

**MEETING TO BE
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**AGENDA FOR A BUSINESS SESSION MEETING
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP
WEST WINDSOR MUNICIPAL BUILDING
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN**

July 15, 2024

7:00 p.m.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - January 19, 2024 to The Times and the Princeton Packet and posted on the Township web-site.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings
11. Consent Agenda
 - A. Resolutions
 - B. Minutes
 - June 10, 2024 - Business Session - As Amended
 - June 10, 2024 - Closed Session
 - C. Bills & Claims
12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk
- 2024-R146 Establishing the 2024 Sewer Rate
- 2024-R147 Authorizing the Insertion of a Special Item of Revenue Into the 2024 Municipal Budget from the State of New Jersey Alcohol Education, Rehabilitation & Enforcement Fund - \$858.09
- 2024-R148 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Roberts Engineering Group, LLC for Professional Engineering Survey and Design Services for the Penn Lyle & New Village Road Pedestrian Safety Improvements Project - \$19,500.00
- 2024-R149 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Clarke Caton Hintz for Professional Architectural Services Associated with the Historic Schenck Farmstead - \$63,250.00
- 2024-R150 Approval to Submit a Grant Application to the New Jersey Department of Transportation for the BIKE-2025-Edinburg Road Bikeway Connector-00032 Project and Authorizing the Mayor and Clerk to Execute the Electronic Grant Agreement Through the PMRS System
- 2024-R151 Approval to Submit a Grant Application to the New Jersey Department of Transportation for the TV-2025-Wallace Road Bikelanes-00018 Project and Authorizing the Mayor and Clerk to Execute the Electronic Grant Agreement Through the PMRS System
- 2024-R152 Approval to Submit a Grant Application to the New Jersey Department of Transportation for the Municipal Aid - MA-2025-Village Road West (Western End)-00550 Resurfacing Project and Authorizing the Mayor and Clerk to Execute the Electronic Grant Agreement Through the PMRS System
- 2024-R153 Approval to Submit a Grant Application to the New Jersey Department of Transportation for the SST-2025-Carlton Place Crosswalk Improvement-00049 Project and Authorizing the Mayor and Clerk to Execute the Electronic Grant Agreement Through the PMRS System

2024-R154 Approval to Submit a Grant Application to the New Jersey Department of Transportation for the Municipal Aid - MA-2025-South Post Road Resurfacing-0601 Project and Authorizing the Mayor and Clerk to Execute the Electronic Grant Agreement Through the PMRS System

2024-R155 Authorizing the Mayor and Clerk to Execute Facility Use Rental Agreements for Princeton Tigers Swim Team, Hamilton Aquatics Swim Team, Cranbury Township Recreation Camp and Robbinsville Township Recreation Camp to Use the Waterworks Facility

2024-R156 Resolution to Reaffirm the Council's Support of Continuation of Volunteer Fire Services in West Windsor Township

14. Introduction of Ordinances

2024-16 TOWNSHIP OF WEST WINDSOR ORDINANCE AUTHORIZING THE ACQUISITION OF A RIGHT-OF-WAY EASEMENT FROM HUNTER FAMILY REAL ESTATE TRUST LOCATED AT BLOCK 15.03, LOT 46

Public Hearing: August 12, 2024

2024-17 TOWNSHIP OF WEST WINDSOR ORDINANCE AUTHORIZING THE ACQUISITION OF A RIGHT-OF-WAY EASEMENT FROM HUNTER FAMILY REAL ESTATE TRUST LOCATED AT BLOCK 15.03, LOT 46.01

Public Hearing: August 12, 2024

2024-18 BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$11,205,306 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$10,024,500 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

Public Hearing: August 12, 2024

2024-19 CAPITAL IMPROVEMENT ORDINANCE PROVIDING FOR
VARIOUS CAPITAL IMPROVEMENTS AND OTHER RELATED
EXPENSES IN OR FOR THE TOWNSHIP OF WEST WINDSOR,
COUNTY OF MERCER, STATE OF NEW JERSEY
APPROPRIATING THE AMOUNT OF \$455,000.00

Public Hearing: August 12, 2024

15. Additional Public Comment (15 minutes comment period;
three-minute limit per person)
16. Council Reports/Discussion/New Business
17. Administration Updates
18. Closed Session
19. Adjournment

REQUEST FOR COUNCIL ACTION

Date of Request: July 02, 2024

Initiated By: John V. Mauder Division/Department: Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

It is recommended that action be taken on July 15, 2024 to approve the resolution establishing the sewer rate for 2024.

This is a time sensitive matter which requires sufficient time to provide the required statutory notice period for sewer payments due on September 1, 2024.

2024 Sewer billing based on Township Ordinance charges sewer users for the operations and maintenance (O&M) of the sewer system. The rate is formulated to ensure that sufficient revenue is generated by the sewer users to cover all O & M costs of the system.

SOURCE OF FUNDING:

Revenue from Sewer Service Charges

CONTRACT AMOUNT:

N/A

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Memo from John V. Mauder, Chief Financial Officer
West Windsor Township Sewer Rate Comparison Spreadsheet
2024 Sewer Rate Survey

S:\AGENDA INBOX (file name) 2024SewerRate

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder 7/2/24
Department/Division Head /Date

APPROVED FOR AGENDA OF: July 15, 2024

By: Marlena A. Schmid 07/08/2024
Marlena A. Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 7/15/24 Ordinance # _____ Resolution # 2024-R146

Council Action Taken:

RESOLUTION
WEST WINDSOR TOWNSHIP SEWER RATE 2024

WHEREAS, the West Windsor Township sewer billing staff has reviewed the various elements of which the sewer rate is comprised as listed below:

<u>Sewer System</u>	
S & W (2024 Budget)	\$488,615.00
O & E (2024 Budget)	110,750.00
Utility Expenses	89,639.00
Data Processing Expense	4,680.00
Postage Fees	7,550.00
<u>Collection of Sewer Rent</u>	
S & W (2024 Budget) Tax Collector 25%	26,808.00
O.E. Sewer Billing Charges	7,900.00
Chief Financial Officer/Treasurer	
S & W (2024 Budget) 10%	13,290.00
Fringe Benefits (25% of S & W)	132,178.00
SBRSA O & M	<u>2,985,563.00</u>
	3,866,973.00
Reserve for Uncollected Sewer Rents	<u>54,138.00</u>
Sewer Rents to be Raised	3,921,111.00
2024 Billing Flow Cu. Ft.	
Rate = $\frac{\$3,923,111.00}{84,212,000} \times 100 = \$4.66/100$ Cu. Ft.	

