

**MEETING TO BE  
LIVE STREAMED AT  
<https://www.youtube.com/channel/UC8i0yw7lhozymgo4N68jJdg/live>  
VIA Zoom Video Communications\***

**AGENDA FOR A BUSINESS SESSION MEETING  
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP  
WEST WINDSOR MUNICIPAL BUILDING  
271 CLARKSVILLE ROAD  
TO THE EXTENT KNOWN**

**June 26, 2023**

7:00 P.M.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - January 13, 2023 to The Times and the Princeton Packet and posted on the Township web-site. All Council meetings are open to the public with access via Zoom for those who wish to attend virtually. Please see Township web-site for further details.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings

11. Consent Agenda

A. Resolutions

B. Minutes

C. Bills & Claims

12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

2023-R126 Authorizing the Mayor and Clerk to Execute Facility Use Rental Agreements for Princeton Tigers Swim Team, Hamilton Aquatics Swim Team, Cranbury Township Recreation Camp and Robbinsville Township Recreation Camp to Use the Waterworks Facility

2023-R127 Establishing the 2023 Sewer Rate

2023-R128 Authorizing the Full Release of Performance Bond for Street Opening Permit 2022-25 to Frank DiTaranto, Jr.

2023-R129 Authorizing the Full Release of Performance Guarantees Associated with Public Site Improvements for the Project Known as West Windsor Estates II Section 7 Phases I and II (PB87-32)

2023-R130 Authorizing the Release of Inspection Escrow Balances for West Windsor Estates II Section 7 Phases I and II (PB 87-32)

2023-R131 Authorizing the Full Release of Performance Guarantees Associated with Private On-Site Improvements for the Project Known as Nassau Park Outparcel (PB92-10Amnd)

2023-R132 Authorizing the Release of Inspection Escrow Balances for Various Developers

2023-R133 Authorizing the Release of Inspection Escrow Balances for Greenview Corporation Center

2023-R134 Authorizing the Business Administrator to Purchase from Daktronics, Inc., an Authorized New Jersey Cooperative Purchasing Entity, through a Sourcewell Cooperative Purchasing Contract, an Electronic Message Center for the Municipal Complex - \$77,996.00

2023-R135 Authorizing the Mayor and Clerk to Execute a Land Development Performance Guarantee Agreement (Landscape Buffer) with the Trustees of Princeton University-Lake Campus North (PB20-13)

14. Introduction of Ordinances
15. Additional Public Comment (15 minute comment period; three-minute limit per person)
16. Council Reports/Discussion/New Business
17. Administration Updates
18. Closed Session
19. Adjournment

***\*The Township Council will continue to use Zoom for public interaction at Council Meetings in 2023. This is for the convenience of the public and is not a legal requirement under the Open Public Meetings Act at this time. If technical difficulties occur during a meeting the Township Clerk (or designee) will make the decision as to whether the meeting will continue on Zoom. If it is decided that Zoom must be discontinued this will not affect the Council meeting from continuing under the Open Public Meetings Act because the use of Zoom is for the convenience of the public and not a legal requirement. All Council Meetings will continue to be live streamed on YouTube. The use of YouTube is not a legal requirement under the Open Public Meetings Act and will not constitute the need to stop the Township Council meeting if technical difficulties occur. Per Resolution 2023-03***

**REQUEST FOR COUNCIL ACTION**

Date of Request: June 19, 2023

Initiated By: Ken Jacobs Division/Department: Recreation and Parks

**ACTION REQUESTED/ EXECUTIVE SUMMARY:** Approval of a resolution authorizing the Mayor and Clerk to execute (4) Facility Use Rental Agreements (Agreements) for use of the West Windsor WaterWorks Family Aquatics Center for two (2) swim teams and two (2) summer camps.

