OTHER SU	PPORTING INFO	ORMATION ATTACE	HED
Resolution		Engineer's memo	
COMPLETE A	AND READY FOR A	DMINISTRATOR'S RE	VIFW
COMI ELIL	X Ulun (mh 9/10/2	
Department/Di	vision Head	Date	
APPROVED 1	FOR AGENDA OF:	Septem	ber 23, 2023
By: Marlena S	flee L	Christrator	1/17/2024
Man Cha S	chiniu, Dusiness Au	mmstrator	
MEETING I		✓ Ordinance #	Resolution # <u></u>
Council Acti	on Taken: ' '		

WHEREAS, speed limits along Old Trenton Road (County Route 535) have remained largely unaltered since their implementation in the 1980s, despite areas of increased property development, reduced agricultural lands, limited-width roadway shoulders and limited roadway right-of-way; and

WHEREAS, in recognition of the numerous constraints to, and detriments of, large-scale roadway improvements along this corridor, the County of Mercer is proposing several speed limit reductions along Old Trenton Road within West Windsor Township; and

WHEREAS, this request has been reviewed by and has the support of the Township Engineer, the Chief of Fire and Emergency Services, and the Police Traffic Sergeant.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of West Windsor Township, supports and endorses the recommendation by the County of Mercer to implement several reduced speed limit zones along Old Trenton Road in West Windsor and to establish a 25MPH School Zone for the Thomas R. Grover Middle School.

ADOPTED: September 23, 2023

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd of September 2023.

Date of Request: September 10, 2024
Initiated By: Francis Guzik Department of Comm. Dev./Engineering
ACTION REQUESTED/EXECUTIVE SUMMARY:
Resolution endorsing a reduction of the speed limit by the County of Mercer in several portions of Clarksville Road/Grover's Mill Road (County Route 638), between Quakerbridge Road to Cranbury Road in the interest of public safety.
SOURCE OF FUNDING: N/A
CONTRACT AMOUNT: N/A
CONTRACT LENGTH: N/A
OTHER SUPPORTING INFORMATION ATTACHED Resolution Engineer's memo
COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW
Department/Division Head Date Date
APPROVED FOR AGENDA OF: September 23, 2023
By: <u>Naclana Achmil</u> 09/17/2024 Marlena Schmid, Business Administrator
MEETING DATE: 9/23/24 Ordinance # Resolution # 2024 - 193 Council Action Taken:

- WHEREAS, speed limits along Clarksville Road/Grover's Mill Road (County Route 638) have remained largely unaltered since their implementation in the 1970s, despite areas of increased property development, reduced agricultural lands, limited-width roadway shoulders and limited roadway right-of-way; and
- WHEREAS, in recognition of the numerous constraints to, and detriments of, large-scale roadway improvements along this corridor, the County of Mercer is proposing several speed limit reductions along Clarksville Road/ Grover's Mill Road within West Windsor Township; and
- WHEREAS, this request has been reviewed by and has the support of the Township Engineer, the Chief of Fire and Emergency Services, and the Police Traffic Sergeant.
- NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of West Windsor supports and endorses the recommendation by the County of Mercer to implement several reduced speed limit zones along Clarksville Road/Grover's Mill Road in West Windsor and to establish a 25MPH School Zone for the West Windsor-Plainsboro High School South School.

Adopted: September 23, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd of September 2024.