WHEREAS, the administration of the Township of West Windsor finds that these figures adequately reflect the fair costs to the users of the sewer system.

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that based upon the above known and projected costs that the sewer rate for 2024 shall be set at \$4.66 per hundred cubic feet of billing flow.

Adopted: July 15, 2024

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of July, 2024.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 19, 2024

Initiated By: John V. Mauder Division/Department: Finance

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution providing for insertion of the Alcohol Education, Rehabilitation & Enforcement Fund in the 2024 Budget. The Township has been approved for funding by the State of New Jersey in the amount of \$858.09.

SOURCE OF FUNDING:

State of New Jersey

CONTRACT AMOUNT:

N/A

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Copy of Award from the State of New Jersey

S:\AGENDA INBOX (file name) ch159alcoholrehab2024

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder 7/2/24
Department/Division Head Date

APPROVED FOR AGENDA OF: July 15, 2024

By: Marlena A. Schmid 07/08/2024
Marlena A. Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 7/15/24 Ordinance # _____ Resolution # 2024-2147

Council Action Taken:

RESOLUTION

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE TOWNSHIP OF WEST WINDSOR PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor, in the County of Mercer, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 which item is now available as a revenue from monies held pursuant to the provisions of statute.

Alcohol Education, Rehabilitation &
Enforcement Fund - 104605 \$858.09

BE IT FURTHER RESOLVED that a like sum of \$858.09 and the same is hereby appropriated under the following captions:

Alcohol Education, Rehabilitation &
Enforcement Fund – 10664520 \$858.09

Adopted: July 15, 2024

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of July 2024.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 27, 2024

Initiated By: Alexander Lesniak **Division/Department:** Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a professional services agreement with Roberts Engineering Group, LLC to provide professional engineering survey and design services for the Penn Lyle & New Village Road Pedestrian Safety Improvements Project. Roberts Engineering Group, LLC provided a responsible and qualified fee proposal for the survey and design of pedestrian safety improvements at select intersections leading towards public schools within West Windsor Township. The Township Engineer is recommending a contract be awarded to Roberts Engineering Group, LLC.

SOURCE OF FUNDING:

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Bicycle and Pedestrian Improvements	405 2021 14 010	\$19,500.00

CONTRACT AMOUNT: \$19,500.00

CONTRACT LENGTH: Duration of construction project

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Affirmative Action Contract	Proposal – Exhibit A
Political Contribution Disclosure	Certification of Funds	Business Entity Disclosure
Professional Services Agreement	Stockholder Disclosure	Engineer’s Memorandum
Business Registration Certification	Affidavit of Compliance	Certificate of Information Report
Project Location Map		

COMPLETE AND READY FOR ADMINISTRATOR’S REVIEW

Department/Division Head Francis Briff 6/27/24
Date

APPROVED FOR AGENDA OF: July 15, 2024

By: Marlena Schmid 07/08/2024
Marlena Schmid, Business Administrator

MEETING DATE: 7/15/24 **Ordinance #** _____ **Resolution #** 2024-2148

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire professional engineering survey and design services; and

WHEREAS, Roberts Engineering Group, LLC, has submitted a proposal dated June 20, 2024 indicating they will provide professional engineering survey and design services related to pedestrian safety improvements for the Penn Lyle & New Village Road Pedestrian Safety Improvements Project for \$19,500.00; and

WHEREAS, the Township wishes to enter into a Professional Services Agreement with Roberts Engineering Group, LLC, for the aforesaid services for an amount not to exceed \$19,500.00; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation account:

<u>Bicycle and Pedestrian Improvements</u>	<u>405 2021 14 010</u>	<u>\$19,500.00</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with Roberts Engineering Group, LLC, to cover the period July 15, 2024 through the completion of the project, for an amount not to exceed \$19,500.00.
- (2) The Agreement so authorized shall require the Provider to provide professional engineering survey and design services, pursuant to its proposal dated June 20, 2024. The contract may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Contract between the Township and Roberts Engineering Group, LLC and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: July 15, 2024

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of July 2024.

Gay M. Huber,
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: July 2, 2024

Initiated By: Brian E. Aronson **Division/Department:** Buildings & Grounds/Admin.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a professional services agreement with Clarke Caton Hintz to provide professional architectural services associated with performing a Conditions Assessment as well as assessing the viability of placing the Historic Schenck Farmstead on the State and National Registers of Historic Places. The Township Facilities Maintenance Manager is recommending a contract be awarded to the Clarke Caton Hintz of Trenton, NJ.