The Agreements are between the Township and

1. Princeton Tigers Swimming
2. Hamilton Aquatics
3. Cranbury Township Recreation Camp
4. Robbinsville Township Recreation Camp

**SOURCE OF FUNDING:**

n/a  
Account Title

n/a  
Account Number

\$ n/a  
Amount

**CONTRACT AMOUNT:** Various

**CONTRACT LENGTH:** Various

**OTHER SUPPORTING INFORMATION ATTACHED:**

Four (4) Facility Use Agreements  
Resolution

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Ken Jacobs  
Department/Division Head

6/19/23  
Date

APPROVED FOR AGENDA OF: June 26, 2023

By: Marlena Schmid 06/20/2023  
Marlena Schmid, Business Administrator

MEETING DATE: 6/26/23 Ordinance # \_\_\_\_\_ Resolution # 2023-R126

Council Action Taken:

RESOLUTION

WHEREAS, the Township has negotiated a Facility Use Rental Agreements (Agreement) for Swim Team use of the lap pool for practice at Water Works by: (1) Princeton Tigers Swimming and (2) Hamilton Aquatics; and

WHEREAS, the Township has negotiated a Facility Use Rental Agreement (Agreement) for facility use for open swim at Water Works for (1) Cranbury Township Recreation Camp and (2) Robbinsville Township Recreation Camp; and

WHEREAS, these groups will use the facility for swim practices and open swimming during hours when the pool facility is closed to pool members and non-members.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor, the Mayor and Clerk are authorized to execute the agreements contingent upon the Authorized Representative executing their Agreement including all attachments (Additional Rules and Waiver of Liability) and upon receipt of a check for the non-refundable rental payment.

Adopted: June 26, 2023

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 26th day of June 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

**Date of Request:** June 15, 2023

**Initiated By:** John V. Mauder **Division/Department:** Administration

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

It is recommended that action be taken on June 26, 2023 to approve the resolution establishing the sewer rate for 2023.

This is a time sensitive matter which requires sufficient time to provide the required statutory notice period for sewer payments due on September 1, 2023.

2023 Sewer billing based on Township Ordinance charges sewer users for the operations and maintenance (O&M) of the sewer system. The rate is formulated to ensure that sufficient revenue is generated by the sewer users to cover all O & M costs of the system.

**SOURCE OF FUNDING:**

Revenue from Sewer Service Charges

**CONTRACT AMOUNT:**

N/A

**CONTRACT LENGTH:**

N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

Memo from John V. Mauder, Chief Financial Officer  
West Windsor Township Sewer Rate Comparison Spreadsheet  
2023 Sewer Rate Survey

S:\AGENDA INBOX (file name) 2023SewerRate

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

John V. Mauder 6/15/23  
Department/Division Head Date

**APPROVED FOR AGENDA OF:** June 26, 2023

By: Marlena A. Schmid 06/20/2023  
Marlena A. Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

**MEETING DATE:** 6/26/23 **Ordinance #** \_\_\_\_\_ **Resolution #** 2023-R127

**Council Action Taken:**

RESOLUTION  
WEST WINDSOR TOWNSHIP SEWER RATE 2023

WHEREAS, the West Windsor Township sewer billing staff has reviewed the various elements comprising the sewer rate as listed below:

<u>Sewer System</u>	
S & W (2023 Budget)	\$476,293.00
O & E (2023 Budget)	110,750.00
Utility Expenses	84,566.00
Data Processing Expense	4,680.00
Postage Fees	7,550.00
<u>Collection of Sewer Rent</u>	
S & W (2023 Budget) Tax Collector 25%	23,100.00
O.E. Sewer Billing Charges	7,900.00
Chief Financial Officer/Treasurer	
S & W (2023 Budget) 15%	18,550.00
Fringe Benefits (25% of S & W)	129,486.00
SBRSA O & M	<u>3,006,456.00</u>
	3,869,331.00
Reserve for Uncollected Sewer Rents	<u>54,171.00</u>
Sewer Rents to be Raised	3,923,502.00
2023 Billing Flow Cu. Ft.	
Rate = $\frac{\$3,923,502}{87,313,600} \times 100 = \$4.49/100 \text{ Cu. Ft.}$	

WHEREAS, the administration of the Township of West Windsor finds these figures adequately reflect the fair costs to the users of the sewer system;

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that based upon the above known and projected costs the sewer rate for 2023 shall be set at \$4.49 per hundred cubic feet of billing flow.