SOURCE OF FUNDING:

Schenck Historical Farmstead - General Improvements	405-2020-14 007	\$ 8,874.76
Schenck Historical Farmstead - General Improvements	405-2022-08 007	\$ 25,200.00
Schenck Historical Farmstead - General Improvements	405-2023-09 022	\$ 29,175.24

CONTRACT AMOUNT: \$63,250.00

CONTRACT LENGTH: from the date of project initiation to project completion

OTHER SUPPORTING INFORMATION ATTACHED:

Proposal	Certification of Funds.
Affirmative Action Contract	Stockholder Disclosure
Business Entity Disclosure	Contribution Disclosure
Professional Services Agreement	

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Brian Aronson 7-2-2024
 Department/Division Head Date

APPROVED FOR AGENDA OF: JULY 15, 2024

By: Marlena A. Schmid 07/08/2024
 Marlena Schmid, Business Administrator

MEETING DATE: 7/15/24 **Ordinance #** _____ **Resolution #** 2024-B149

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire professional architectural services; and

WHEREAS, Clarke Caton Hintz has submitted proposals dated April 24, 2024 and April 29, 2024 indicating they will provide professional architectural services in conjunction with performing a Conditions Assessment as well as assessing the viability of placing the Historic Schenck Farmstead on the State and National Registers of Historic Places for a total of \$63,250.00; and

WHEREAS, the Township wishes to enter into an agreement with Clarke Caton Hintz for the aforesaid services; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following accounts:

Schenck Historical Farmstead - General Improvements	405-2020-14 007	\$ 8,874.76
Schenck Historical Farmstead - General Improvements	405-2022-08 007	\$ 25,200.00
Schenck Historical Farmstead - General Improvements	405-2023-09 022	\$ 29,175.24

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with Clarke Caton Hintz, for an amount not to exceed \$63,250.00.
- (2) The Agreement so authorized shall require the Provider to provide professional architectural design services pursuant to its proposals dated April 24, 2024 and April 29, 2024. The contract may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Agreement between the Township and Clarke Caton Hintz and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: July 15, 2024

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of July 2024.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 28, 2024

Initiated By: John Taylor **Division/Department:** Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a Resolution giving approval to submit an electronic grant application and execute a grant agreement with the New Jersey Department of Transportation (NJDOT) under the Bikeway category for the Edinburg Road Bikeway Connector Project. West Windsor Township would like to submit an electronic State Aid Grant application for funding within the 2025 State budget for improvements associated for the creation of a uniform vehicle travel lane and variable width bike lanes along that entire corridor of Wallace Road. The NJDOT requires municipalities to submit resolutions via the online system known as PMRS, which resolutions endorse the application.

SOURCE OF FUNDING: N/A


CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution Engineering Memo Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

 6/28/2024
Department/Division Head Date

APPROVED FOR AGENDA OF: July 15, 2024

By: 
Marlena Schmid, Business Administrator

MEETING DATE: 7/15/24 **Ordinance #** _____ **Resolution #** 2024-R150

Council Action Taken:

RESOLUTION: Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the BIKE-2025-Edinburg Road Bikeway Connector-00032 project.

WHEREAS, the Township of West Windsor has identified the need for bikeway improvements located between Old Trenton Road and Mercer County Park East; and

WHEREAS, the proposed improvements will consist of constructing a dedicated 8' wide multi-use path connecting the end of the existing bike lane on Edinburg Road, at Mercer County Park East entrance, with the intersection of Old Trenton Road.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor formally approves the grant application for the BIKE-2025-Edinburg Road Bikeway Connector-00032 project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as "BIKE-2025-Edinburg Road Bikeway Connector-00032" to the New Jersey Department of Transportation on behalf of West Windsor Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of West Windsor Township via the electronic PMRS system administered by the New Jersey Department of Transportation and that their electronic signatures constitute acceptance of the terms and conditions of the grant agreement and execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the West Windsor Township Council at their meeting held on this 15th day of July, 2024.

Gay M. Huber
Township Clerk
West Windsor Township

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL _____
(Clerk)
Gay M. Huber

(Presiding Officer)
Hemant Marathe, Mayor

REQUEST FOR COUNCIL ACTION

Date of Request: June 28, 2024

Initiated By: John Taylor Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a Resolution giving approval to submit an electronic grant application and execute a grant agreement with the New Jersey Department of Transportation (NJDOT) under the Transit Village category for the Wallace Road Bikelanes Project. West Windsor Township would like to submit an electronic State Aid Grant application for funding within the 2025 State budget for improvements associated for the creation of a uniform vehicle travel lane and variable width bike lanes along that entire corridor of Wallace Road. The NJDOT requires municipalities to submit resolutions via the online system known as PMRS, which resolutions endorse the application.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution Engineering Memo Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John Taylor (JBT)
Department/Division Head

6/28/2024
Date

APPROVED FOR AGENDA OF: July 15, 2024

By: Marlena Schmid 07/08/2024
Marlena Schmid, Business Administrator

MEETING DATE: 7/15/24 Ordinance # _____ Resolution # 2024-R151

Council Action Taken:

RESOLUTION: Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the TV-2025-Wallace Road Bikelanes-00018 project.

WHEREAS, the Township of West Windsor has identified the need for bikeway improvements located on Wallace Road; and

WHEREAS, the proposed improvements will consist of striping new bike lanes along Wallace Road, as well as restriping existing motor vehicle travel lanes down to a single uniform width as a traffic calming measure.

NOW, THEREFORE, BE IT RESOLVED that Township Council of the Township of West Windsor formally approves the grant application for TV-2025-Wallace Road Bikelanes-00018 project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as "TV-2025-Wallace Road Bikelanes-00018" to the New Jersey Department of Transportation on behalf of West Windsor Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of West Windsor Township via the electronic PMRS system administered by the New Jersey Department of Transportation and that their electronic signatures constitute acceptance of the terms and conditions of the grant agreement and execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the West Windsor Township Council at their meeting held on this 15th day of July, 2024.

Gay M. Huber
Township Clerk
West Windsor Township

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)
Gay M. Huber

(Presiding Officer)
Hemant Marathe, Mayor

RESOLUTION: Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Municipal Aid – MA-2025-Village Road West (western end)-00550 project.

WHEREAS, the Township of West Windsor has identified the need for improvements to Village Road West, between Quakerbridge Road towards the intersection with Sterling Road; and

WHEREAS, the proposed improvements will consist of resurfacing Village Road West, addressing 4,190 feet of Village Road West’s pavement from the Quakerbridge Road intersection towards Sterling Road, road base pavement as needed and restriping to conform to current standards.

NOW, THEREFORE, BE IT RESOLVED that Council of the Township of West Windsor formally approves the grant application for the Municipal Aid – MA-2025- Village Road West (western end)-00550 project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as “Municipal Aid – MA-2025- Village Road West (western end)-00550” to the New Jersey Department of Transportation on behalf of West Windsor Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of West Windsor Township via the electronic PMRS system administered by the New Jersey Department of Transportation and that their electronic signatures constitute acceptance of the terms and conditions of the grant agreement and execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the West Windsor Township Council at their meeting held on this 15th day of July, 2024.

Gay M. Huber
Township Clerk
West Windsor Township

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)
Gay M. Huber

(Presiding Officer)
Hemant Marathe, Mayor

REQUEST FOR COUNCIL ACTION

Date of Request: June 28, 2024

Initiated By: John Taylor **Division/Department:** Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a Resolution giving approval to submit an electronic grant application and execute a grant agreement with the New Jersey Department of Transportation (NJDOT) under the Safe Streets to Transit category for the Carlton Place Crosswalk Project. West Windsor Township would like to submit an electronic State Aid Grant application for funding within the 2025 State budget for construction of a new crosswalk in the middle of the block of Carlton Place to meet the needs of the bicycle and pedestrian traffic in that area. The NJDOT requires municipalities to submit resolutions via the online system known as PMRS, which resolutions endorse the application.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A


OTHER SUPPORTING INFORMATION ATTACHED:

Resolution Engineering Memo Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

 6/28/2024
Department/Division Head Date

APPROVED FOR AGENDA OF: July 15, 2024

By:  07/08/2024
Marlana Schmid, Business Administrator

MEETING DATE: 7/15/24 **Ordinance #** _____ **Resolution #** 2024-R153

Council Action Taken:

RESOLUTION: Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the SST-2025-Carlton Place Crosswalk Improvement-00049 project.

WHEREAS, the Township of West Windsor has identified the need for bicycle and pedestrian access improvements on Carlton Place; and

WHEREAS, the proposed improvements will consist of installing accessible concrete ramping, milling and overlay of asphalt and new crosswalk traffic markings; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor formally approves the grant application for SST-2025-Carlton Place Crosswalk Improvement-00049 project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as “SST-2025-Carlton Place Crosswalk Improvement-00049” to the New Jersey Department of Transportation on behalf of West Windsor Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of West Windsor Township via the electronic PMRS system administered by the New Jersey Department of Transportation and that their electronic signatures constitute acceptance of the terms and conditions of the grant agreement and execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the West Windsor Township Council at their meeting held on this 15th day of July, 2024.

Gay M. Huber
Township Clerk
West Windsor Township

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)
Gay M. Huber

(Presiding Officer)
Hemant Marathe, Mayor

REQUEST FOR COUNCIL ACTION

Date of Request: June 27, 2024

Initiated By: John Taylor Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a Resolution giving approval to submit an electronic grant application and execute a grant agreement with the New Jersey Department of Transportation (NJDOT) under the Roadway Preservation category for the South Post Road Resurfacing Project. West Windsor Township would like to submit an electronic State Aid Grant application for funding within the 2025 State budget for improvements associated with the resurfacing of South Post Road from Conover Road towards the Village Road West intersection. The NJDOT requires municipalities to submit resolutions via the online system known as PMRS, which resolutions endorse the application.

SOURCE OF FUNDING: N/A


CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution Engineering Memo Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

 6/28/2024
Department/Division Head Date

APPROVED FOR AGENDA OF: July 15, 2024

By:  07/08/2024
Marlena Schmid, Business Administrator

MEETING DATE: 7/15/24 Ordinance # _____ Resolution # 2024-R154

Council Action Taken:

RESOLUTION: Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Municipal Aid – MA-2025-South Post Road Resurfacing-00601 project.

WHEREAS, the Township of West Windsor has identified the need for improvements to South Post Road from Conover Road to Village Road West; and

WHEREAS, the proposed improvements will consist of resurfacing South Post Road, from Conover Road to Village Road West, road base pavement repairs as needed and restriping to conform to current standards. No changes in right-of-way or pavement widths are proposed.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor formally approves the grant application for the Municipal Aid – MA-2025-South Post Road Resurfacing-00601 project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as “Municipal Aid – MA-2025-South Post Road Resurfacing-00601” to the New Jersey Department of Transportation on behalf of West Windsor Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of West Windsor Township via the electronic PMRS system administered by the New Jersey Department of Transportation and that their electronic signatures constitute acceptance of the terms and conditions of the grant agreement and execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the West Windsor Township Council at their meeting held on this 15th day of July, 2024.

Gay M. Huber
Township Clerk
West Windsor Township

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)
Gay M. Huber

(Presiding Officer)
Hemant Marathe, Mayor

REQUEST FOR COUNCIL ACTION

Date of Request: July 8, 2024

Initiated By: Ken Jacobs Division/Department: Recreation and Parks

ACTION REQUESTED/ EXECUTIVE SUMMARY: Approval of a resolution authorizing the Mayor and Clerk to execute (4) Facility Use Rental Agreements (Agreements) for use of the West Windsor WaterWorks Family Aquatics Center for two (2) swim teams and two (2) summer camps.