Adopted: June 26, 2023

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 26th day of June 26, 2023.

\_\_\_\_\_  
Gay M. Huber  
Township Clerk  
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 6, 2023

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution granting release of a Performance Bond posted with the Township in conjunction with Street Opening Permit No. 2022-25 for work that was done at 377 North Post Road. Frank DiTaranto Jr. posted a performance bond on September 1, 2022 for a driveway installation. The project was completed and has been inspected by the Township Engineer, who is recommending the bond release.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

- Resolution
- Engineer's Report
- Supporting Documentation

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Guzik 6/7/23  
 Department/Division Head Date

APPROVED FOR AGENDA OF: June 26, 2023

By: Marlena Schmid 06/20/2023  
 Marlena Schmid, Business Administrator

MEETING DATE: 6/26/23 Ordinance # \_\_\_\_\_ Resolution # 2023-12128

Council Action Taken:



RESOLUTION

WHEREAS, the Township of West Windsor presently holds a Performance Bond in the amount of \$500.00 from Frank DiTaranto Jr. for Street Opening Permit No. 2022-25 covering work to be performed at 377 North Post Road, in West Windsor Township; and

WHEREAS, the project has been completed and inspected, and the Township Engineer recommends full release of the performance guarantee.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Windsor that the Performance Bond presently in effect for Street Opening Permit No. 2022-25 be released in accordance with the recommendation of the Township Engineer.

BE IT FURTHER RESOLVED the Township Chief Financial Officer is hereby authorized to release the following performance bond presently held in Trust:

<u>Performance</u> <u>Guarantee</u>	<u>Original</u> <u>Amount</u>	<u>Date</u> <u>Issued</u>
Check #2623	\$500.00	9/1/2022

Adopted: June 26, 2023

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 26<sup>th</sup> of June 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: June 15, 2023

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a resolution granting full release of the site performance guarantees associated with public site improvements for the West Windsor Estates II Section 7 Phases I & II project (PB 87-32). Asset Management Consultants, on behalf of Windsor Oaks, Inc. is requesting the full release of the performance guarantees at this time. All improvements have been satisfactorily completed for the project. The Township Engineer recommends that the request for full release of the performance guarantees be granted.

**SOURCE OF FUNDING:** N/A

**CONTRACT AMOUNT:** N/A

**CONTRACT LENGTH:** N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

Resolution	Engineers Memorandum
Request for Release Letter	Map

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Department/Division Head

*Francis Guzik* 6/19/23  
Date

APPROVED FOR AGENDA OF: June 26, 2023

By: Marlena Schmid 06/20/2023  
Marlena Schmid, Business Administrator

MEETING DATE: 6/26/23 Ordinance # \_\_\_\_\_ Resolution # 2023-12129

Council Action Taken:

## RESOLUTION

- WHEREAS, Asset Management Consultants, on behalf of Windsor Oaks, Inc. (“Developer”) has made a request for a full release of the performance guarantees posted for Public Site Improvements in connection with construction associated with the project known as West Windsor Estates II Section 7 Phases I & II (PB 87-32); and
- WHEREAS, most of the performance guarantees are currently at approximately 30% of their original amounts with one at 67% of its original amount; and
- WHEREAS, the West Windsor Township Engineer has reviewed the request with staff along with the project records and recommends the performance guarantees for Public Site Improvements in connection with construction associated with the project known as West Windsor Estates II Section 7 Phases I & II (PB 87-32) be found to be complete; and
- WHEREAS, a maintenance guarantee is not recommended to be required due to the length of time that has transpired since work has been completed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor, that the performance guarantees posted by Windsor Oaks, Inc. for Public Site Improvements in connection with construction associated with the project known as West Windsor Estates II Section 7 Phases I & II (PB 87-32) be released as follows:

<u>Performance Bond &amp; Cash Guarantees</u>	<u>Original Amount</u>	<u>Date Issued</u>	<u>Current Amount</u>	<u>Recommended Action</u>
<u>Section VII Phase I Improvements</u>				
L/C # 3610	\$596,399.40	02/11/93	\$178,920.00	Full Release.
Cash	\$ 66,266.60	02/12/93	\$ 19,880.60	Full Release
<u>Section VII Phase II Improvements</u>				
L/C # 3611	\$605,459.70	2/11/93	\$408,587.00	Full Release
Cash	\$ 67,273.30	2/12/93	\$ 40,862.30	Full Release
<u>Phases I&amp;II – Pavement Surface</u>				
L/C # 3612	\$72,637.20	02/11/93	\$21,791.00	Full Release
Cash	\$ 8,070.80	02/12/93	\$ 2,421.00	Full Release
<u>Detention Basin</u>				
L/C #3613	\$118,656.00	02/11/93	\$39,552.00	Full Release
Cash	\$ 13,184.00	02/12/93	\$ 3,955.00	Full Release

BE IT FURTHER RESOLVED, the Township Chief Financial Officer is hereby authorized to release said performance guarantees and by this action the Township is accepting the Public Site Improvements within the project known as West Windsor Estates II Section 7 Phases I & II project (PB 87-32) as outlined to be dedicated as shown on the plan entitled “Final Plat, West Windsor Estates II, Section VII”, prepared by Princeton Junction Engineering Co., and Filed in the Mercer County Clerk’s Office as Map No. 3122

ADOPTED: June 26, 2023

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 26th day of June 2023.

\_\_\_\_\_  
 Gay M. Huber  
 Township Clerk  
 West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: June 14, 2023

Initiated By: Francis A. Guzik Department of Comm. Dev./Engineering

**ACTION REQUESTED/EXECUTIVE SUMMARY:** Adoption of a Resolution releasing the inspection escrow balances for several land development projects. All construction projects have been completed and released from their respective performance guarantees or have been superseded by subsequent development approvals. Invoicing from the various engineering consultants utilized for inspection purposes on said projects has been completed.

**SOURCE OF FUNDING:** N/A

**CONTRACT AMOUNT:** N/A

**CONTRACT LENGTH:** N/A

**OTHER SUPPORTING INFORMATION ATTACHED**

Resolution                      Engineers Memorandum

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Francis A. Guzik                      6/15/23  
Department/Division Head                      Date

APPROVED FOR AGENDA OF: June 26, 2023

By: Marlena Schmid                      06/20/2023  
Marlena Schmid, Business Administrator

MEETING DATE: 6/26/23 Ordinance # \_\_\_\_\_ Resolution # 2023-12/30  
Council Action Taken:

## RESOLUTION

WHEREAS, the following Developer completed the construction of land development projects approved through the West Windsor Township Planning Board; and

WHEREAS, in conjunction with the project, the Developer deposited inspection fee escrows with the Township of West Windsor pursuant to Section 82-3G of the Revised General Ordinances of the Township of West Windsor; and

WHEREAS, professional services undertaken on behalf of the Township in conjunction with said projects have been completed; and

WHEREAS, there remains partial balances in the Developer's inspection fee escrow accounts, that the Developer is entitled to have refunded; and

WHEREAS, the Township Engineer recommends the balances remaining in the inspection fee escrow accounts for these projects be refunded as follows:

<u>Deposit Date</u>	<u>Developer</u>	<u>Project ID</u>	<u>Project Name</u>	<u>Escrow Balance</u>
2/25/1993	Windsor Oaks	PB87-32-7-Det	WWest II, Sec 7, Ph I & II Detention Basin	\$ 49.59
2/25/1993	Windsor Oaks	PB87-32-7-Pav	WWest II, Sec 7, Ph I & II Pavement	\$ 134.45
2/25/1993	Windsor Oaks	PB87-32-7-1	WWest II, Sec 7, Ph I Improvements	\$ 894.99
2/25/1993	Windsor Oaks	PB87-32-7-2	WWest II, Sec 7, Ph II Improvements	\$ 191.53

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the Chief Financial Officer is hereby authorized and directed to refund to the Developer the balances of the escrow deposits, and any applicable interest to which the Developer is entitled.

Adopted: June 26, 2023

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 26<sup>th</sup> day of June 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: June 6, 2023

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a resolution granting full release of the site performance guarantee associated with private on-site improvements for the Nassau Park Outparcel project (PB 92-10Amnd; cash). Site Centers Corp., on behalf of Nassau Pavilion Associates is requesting the full release of the performance guarantee at this time. Inspections have been performed and all improvements have been completed. The Township Engineer recommends that the request for full release of the performance guarantees be granted.

**SOURCE OF FUNDING:** N/A

**CONTRACT AMOUNT:** N/A

**CONTRACT LENGTH:** N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

Resolution Engineers Memorandum  
Request for Release Letter Map

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Francis Guzik 6/14/23  
Department/Division Head Date

APPROVED FOR AGENDA OF: June 26, 2023

By: Marlena Q. Schmid 06/20/2023  
Marlena Schmid, Business Administrator

MEETING DATE: 6/26/23 Ordinance # \_\_\_\_\_ Resolution # 2023-12131

Council Action Taken:

RESOLUTION

WHEREAS, Site Centers Corp., on behalf of Nassau Pavilion Associates (“Developer”) has made a request for a full release of the performance guarantees posted for Private Site Improvements in connection with construction associated with the project known as Nassau Park Outparcel (PB 92-10Amnd), which guarantee was posted as follows; and

<u>Performance Guarantee</u>	<u>Original Amount</u>	<u>Date Issued</u>	<u>Current Amount</u>	<u>Recommended Action</u>
Cash	\$8,756.03	11/09/99	\$8,756.03	Full Release

WHEREAS, the West Windsor Township Engineer, has recommended the performance guarantee for Private Site Improvements in connection with construction with the project known as Nassau Park Outparcel (PB 92-10Amnd) be released as the improvements were found to be satisfactorily completed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor, that the cash performance guarantee posted by Nassau Pavilion Associates for Private Site Improvements in connection with construction associated with the project known as Nassau Park Outparcel (PB 92-10Amnd) be released to Site Centers Corp. as follows:

<u>Performance Guarantee</u>	<u>Original Amount</u>	<u>Date Issued</u>	<u>Current Amount</u>	<u>Recommended Action</u>
Cash	\$8,756.03	11/09/99	\$8,756.03	Full Release

BE IT FURTHER RESOLVED the Township Chief Financial Officer is hereby authorized to release the cash performance guarantees posted for Private Site Improvements in connection with construction associated with the project known as Nassau Park Outparcel (PB 92-10Amnd).

ADOPTED: June 26, 2023

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 26th day of June 2023.

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Gay M. Huber  
 Township Clerk  
 West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 14, 2023

Initiated By: Francis A. Guzik

Department of Comm. Dev./Engineering

**ACTION REQUESTED/EXECUTIVE SUMMARY:** Adoption of a Resolution releasing the inspection escrow balances for several completed development projects. All construction projects have been completed and released from their respective performance guarantees. Also, all maintenance guarantee periods have expired, where applicable. Finally, no additional invoices have been received from the various engineering consultants utilized for inspection purposes on said projects.

**SOURCE OF FUNDING:** N/A


**CONTRACT AMOUNT:** N/A

**CONTRACT LENGTH:** N/A

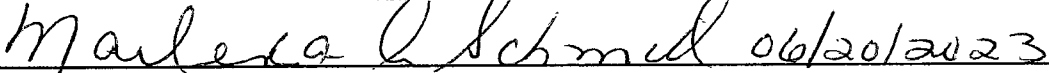
**OTHER SUPPORTING INFORMATION ATTACHED**

Resolution                      Engineers Memorandum

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

      6/14/23  
Department/Division Head                      Date

APPROVED FOR AGENDA OF: June 26, 2023

By:   
Marlana Schmid, Business Administrator

MEETING DATE: 6/26/23 Ordinance # \_\_\_\_\_ Resolution # 2023-0132  
Council Action Taken:



## RESOLUTION

- WHEREAS, the following Developers completed the construction of land development projects approved through the West Windsor Township Planning Board; and
- WHEREAS, in conjunction with the projects, the Developers deposited inspection fee escrows with the Township of West Windsor pursuant to Section 82-3G of the Revised General Ordinances of the Township of West Windsor; and
- WHEREAS, professional services undertaken on behalf of the Township in conjunction with said projects have been completed; and
- WHEREAS, there remains partial balances in the Developers' inspection fee escrow accounts, which the Developers are entitled to have refunded; and
- WHEREAS, the Township Engineer recommends the balance remaining in the inspection fee escrow account for the projects be refunded as follows:

<u>Deposit Date</u>	<u>Developer</u>	<u>Project ID</u>	<u>Project Name</u>	<u>Escrow Balance</u>
11-09-1999	Nassau Pavilion Associates	PB 92-10Amnd	Nassau Park Outparcel (Nassau Pavilion Assoc.)	\$ 335.38
01-08-1993	Wal-Mart Stores, Inc.	PB 92-10M	Walmart/NLA Assoc. Monument	\$ 22.50
12-09-1997	Sharpe Title, Inc.	PB 96-06	Nassau Park Pavilion	\$ 26,835.03
03-28-2000	DDR Nassau Pavilion Inc.	PB 96-06Amnd	Nassau Park Pavilion Gateway Drive	\$ 1,098.00
10-20-1997	Hendon Princeton Associates No. 3, LP.	PB 96-06Sub	Nassau Park Pavilion Subdivision	\$ 53.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the Chief Financial Officer is hereby authorized and directed to refund to the Developers the balances of the escrow deposits, and any applicable interest to which the Developers are entitled.

Adopted: June 26, 2023

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 26<sup>th</sup> day of June 2023.

\_\_\_\_\_  
 Gay M. Huber  
 Township Clerk  
 West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 14, 2023

Initiated By: Francis A. Guzik Department of Comm. Dev./Engineering

ACTION REQUESTED/EXECUTIVE SUMMARY: Adoption of a Resolution releasing the inspection escrow balances for several land development projects. All construction projects have been completed and released from their respective performance guarantees, or have been superseded by subsequent development approvals. Invoicing from the various engineering consultants utilized for inspection purposes on said projects has been completed.

SOURCE OF FUNDING: N/A

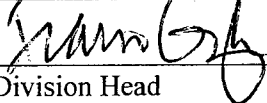
CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

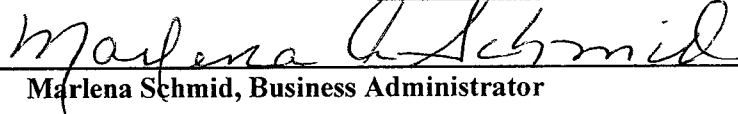
OTHER SUPPORTING INFORMATION ATTACHED

Resolution                      Engineers Memorandum

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

 6/14/23  
Department/Division Head                      Date

APPROVED FOR AGENDA OF: June 26, 2023

By:  06/20/2023  
Marlena Schmid, Business Administrator

MEETING DATE: 6/26/23 Ordinance # \_\_\_\_\_ Resolution # 2023-2133  
Council Action Taken:

## RESOLUTION

WHEREAS, the following Developers completed the construction of land development projects approved through the West Windsor Township Planning Board; and

WHEREAS, in conjunction with the project, the Developers deposited inspection fee escrows with the Township of West Windsor pursuant to Section 82-3G of the Revised General Ordinances of the Township of West Windsor; and

WHEREAS, professional services undertaken on behalf of the Township in conjunction with said projects have been completed; and

WHEREAS, there remains partial balances in the Developers' inspection fee escrow account, which the Developers are entitled to have refunded; and

WHEREAS, the Township Engineer recommends the balances remaining in the inspection fee escrow account for these projects be refunded as follows:

<u>Deposit Date</u>	<u>Developer</u>	<u>Project ID</u>	<u>Project Name</u>	<u>Escrow Balance</u>
3-12-2008	WW Duck Pond Associates	PB05-09AmR	Greenview Corp Center- Restoration	\$ 2,951.30
7-12-2013	WW Duck Pond Associates	PB05-09AmS1	Greenview Corp Center- Ph 1 On-site	\$ 87,897.59

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the Chief Financial Officer is hereby authorized and directed to refund to the Developers the balances of the escrow deposits, and any applicable interest to which the Developer is entitled.

Adopted: June 26, 2023

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 26<sup>th</sup> day of June 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

**Date of Request:** June 5, 2023

**Initiated By:** Brian E. Aronson **Division/Department:** Buildings & Grounds/Admin.

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Resolution authorizing the Township of West Windsor to enter into a contract with Daktronics, Inc. to provide installation services for an exterior Electronic Message Center located within the Township Municipal Complex through the Sourcewell Cooperative Purchasing Contract No. 050819-DAK. The use of the Sourcewell contract is pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and is authorized by the State of New Jersey Purchase Bureau.

This project is being funded through a grant obtained by the Township Health Department.

The Township Facilities Maintenance Manager is recommending a contract be awarded to Daktronics, Inc. of Brookings, SD.

**SOURCE OF FUNDING:**

Enhancing Local Public Health Infrastructure      106-60-559      \$77,996.00

**CONTRACT AMOUNT:** \$77,996.00

**CONTRACT LENGTH:** 60 days once permit has been obtained

**OTHER SUPPORTING INFORMATION ATTACHED:**

- Resolution      Certification of Funds
- Map      Facilities Maintenance Manager Memorandum
- Daktronics, Inc. Proposal      Sourcewell Contract Documents

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**



6-20-23

Department/Division Head

Date

**APPROVED FOR AGENDA OF: JUNE 26, 2023**

By: Marlena A. Schmid 06/20/2023  
Marlena Schmid, Business Administrator

**MEETING DATE:** 6/26/23 **Ordinance #** \_\_\_\_\_ **Resolution #** 2023-2134

**Council Action Taken:**

## RESOLUTION

- WHEREAS, the Township of West Windsor, needs to purchase and install an exterior Electronic Message Center for placement within the Township Municipal Complex ground; and
- WHEREAS, the Township of West Windsor wishes to purchase this equipment from a Sourcewell Cooperative Purchasing Contract pursuant to statutory and regulatory requirements of the State of New Jersey; and
- WHEREAS, the Township of West Windsor advertised the “Intent to Purchase Under a National Cooperative Purchasing Agreement” in the official newspaper and posted the advertisement on the Township web-site for a ten (10) day comment period and no comments were received; and
- WHEREAS, Daktronics, Inc. of Brookings, SD is the Authorized Vendor for such equipment through Sourcewell Cooperative Purchasing Contract No. 050819-DAK and has provided a proposal dated June 2, 2023 indicating they will provide and install the Electronic Message Center in the amount of \$77,996.00; and
- WHEREAS, the availability of this contract best serves the needs of the Township and the Chief Financial Officer has certified the availability of funds in the following account:

Enhancing Local Public Health Infrastructure	106-60-559	\$77,996.00
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NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the Business Administrator Marlena Schmid is hereby authorized to purchase the above from Daktronics, Inc. of Brookings, SD through the Sourcewell Cooperative Purchasing Contract No. 050819-DAK, for a total price of \$77,996.00.

Adopted: June 26, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 26th day of June, 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: June 14, 2023

Initiated By: Samuel J. Surtees Division/Department: Comm. Dev./Land Use

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Request Township Council authorization for the Mayor and Township Clerk to execute a Land Development Performance Guarantee Agreement (Landscape Buffer) between West Windsor Township and The Trustees of Princeton University – Lake Campus North (PB20-13) and replacement of 90% cash already deposited with West Windsor Township to be refunded and replaced with a letter of credit already on deposit with the Township and Release of \$261,360.00.

**SOURCE OF FUNDING:** NA

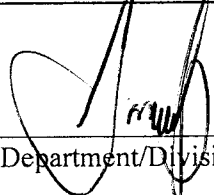
**CONTRACT AMOUNT:** NA

**CONTRACT LENGTH:** NA


**OTHER SUPPORTING INFORMATION ATTACHED:**

- Location Map
- Resolution
- Land Development Performance Guarantee Agreements (4 originals)
- Planning Board Resolution of Memorialization
- Email from Martina Baillie, Esq.

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**


6/14/23
*Frank B...*  
 Department/Division Head Date

APPROVED FOR AGENDA OF: June 26, 2023

By:  06/20/2023  
 Marlena Schmid, Business Administrator

MEETING DATE: 6/26/23 Ordinance # \_\_\_\_\_ Resolution # 2023-2135  
 Council Action Taken: \_\_\_\_\_

RESOLUTION

WHEREAS, The Trustees of Princeton University (“the University”) received preliminary and final major site plan approval on May 5, 2021, memorialized by Resolution of Memorialization (“Resolution”) adopted on June 9, 2021, for the construction of certain improvements on a tract of land located primarily within Block 3, Lot 1.012 with a small portion in Block 3, Lot 1.0113, more commonly known as Lake Campus North (the “Property”); and

WHEREAS, in connection with the approval, the University posted a cash bond in the amount of \$261,360.00 to ensure the installation of a landscape buffer and subdivision monumentation and to provide a safety and stabilization guarantee; and

WHEREAS, the University now wishes to replace the cash bond with an irrevocable letter of credit and request that the cash bond, which is in the amount of \$261,360.00 be transferred to it; and

WHEREAS, in connection therewith a performance guarantee agreement with respect to a landscape buffer and subdivision monumentation and a safety and stabilization guarantee has been prepared; and

WHEREAS, a cash bond was submitted to and accepted by the Township December 15, 2021 in the amount of \$261,360.00; and

WHEREAS, the University has submitted a letter of credit in the amount of \$261,360.00, issued by JPMorgan Chase Bank, NA on April 6, 2023 (Number NUSCGS045995), which has been approved by the Planning Board Attorney; and

WHEREAS, it is in the best interest of the Township to approve the letter of credit as replacement for the cash bond and to return the \$261,360.00 to the University; and

WHEREAS, it is in the best interest of the Township to enter into the aforementioned Land Development Performance Guarantee Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that a) The \$261,360.00 cash bond be returned to the University upon posting in final form the letter of credit; b) That the Mayor and the Township Clerk are authorized and directed to execute the Land Development Performance Guarantee Agreement attached hereto.

BE IT FURTHER RESOLVED, that the agreement shall be recorded with the Mercer County Clerk’s Office upon execution by the Mayor and Clerk.

ADOPTED: June 26, 2023

I hereby certify this is a true copy of a Resolution adopted by the West Windsor Township Council at their meeting held on the 26<sup>th</sup> day of June, 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township