The Agreements are between the Township and

1. Princeton Tigers Swimming
2. Hamilton Aquatics
3. Cranbury Township Recreation Camp
4. Robbinsville Township Recreation Camp

SOURCE OF FUNDING:

<u>n/a</u>	<u>n/a</u>	<u>\$ n/a</u>
Account Title	Account Number	Amount

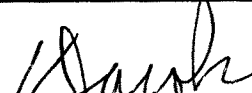
CONTRACT AMOUNT: Various

CONTRACT LENGTH: Various

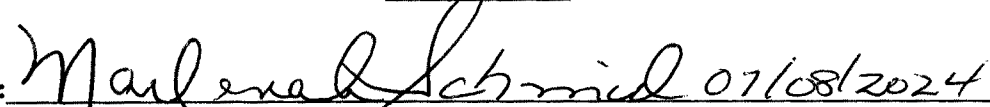
OTHER SUPPORTING INFORMATION ATTACHED:

Four (4) Facility Use Agreements
Resolution

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

	<u>7/8/2024</u>
Department/Division Head	Date

APPROVED FOR AGENDA OF: July 15, 2024

By:  07/08/2024
 Marlena Schmidt, Business Administrator

MEETING DATE: 7/15/24 Ordinance # _____ Resolution # 2024-R255

Council Action Taken:

RESOLUTION

WHEREAS, the Township has negotiated a Facility Use Rental Agreements (Agreement) for Swim Team use of the lap pool for practice at Water Works by: (1) Princeton Tigers Swimming and (2) Hamilton Aquatics; and

WHEREAS, the Township has negotiated a Facility Use Rental Agreement (Agreement) for facility use for open swim at Water Works for (1) Cranbury Township Recreation Camp and (2) Robbinsville Township Recreation Camp; and

WHEREAS, these groups will use the facility for swim practices and open swimming during hours when the pool facility is closed to pool members and non-members.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor, the Mayor and Clerk are authorized to execute the agreements contingent upon the Authorized Representative executing their Agreement including all attachments (Additional Rules and Waiver of Liability) and upon receipt of a check for the non-refundable rental payment.

Adopted: July 15, 2024

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at its meeting held on the 15th day of July 2024.

Gay M. Huber
Township Clerk
West Windsor Township

RESOLUTION REAFFIRMING WEST WINDSOR TOWNSHIP COUNCIL SUPPORT FOR
THE WEST WINDSOR VOLUNTEER FIRE DIVISION

- WHEREAS, West Windsor Township has a long history of volunteer fire companies, going back to 1921 for West Windsor Volunteer Fire Company #1 and 1926 for Princeton Junction Volunteer Fire Company #1; and
- WHEREAS, the members of our volunteer fire companies take part in extensive professional training and drills to develop and maintain their skills; and
- WHEREAS, our volunteers are neighbors who give freely of their time and effort to protect West Windsor residents and businesses, despite the sacrifice of their personal lives and risks to their safety; and
- WHEREAS, our volunteers respond to fires, accidents, storm events and more on a daily basis, and members respond to hundreds of emergency calls every year, at great personal sacrifice; and
- WHEREAS, our volunteer fire companies are an integral piece of the fabric of our community, providing support at community events of all types; and
- WHEREAS, having a Volunteer Fire Division results in significant costs savings for the taxpayers of West Windsor Township; and
- WHEREAS, Part 1: Administrative Legislation, Section 4-35 of the Township Code provides the legislative basis for a Volunteer Fire Division.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Township Council of West Windsor reaffirms our support for the Volunteer Fire Division and recommits to insuring a strong and viable Volunteer Division.
- (2) A copy of this resolution shall be sent to the Chief of Fire and Emergency Services and the Chiefs of the two Volunteer Fire Companies

Adopted: July 15, 2024

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of July 2024.

Gay M. Huber
Township Clerk

West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 26, 2024

Initiated By: Francis Guzik, PE, CME Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Approval of an Ordinance authorizing the acquisition of a Right-of-Way Easement from Hunter Family Real Estate Trust, along Block 15.03, Lot 46 (North Post Road) for the purpose of constructing certain public bikeway improvements. Walter and Nancy Hunter, Trustees, are willing and cooperative property owners and consent to the acquisition of the easement for the purchase price of Fifteen Thousand Four Hundred Forty Dollars (\$15,440.00). The work requiring the easement is planned to be publicly bid for construction this year.

SOURCE OF FUNDING:

<u>Bicycle and Pedestrian Improvements</u>	<u>405-2021-14 010</u>	<u>\$15,440.00</u>
Account Title	Account Number	Amount

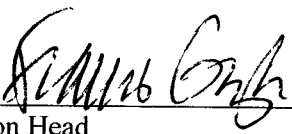
CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Ordinance	Easement Offer Memo	Map
Right-of-Way Easement	Certification of Funds	

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW


6/26/24

Department/Division Head Date

APPROVED FOR AGENDA OF: July 15, 2024

By: Marlena Schmid 07/08/2024
Marlena Schmid, Business Administrator

MEETING DATE: 7/16 Ordinance # 2024-10 Resolution # _____

Council Action Taken:

TOWNSHIP OF WEST WINDSOR
ORDINANCE AUTHORIZING THE ACQUISITION OF
A RIGHT-OF-WAY EASEMENT
FROM HUNTER FAMILY REAL ESTATE TRUST
LOCATED AT BLOCK 15.03, LOT 46

WHEREAS, the Township of West Windsor has determined that it is necessary to acquire one permanent easement on certain real property owned by Hunter Family Real Estate Trust (Walter and Nancy Hunter, Trustees; "Sellers") located at Block 15.03, Lot 46 (North Post Road) in the Township of West Windsor, Mercer County, New Jersey for the purpose of constructing bikeway improvements to be utilized for the purpose of public mobility; and

WHEREAS, the Sellers are willing to grant such easement; and

WHEREAS, the Township and Sellers have agreed upon fair compensation for the easement; and

WHEREAS, the Local Lands and Buildings Law, *N.J.S.A. 40A:12-1 et. seq.*, requires that an Ordinance be adopted permitting the Township to acquire the Right-of-Way Easement.

NOW, THEREFORE BE IT ORDAINED, by the Township Council of the Township of West Windsor, Mercer County, NJ as follows:

- (1) The Township wishes to acquire a Right-of-Way Easement on certain real property owned by Hunter Family Real Estate Trust, located at Block 15.03, Lot 46 (North Post Road) in the Township of West Windsor, Mercer County, NJ for the purpose of constructing bikeway improvements to be utilized for the purpose of public mobility for the purchase price of \$15,440.00.
- (2) The Mayor and Clerk are hereby authorized and directed to acquire and accept the Right-of-Way Easement from the Sellers for the acquisition of said easement upon final passage, approval and publication of said ordinance according to law.

Section 2. This ordinance shall take effect twenty (20) days after action or inaction by the Mayor as provided by law or an override of a mayoral veto by the Council, whichever is applicable; and upon publication according to law.

INTRODUCTION:
PUBLIC HEARING:
ADOPTION DATE:
MAYORAL APPROVAL:
EFFECTIVE DATE:

REQUEST FOR COUNCIL ACTION

Date of Request: June 26, 2024

Initiated By: Francis Guzik, PE, CME Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Approval of an Ordinance authorizing the acquisition of a Right-of-Way Easement from Hunter Family Real Estate Trust, along Block 15.03, Lot 46.01 (North Post Road) for the purpose of constructing certain public bikeway improvements. Walter and Nancy Hunter, Trustees, are willing and cooperative property owners and consent to the acquisition of the easement for the purchase price of Two Thousand Five Hundred Dollars (\$2,500.00). The work requiring the easement is planned to be publicly bid for construction this year.

SOURCE OF FUNDING:

<u>Bicycle and Pedestrian Improvements</u>	<u>405-2021-14 010</u>	<u>\$2,500.00</u>
Account Title	Account Number	Amount


CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

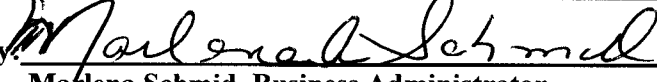
OTHER SUPPORTING INFORMATION ATTACHED:

Ordinance	Easement Offer Memo	Map
Right-of-Way Easement	Certification of Funds	

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

 6/26/24
Department/Division Head Date

APPROVED FOR AGENDA OF: July 15, 2024

By:  07/08/2024
Marlena Schmid, Business Administrator

MEETING DATE: 7/16 Ordinance # 2024-17 Resolution # _____

Council Action Taken:

TOWNSHIP OF WEST WINDSOR
ORDINANCE AUTHORIZING THE ACQUISITION OF
A RIGHT-OF-WAY EASEMENT
FROM HUNTER FAMILY REAL ESTATE TRUST
LOCATED AT BLOCK 15.03, LOT 46.01

WHEREAS, the Township of West Windsor has determined that it is necessary to acquire one permanent easement on certain real property owned by Hunter Family Real Estate Trust (Walter and Nancy Hunter, Trustees; "Sellers") located at Block 15.03, Lot 46.01 (North Post Road) in the Township of West Windsor, Mercer County, New Jersey for the purpose of constructing bikeway improvements to be utilized for the purpose of public mobility; and

WHEREAS, the Sellers are willing to grant such easement; and

WHEREAS, the Township and Sellers have agreed upon fair compensation for the easement; and

WHEREAS, the Local Lands and Buildings Law, *N.J.S.A. 40A:12-1 et. seq.*, requires that an Ordinance be adopted permitting the Township to acquire the Right-of-Way Easement.

NOW, THEREFORE BE IT ORDAINED, by the Township Council of the Township of West Windsor, Mercer County, NJ as follows:

- (1) The Township wishes to acquire a Right-of-Way Easement on certain real property owned by Hunter Family Real Estate Trust, located at Block 15.03, Lot 46.01 (North Post Road) in the Township of West Windsor, Mercer County, NJ for the purpose of constructing bikeway improvements to be utilized for the purpose of public mobility for the purchase price of Two Thousand Five Hundred Dollars and Zero Cents (\$2,500.00).
- (2) The Mayor and Clerk are hereby authorized and directed to acquire and accept the Right-of-Way Easement from the Sellers for the acquisition of said easement upon final passage, approval and publication of said ordinance according to law.

Section 2. This ordinance shall take effect twenty days after action or inaction by the Mayor as provided by law or an override of a mayoral veto by the Council, whichever is applicable; and upon publication according to law.

INTRODUCTION:

PUBLIC HEARING:

ADOPTION:

MAYOR'S APPROVAL:

EFFECTIVE DATE

REQUEST FOR COUNCIL ACTION

Date of Request: June 26, 2024

Initiated By: John V. Mauder Division/Department: Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Bond Ordinance providing for various capital improvements of the Township of West Windsor, appropriating the aggregate amount of \$11,205,306, authorizing the issuance of \$10,024,500 in bonds and notes.

SOURCE OF FUNDING:

Capital – Down Payment and Debt Authorized

CONTRACT AMOUNT:

N/A

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Ordinance Summary

S:\AGENDA INBOX (file name) 2024 General Improvement Bond Ordinance

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder 7/2/24
Department/Division Head Date

APPROVED FOR AGENDA OF: July 15, 2024

By: Marlena Schmid 07/08/2024
Marlena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 7/15 Ordinance # 2024-16 Resolution # _____

Council Action Taken:

2024-18

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$11,205,306 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$10,024,500 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of West Windsor, in the County of Mercer, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$11,205,306, including a \$526,581 grant expected to be received from the State of New Jersey Department of Transportation (the "NJDOT") for Woodmere Way Improvements II described in Section 3(C)(4) hereof and a \$153,000 grant expected to be received from the NJDOT for the Safe Streets to Transit Program - Washington Road Pedestrian Safety described in Section 3(C)(5) (together, the "State Grants") and further including the

aggregate sum of \$501,225 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments and in anticipation of receipt of the State Grants, negotiable bonds are hereby authorized to be issued in the principal amount of \$10,024,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
A) ADMINISTRATION 1) <u>Acquisition of Equipment</u> Network, computer, printer and scanner replacement and/or upgrades and copier machine replacement, including all related costs and expenditures incidental thereto.	\$320,250	\$305,000	5 years

<u>Purpose</u>	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
2) <u>Municipal Facilities and Related Improvements</u> Improvements to the Municipal Administration Building, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	15 years
3) <u>Municipal Facilities and Related Improvements</u> Improvements to the Health and Recreation Building and roof replacement of the Fire and Emergency Services Station 45 building, including all work and materials necessary therefor and incidental thereto.	\$352,800	\$336,000	10 years
4) <u>Municipal Facilities and Related Improvements</u> Security system upgrades for various municipal buildings, including all work and materials necessary therefor and incidental thereto.	\$10,500	\$10,000	10 years
5) <u>Municipal Facilities and Related Improvements</u> Roof and air conditioning replacement at the Police/Court building, including all work and materials necessary therefor and incidental thereto.	\$1,055,250	\$1,005,000	10 years
6) <u>Municipal Facilities and Related Improvements</u> Improvements to the Arts Council Building, including roof replacement, including all work and materials necessary therefor and incidental thereto.	\$330,750	\$315,000	10 years
7) <u>Municipal Facilities and Related Improvements</u> Sprinkler system replacement at the Senior Center Building, including all work and materials necessary therefor and incidental thereto.	\$15,225	\$14,500	15 years

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
<p>8) <u>Municipal Facilities and Related Improvements</u> Improvements to Schenck Historical Farmstead, including all work and materials necessary therefor and incidental thereto.</p>	\$25,200	\$24,000	15 years
<p>9) <u>Municipal Facilities and Related Improvements</u> PJ Fire Station infrastructure improvements, including all work and materials necessary therefor and incidental thereto.</p>	\$50,400	\$48,000	10 years
<p>B) COMMUNITY DEVELOPMENT – CODE ENFORCEMENT <u>Acquisition of Equipment – Vehicular</u> Acquisition of a four-wheel drive, including all related costs and expenditures incidental thereto.</p>	\$45,150	\$43,000	5 years
<p>C) COMMUNITY DEVELOPMENT – ENGINEERING <u>Acquisition of Equipment</u> 1) Undertaking of digital tax map conversion, including all work and materials necessary therefor and incidental thereto.</p>	\$252,000	\$240,000	10 years
<p>2) <u>Bicycle and Pedestrian Improvements</u> The Bike Lane Extension Program, the Sidewalk Extension Program, the Cranbury Road Sidewalk Improvements Phase III, the Crosswalk Improvement Program and sidewalk repairs - street trees, all as shown on a list on file in the office of the Clerk, which list is hereby incorporated by reference, including all work and materials necessary therefor and incidental thereto.</p>	\$561,750	\$535,000	10 years

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
<p>3) <u>Drainage Improvements</u> Emergency road and drainage repairs, all as shown on a list on file in the office of the Clerk, which list is hereby incorporated by reference, including all work and materials necessary therefor and incidental thereto.</p>	\$50,400	\$48,000	20 years
<p>4) <u>Roadway Improvements</u> The Annual Residential Road Improvement Program, the Annual Road Improvement Program – Collector Roads, Vaughn Drive extension and *Woodmere Way Improvements II, all as shown on a list on file in the office of the Clerk, which list is hereby incorporated by reference, including all work and materials necessary therefor and incidental thereto.</p>	\$2,805,081 (*includes a grant expected to be received from the NJDOT in the amount of \$526,581)	\$2,170,000	10 years
<p>5) <u>Traffic Safety Improvements - Hazard Mitigation & Other Improvements</u> Signage and striping improvements, Grover's Mill Dam inspection and repairs, the Wallace Road Bus Garage Remediation Program, compost facility remediation, the Annual Flood Abatement Program, the EAB Management Program - street trees, the Annual Utility Maintenance and Improvement Program and *the Safe Streets to Transit Program – Washington Road Pedestrian Safety, including all work and materials necessary therefor and incidental thereto.</p>	\$531,000 (*includes a grant expected to be received from the NJDOT in the amount of \$153,000)	\$360,000	10 years
<p>6) <u>Municipal Facilities and Related Improvements-Sewer</u> Sewer extension and pump station improvements and the Watershed Improvement Plan and storm sewer system mapping, including all work and materials necessary therefor and incidental thereto.</p>	\$1,758,750	\$1,675,000	20 years

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
D) COMMUNITY DEVELOPMENT – LAND USE <u>Municipal Properties Improvements</u> The Street Tree Planting Program, including all work and materials necessary therefor and incidental thereto.	\$21,000	\$20,000	10 years
E) HEALTH, HUMAN SERVICES AND RECREATION 1) <u>Municipal Park Improvements</u> Park improvements, all as shown on a list on file in the office of the Clerk, which list is hereby incorporated by reference, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	5 years
2) <u>Municipal Facilities and Related Improvements</u> Improvements to the Senior Center, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	5 years
3) <u>Acquisition of Equipment</u> Acquisition of office furniture for the Senior Center, including all work and materials necessary therefor and incidental thereto.	\$5,250	\$5,000	5 years
F) PUBLIC SAFETY – FIRE & EMERGENCY SERVICES 1) <u>Acquisition of Equipment</u> Replacement of automatic external defibrillators (AED's), including all related costs and expenditures incidental thereto.	\$15,750	\$15,000	10 years

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
<p>2) <u>Acquisition of Equipment – Non Vehicular</u> Replacement of a fire hose, a nozzle and equipment and the acquisition of personal protective equipment (PPE) for firefighters – coats, trousers, etc., including all related costs and expenditures incidental thereto.</p>	\$126,000	\$120,000	10 years
<p>3) <u>Acquisition of Equipment - Vehicular</u> Replacement of Rescue 43 and Engine 44, including all related costs and expenditures incidental thereto.</p>	\$603,750	\$575,000	20 years
<p>4) <u>Municipal Facilities and Related Improvements</u> Building and general improvements to the PJ Firehouse and sprinkler system replacement - Station 44, including all work and materials necessary therefor and incidental thereto.</p>	\$40,950	\$39,000	15 years
<p>5) <u>Municipal Facilities and Related Improvements</u> Building and general improvements to the Fire and Emergency Services Facility, including all work and materials necessary therefor and incidental thereto.</p>	\$25,200	\$24,000	15 years
G) PUBLIC SAFETY – POLICE			
<p>1) <u>Acquisition of Equipment – Office/Computer Technology</u> and computer replacement, software replacement, the Security Systems Upgrade Project, DWI and DB interview rooms Axon System, multi-task and surveillance solution upgrades and 911 system upgrades, including all related costs and expenditures incidental thereto.</p>	\$425,250	\$405,000	5 years

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
2) <u>Acquisition of Equipment – Vehicular</u> Acquisition of four-wheel drive vehicles, including all related costs and expenditures incidental thereto.	\$136,500	\$130,000	5 years
3) <u>Acquisition of Equipment – Non Vehicular</u> Acquisition of firearms, portable radios, emergency equipment for patrol vehicles, a mobile data terminal (MDT) and a UAS Program, including all related costs and expenditures incidental thereto.	\$288,750	\$275,000	10 years
4) <u>Municipal Facilities and Related Improvements</u> Improvements to the Municipal Police/Court Building, including all work and materials necessary therefor and incidental thereto.	\$50,400	\$48,000	15 years
H) PUBLIC WORKS			
1) <u>Acquisition of Equipment – Non Vehicular</u> Replacement of a medium rider mower and a roadside mower, including all related costs and expenditures incidental thereto.	\$173,250	\$165,000	5 years
2) <u>Acquisition of Equipment – Vehicular</u> Acquisition of trucks, a crane truck and a one-man leaf truck, including all related costs and expenditures incidental thereto.	\$656,250	\$625,000	5 years
3) <u>Municipal Facilities and Related Improvements</u> Building and general improvements to the Municipal Public Works Complex, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	15 years

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
4) Municipal Facilities and Related Improvements – Sewer Sanitary sewer system improvements and storm sewer improvements for Public Works, including all work and materials necessary therefor and incidental thereto.	\$270,900	\$258,000	40 years
I) RECREATION – SWIM POOL <u>Swim Pool Complex</u> Improvements to the swim pool complex - water works, including all related costs and expenditures incidental thereto.	\$100,800	\$96,000	15 years
TOTALS:	<u>\$11,205,306</u>	<u>\$10,024,500</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment or the State Grants, as applicable, for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation

notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 12.34 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$10,024,500, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$1,000,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or, if other than the State Grants referred to in Section 1 hereof, to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations

authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:

Public Hearing:

Adoption:

Mayor Approval:

Effective Date:

REQUEST FOR COUNCIL ACTION

Date of Request: June 26, 2024

Initiated By: John V. Mauder Division/Department: Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Introduction of Capital Improvement Ordinance Providing for Various Capital Improvements and Other Related Expenses Appropriating \$455,000.00.

SOURCE OF FUNDING:

These Projects are Fully Funded by Monies currently Held in the Open Space Tax Trust Fund Account.

CONTRACT AMOUNT:

N/A

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Ordinance Summary

S:\AGENDA INBOX (file name) 2024 Capital Ordinance – General Capital

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder 6/26/24
Department/Division Head Date

APPROVED FOR AGENDA OF: July 15, 2024

By: Marlena A. Schmid 07/08/2024
Marlena A. Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 7/15 Ordinance # 2024-19 Resolution # _____

Council Action Taken:

2024-19

TOWNSHIP OF WEST WINDSOR

CAPITAL IMPROVEMENT ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND OTHER RELATED EXPENSES IN OR FOR THE TOWNSHIP OF WEST WINDSOR, COUNTY OF MERCER, STATE OF NEW JERSEY APPROPRIATING THE AMOUNT OF \$455,000.00

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST WINDSOR, COUNTY OF MERCER, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1. The improvements described in Section 2 of this Capital Improvement Ordinance are hereby authorized to be undertaken by the Township of West Windsor, New Jersey as General Improvements. For the improvements described in Section 2 there is hereby appropriated the sum of \$445,000.00.

SECTION 2. The description of the improvements required are as follows:

GENERAL IMPROVEMENT APPROPRIATIONS

1) Open Space Land Acquisition – Consultant Fees	\$ 10,000.00
2) Parks Open Space - Maintenance Program	\$ 120,000.00
3) Parks Open Space – Development Program	\$ 200,000.00
4) Preserve Open Space - Maintenance Program	\$ 100,000.00
5) Preserve Open Space - Development Program	\$ 25,000.00
TOTAL	\$ 455,000.00

SECTION 3. The improvements described in Section 2 of this Capital Improvement Ordinance are financed from funds already received by the Township of West Windsor which are presently being held in the following accounts:

1) Reserve for Open Space Tax Trust Fund	\$ 10,000.00
2) Reserve for Open Space Tax Trust Fund	\$ 120,000.00
3) Reserve for Open Space Tax Trust Fund	\$ 200,000.00
4) Reserve for Open Space Tax Trust Fund	\$ 100,000.00
5) Reserve for Open Space Tax Trust Fund	\$ 25,000.00
TOTAL	\$ 455,000.00

SECTION 4. This Ordinance shall take effect twenty (20) days after action or Inaction by the Mayor as provided by law or an override of a mayoral veto by the Council, whichever is applicable, and upon publication according to the law.

INTRODUCTION: July 15, 2024
PUBLIC HEARING: August 12, 224
ADOPTION:
MAYOR APPROVAL:
EFFECTIVE DATE: