

MEETING TO BE  
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AGENDA FOR THE BOARD OF HEALTH MEETING  
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP  
WEST WINDSOR MUNICIPAL BUILDING  
271 CLARKSVILLE ROAD  
TO THE EXTENT KNOWN

VIA Zoom Video Communications

August 14, 2023

7:00 P.M.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - Revised Meeting Notice was sent to The Times and the Princeton Packet and posted on the Township web-site on January 13, 2023. All Council meetings are open to the public with access via Zoom for those who wish to attend virtually. Please see Township web-site for further details.
4. Salute to the Flag
5. Public Comment (30 minute comment period; 3-minute limit per person)
6. For Action:  

Minutes: Board of Health-May 8, 2023
7. For Discussion:
  - a. Board of Health Member:
  - b. Mayor/Administration:  

Update from Health Officer - COVID Transition  
Flu Vaccine
8. Closed Session (if needed)
9. Public Comment (15 minute comment period; 3-minute limit per person)
10. Adjournment

**MEETING TO BE  
LIVE STREAMED AT  
<https://www.youtube.com/channel/UC8i0yw7lhozmg04N68jJdg/live>  
VIA Zoom Video Communications\***

**AGENDA FOR A BUSINESS SESSION MEETING  
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP  
WEST WINDSOR MUNICIPAL BUILDING  
271 CLARKSVILLE ROAD  
TO THE EXTENT KNOWN**

**August 14, 2023**

This meeting will start after the close of the Board of Health Meeting

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - January 13, 2023 to The Times and the Princeton Packet and posted on the Township web-site. All Council meetings are open to the public with access via Zoom for those who wish to attend virtually. Please see Township web-site for further details.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration
6. Public Comment: (30 minute comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings

2023-05 AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 168 "TRAFFIC AND PARKING" "SECTION 168-18.1 MIDBLOCK CROSSWALKS" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST WINDSOR - Rabbit Hill Road

- 2023-06 AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 82 "FEES" SECTION 82-4 AND DELETING SECTION 82-5 ELECTRICAL SUBCODE FEES OF THE CODE OF THE TOWNSHIP OF WEST WINDSOR (1999)
- 2023-07 CAPITAL IMPROVEMENT ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND OTHER RELATED EXPENSES IN OR FOR THE TOWNSHIP OF WEST WINDSOR, COUNTY OF MERCER, STATE OF NEW JERSEY APPROPRIATING THE AMOUNT OF \$455,000.00 (OPEN SPACE IMPROVEMENTS)
- 2023-08 CAPITAL IMPROVEMENT ORDINANCE PROVIDING FOR CAPITAL IMPROVEMENTS AND OTHER RELATED EXPENSES IN AND FOR THE TOWNSHIP OF WEST WINDSOR, COUNTY OF MERCER, STATE OF NEW JERSEY APPROPRIATING THE AMOUNT OF \$250,000.00 (Professional Services Related to Updating the Township Capital Improvement Plan of the Circulation Plan Element)
- 2023-09 BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$9,737,795 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$8,273,700 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF
- 2023-10 BOND ORDINANCE PROVIDING FOR SEWER COLLECTION SYSTEM AND PUMP STATION IMPROVEMENTS IN AND BY THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$6,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,100,00 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

11. Consent Agenda

A. Resolutions

B. Minutes

- March 9, 2023 - Budget Session #1
- March 23, 2023 - Budget Session #4
- May 22, 2023 - Business Session - as amended
- June 12, 2023 - Business Session - as amended
- June 26, 2023 - Business Session - as amended
- June 26, 2023 - Closed Session - as amended

C. Bills & Claims

12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

2023-R150 Authorizing the Business Administrator to Execute Final Change Order No. 1 with Manor II Electric, for an Increase of \$3,326.34, for Supplemental Work and Project Closeout - (\$249,476.34)

2023-R151 Authorizing the Business Administrator to Purchase Hardware, Software, Licensing and Support for a HP Laptop for the Health Department from SHI International Corp - \$866.36

2023-R152 Authorizing the Mayor and Clerk to Execute an Amendment to the Professional Services Agreement with Schiller and Hersh Associations, Inc., in the Amount of \$321.00 for the Project Known as Backup Emergency Generator for the Police and Court Facility for a Total Not to Exceed Amount of \$18,436

2023-R153 Insertion of the State of New Jersey Enhancing Local Public Health Infrastructure Grant 2023-23 in the 2023 Budget

2023-R154 Insertion of the State of New Jersey Local Recreation Improvement Program Grant in the 2023 Budget

2023-R155 Approving the Update of the Plan 92-PD-Lincoln-121316 Deferred Compensation Plan

2023-R156 Acknowledging the Current "Payment in Lieu of Taxes Agreement is Still In Full Force and Effect for the "Hamlet at Bear Creek" Under New Ownership

2023-R157 Authorizing the Mayor and Clerk to Execute a Subrecipient Agreement with Mercer County for the Allocation of a Portion of the Mercer County ARPA Funds for the Mercer County Investment Initiative Program for Improvements to the Senior Center

2023-R158 Authorizing the Business Administrator to Purchase One Ford F-350 4x4 CrewCab Fire Apparatus with LED Lighting Package Plus Options to be Used by the West Windsor Volunteer Fire Company (Known as Utility 43) - \$73,830.00

2023-R159 Authorizing the Chief Financial Officer to Increase the Professional Services Agreement with Geotrek Environmental and Surveying, LLC for the Project Known as Miscellaneous Engineering Services for \$800.00 for a Total Not to Exceed of \$3,800.00

2023-R160 Authorizing the Full Release of Performance Bond for Street Opening Permit 2023-23 to Bruno A. Maddalon

14. Introduction of Ordinances
15. Additional Public Comment (15 minute comment period; three-minute limit per person)
16. Council Reports/Discussion/New Business
17. Administration Updates
18. Closed Session
19. Adjournment

***\*The Township Council will continue to use Zoom for public interaction at Council Meetings in 2023. This is for the convenience of the public and is not a legal requirement under the Open Public Meetings Act at this time. If technical difficulties occur during a meeting the Township Clerk (or designee) will make the decision as to whether the meeting will continue on Zoom. If it is decided that Zoom must be discontinued this will not affect the Council meeting from continuing under the Open Public Meetings Act because the use of Zoom is for the convenience of the public and not a legal requirement. All Council Meetings will continue to be live streamed on YouTube. The use of YouTube is not a legal requirement under the Open Public Meetings Act and will not constitute the need to stop the Township Council meeting if technical difficulties occur. Per Resolution 2023-03***



AN ORDINANCE TO AMEND AND SUPPLEMENT  
CHAPTER 168, "TRAFFIC AND PARKING," OF THE  
REVISED GENERAL ORDINANCES  
OF THE TOWNSHIP OF WEST WINDSOR

**WHEREAS**, the Township Engineer has evaluated a section of Rabbit Hill Road south of its intersection with Cranbury Road (County Route 615) for a mid-block pedestrian crossing; and

**WHEREAS**, Pursuant to *N.J.S.A. 39:4-8*, the Township Engineer has provided a certification stating that a mid-block crosswalk is appropriate at this location after an investigation has been undertaken by said Engineer in conjunction with the traffic engineering consulting firm of Arora and Associates, P.C. and the West Windsor Township Police Department Traffic Safety Division, and it appears to the Township Engineer that it is in the interest of public safety and the expedition of traffic on this section of Rabbit Hill Road, in recognition of Trolley Line Trail access, to implement a mid-block crosswalk at said location; and

**WHEREAS**, the Township of West Windsor desires to implement a mid-block crosswalk along Rabbit Hill Road, south of its intersection with Cranbury Road, which location is entirely within the Township of West Windsor; and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of West Windsor, County of Mercer, State of New Jersey as follows:

**Section 1:** Part II, General Legislation, Chapter 168, "Traffic and Parking," Article II, Traffic Regulations, shall be amended as follows:

**A:** Ordinance 168-18.1, Midblock Crosswalks

**Name of Street**

**Location**

Rabbit Hill Road

From a point 460 feet south of the centerline of Cranbury Road (CR 615) at its intersection with Rabbit Hill Road, to a point 6 feet westerly therefrom

**Section 2:** If any part of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of the ordinance. All ordinances or parts of ordinances inconsistent with this ordinance shall be repealed as to their inconsistencies only.

**Section 3:** This ordinance shall take effect as follows: 1) after action or inaction by the Mayor as provided by law or an override of a Mayoral Veto by the Council, whichever is applicable; 2) after publication in accordance with the law.

**Introduction:**

**Public Hearing:**

**Adoption:**

**Mayor's Approval:**

**DOT Approval: Not Necessary**

**Effective Date:**

Explanation – Matter enclosed in bold-faced brackets **[thus]** in the above ordinance is not enacted and is intended to be omitted in the ordinance. Matter underlined thus is new matter.

**REQUEST FOR COUNCIL ACTION**

**Date of Request:** July 6, 2023

**Initiated by:** Jason Harris

**Division/Department:** Code Enforcement

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

An Ordinance to Amend and Supplement Chapter 82 "Fees" Section 82-4 Construction Fees; and Delete Section 82-5 – Electrical Subcode Fees of the Code of the Township of West Windsor (1999).

The ordinance includes modifications from the New Jersey Department of Community Affairs and other edits the Construction Code Official made to conform the township code language and requirements to specific language used in the Uniform Construction Code. The fee revisions are for specific work types. Fee increases defray increased construction code enforcement operating expenses associated with the office performing its responsibilities and maintaining compliance with statutory requirements and regulatory deadlines.

The other amendment to the ordinance is the placement of the section for Electric fees (identified by the capital letter V) where it belongs with the other Construction Fees for the specific work types. By doing so, Section 82-5 – Electrical Subcode Fees is unnecessary and deletion of same is provided for.

**SOURCE OF FUNDING:** N/A

**CONTRACT AMOUNT:** N/A

**CONTRACT LENGTH:** N

**OTHER SUPPORTING INFORMATION ATTACHED:**

Construction Official memorandum

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

[Signature] Department/Division Head 7/6/23 Date

**APPROVED FOR AGENDA OF:** \_\_\_\_\_

By: Marlena A. Schmid 07/11/2023  
Marlena Schmid, Business Administrator

**MEETING DATE:** 7/17 Ordinance # 2023-06 Resolution # \_\_\_\_\_

**Council Action Taken:**





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# West Windsor Township Code Enforcement Division

## Memorandum

To: Francis Guzik  
From: Jason Harris  
Date: 7/6/2023

Francis,

The Code Enforcement Fee Schedule must be modified anytime there is a potential for deficient future funding predicted for the Division.

It has been determined revision of the fees was required to rectify areas of deficient revenue generation for specific work types, addressment of increased costs for operation of this Division (fuel costs, staffing, labor, etc.), and to ensure this office has sufficient future funding available to adequately discharge its responsibilities mandated under the Uniform Construction Code.

In addition to the previous points, recent changes in legislation and additional near future to be instituted legislation changes which directly impact the statutory obligations of the Code Enforcement Division required modification of the fee schedule to ensure adequate funding is made available for future costs of the Division.

The NJ DCA Regulatory Affairs Department has reviewed and approved the revised fee schedule.

If you have any questions regarding this, please do not hesitate to contact me.

**ORDINANCE 2023-06**

**AN ORDINANCE TO AMEND AND SUPPLEMENT  
THE CODE OF THE TOWNSHIP OF WEST WINDSOR (1999)**

**AN ORDINANCE AMENDED AND SUPPLEMENTING CHAPTER 82 “FEES” SECTION 82-4  
AND DELETING SECTION 82-5 – ELECTIRCAL SUBCODE FEES OF THE CODE OF THE  
TOWNSHIP OF WEST WINDSOR (1999)**

Section 1. Chapter 82 of the Code of the Township of West Windsor (1999), Fees, is amended by adding or amending the following language. Language in brackets [] is being deleted and language underlined is being added.

**§ 82-4 Construction fees.**

A. Construction fees shall be as follows:

<b>Use Group</b>	<b>Fee</b>
E	Volume x [.04] <u>.055</u>
A-1	Volume x [.04] <u>.055</u>
A-2	Volume x [.04] <u>.055</u>
A-3	Volume x [.04] <u>.055</u>
A-4	Volume x [.04] <u>.055</u>
A-5	Volume x [.04] <u>.055</u>
I-1	Volume x [.04] <u>.055</u>
I-2	Volume x [.04] <u>.055</u>
I-3	Volume x [.04] <u>.055</u>
I-4	Volume x [.04] <u>.055</u>
R-1	Volume x [.04] <u>.055</u>
R-2	Volume x [.04] <u>.055</u>
R-3	Volume x [.04] <u>.055</u>
R-4	Volume x [.04] <u>.055</u>
R-5	Volume x [.04] <u>.055</u>
H	Volume x [.04] <u>.055</u>

Use Group	Fee
F-1	Volume x [.04] <u>.055</u>
F-2	Volume x [.04] <u>.055</u>
B	Volume x [.04] <u>.055</u>
M	Volume x [.04] <u>.055</u>
S-1	Volume x [.03] <u>.045</u> ; Large open volume buildings, see Subsection <b>D</b>
S-1 Commercial Farm Buildings	Volume x .01 — Not to exceed \$1,800; see Subsection <b>D</b>
S-2	Volume x [.03] <u>.045</u> ; Large open volume buildings, see Subsection <b>D</b>
S-2 Commercial Farm Buildings	Volume x .01 — Not to exceed \$1,800; see Subsection <b>D</b>
U	Volume x [.04] <u>.055</u>

B. Building addition: [a] Addition computed per cubic volume. [content times unit rate equals building fee.] Rehabilitation work in conjunction with the addition shall be computed in accordance with subsection “C” below.

C. Alterations, renovations, repairs and minor work: estimated cost per thousand times \$[35] 38. The [applicant shall submit to the] Division of Code Enforcement may require submission of cost data by a licensed architect or engineer, qualified estimating firm or by contractor bid. The Division of Code Enforcement shall review the estimated construction cost for acceptance.

D. [Additions and renovations, alterations or repairs: combination of rates provided in Subsections **B** and **C**.] For purposes of calculating the volume to determine the fee for large, open-volume, single story spaces in buildings, such as barns, silos, greenhouses, warehouse, distribution centers, and other agricultural and storage-use occupancies, the height shall be limited to 20 feet, notwithstanding the fact that the actual height of the space may be greater than 20 feet.

[E.] [For purposes of calculating the volume to determine the fee for large, open-volume, single-story spaces in buildings, such as barns, silos, greenhouses, warehouses, distribution centers, and other agricultural and storage-use occupancies, the height shall be limited to 20 feet notwithstanding the fact that the actual height of the space may be greater than 20 feet.]

[F]E. [Use Group U and miscellaneous uses.] Miscellaneous Group U f[F]at fees are as follows:

- (1) Swimming pools, aboveground:
  - (a) Private pool: \$[100] 185.
  - (b) Public pool: \$[300] 450.
  - (c) Hot tub/spa: \$[100] 150.
- (2) Swimming pools, in-ground:
  - (a) Private pool: \$[260] 300.

- (b) Public pool: \$[650] 750.
- (3) Fences:
  - (a) Group R-5: \$[100] 185.
  - (b) All other groups: [\$35 per \$1,000] As per subsection "C" above.

(c) Pool barriers:

- i. Group R-5: \$185
- ii. All other groups: As per subsection "C" above

(4) Retaining walls:

- (a) [Group R-5: \$100.] Class 3 Group R-3 and R-5, 550 square feet or less of surface area: \$165
- (b) [All other groups: \$35 per \$1,000.] Class 3 Group R-3 and R-5, greater than 550 square feet of surface area: \$225
- (c) All other groups: As per subsection "C" above

[G]F. Signs.

- (1) [Facade skins shall be \$4 per square foot.] Signs shall be \$4 per square foot for the first 100 square feet, \$3 per square foot for the next 400 square feet and \$2 per square foot thereafter.
- (2) [Freestanding signs shall be \$4 per square foot for the first 100 square feet, \$3 per square foot for the next 400 square feet and \$2 per square foot thereafter.] Sign structures: As per subsection "C" above.
- (3) [Ground signs or wall signs shall be \$3 per square foot for the first 100 square feet, \$2.10 per square foot for the next 400 square feet and \$1.40 per square foot thereafter.] Electric for signs: As per subsection "V (1) (j)" below.

[H]G. Tents: The fee for tents, in excess of 16,800 square feet or more than 140 feet in any direction, shall be \$[325] 375.

[I]H. Demolition: [.] [Flat rate depending on building class when occupied shall be as follows:]

- (1) Class I: \$[650] 700.
- (2) Class II: \$[520] 600.
- (3) Class III: \$[260] 300.

(4) Pool demolition:

- (a) Private pool: \$200
- (b) Public pool: \$300

(5) Utility structures appurtenant to a Group R-5 located on the same Block and Lot: \$185

[J]L. Limited certificates of approval.

(1) Limitations.

- (a) Equipment herein below listed shall be granted a certificate of approval by the appropriate subcode official or other approved agency for the duration specified herein:

Cross-connections/backflow preventers, 12 months: \$[50] 65.

- (b) Such equipment shall be periodically re-inspected or tested in accordance with the provisions of the regulations prior to expiration of such certificate of approval and any violations corrected before a new certificate may be issued.
- (c) No such system or assembly shall continue in operation unless a valid certificate of approval has been reissued. It shall be a violation of the regulations for an owner to fail to provide for such periodic inspection and testing.

- (2) Revocation. The enforcing agency may revoke a certificate of approval whenever a condition of a certificate has been violated.

- (3) Time limit. The provisions of the regulations do not preclude periodic certification pursuant to other applicable laws and ordinances.

[K]J. Certificate of occupancy.

- (1) The fee shall be in the amount of 10% of the new construction permit fee. The minimum fee shall be \$165.
- (2) For one- and two-family dwellings, the minimum fee shall be \$100.
- (3) The fee for a certificate of continued occupancy shall be \$[400] 550.
- (4) The fee for a certificate of occupancy granted to a change of use group shall be \$[400] 550.
- (5) The fee for the first issuance and renewal of a temporary certificate of occupancy shall be \$[35] 30.

[L]K. Fire protection and hazardous equipment.

- (1) Said fees shall be based upon the number of heads or detectors being installed.

**Number of Heads, Detectors**

**or Other Initiating Devices**

**Fee**

1 to 20

Residential

\$[100] 125

Commercial

\$[165] 195

21 to 100

\$[234] 265

101 to 200

\$[448] 490

201 to 400

\$[1,160] 1,225

## Number of Heads, Detectors

### or Other Initiating Devices

### Fee

401 to 1,000 \$[1,605] 1,745

Over 1,000 \$[2,048] 2,175

(2) Independent pre-engineered systems (per system): \$[165] 245.

(3) Gas- or oil-fired appliance which is not connected to the plumbing system (per appliance):

(a) Use group R-5: \$[100] 125.

(b) All other groups: \$[165] 195.

(4) Smoke control systems, flammable combustible liquid tank or fire alarm control panel replacement (per system): \$[165] 245.

(5) Kitchen exhaust system (per system):

(a) Use group R-5: \$[100] 125.

(b) All other groups: \$[165] 195.

(6) Supervisory devices: \$[100] 125.

(7) Signaling devices: \$[165] 195.

(8) Engineered suppression pre-action systems, or dry pipe/alarm valves: \$[165] 195.

(9) Underground storage tank removal:

(a) Group R-5: \$[100] 225.

(b) All other use groups: \$[35] 325.

(10) Above ground flammable/combustible liquid tank removal/installation:

(a) Group R-5: \$[100] 225.

(b) All other use groups: \$[165] 325.

(11) Wood, coal, or solid-fuel burning appliances: \$125.

(12) Spray booths, spaces or rooms, flat fee per room, space or booth: \$[325] 385.

(13) Fireplace venting/metal chimney (each): \$[75] 95.

(14) Exit signs (each): \$45

[M]L. Standpipe, hydrant or fire pump (each): \$[325] 385.

[N]M. Underground water service for protection:

(1) One foot to 500 feet of pipe: \$[400] 475.

(2) Each additional 100 feet of pipe over 500 feet: \$[100] 145.

[O]N. Roofing and siding.

(1) Roofing:

(a) Group R-5: \$[100] 125 (townhouse and duplex structures only).

(b) All other use groups: [\$35 per \$1,000.] As per subsection "C" above.

(2) Siding:

(a) Group R-5: \$[100]125 (polypropylene siding only).

(b) All other use groups: [\$35 per \$1,000] As per subsection "C" above.

[P]Q. Administrative fees for asbestos hazard abatement.

(1) An administrative fee of \$[118]125 for each construction permit issued for an asbestos hazard abatement project.

(2) An administrative fee of \$[24]40 for each certificate of occupancy issued following the successful completion of an asbestos hazard abatement project.

[Q]P. Lead abatement.

(1) The fee for a permit for lead hazard abatement work shall be \$[196] 200.

(2) The fee for a lead abatement clearance certificate shall be \$[39] 40.

[R]Q. Plan Review Revisions: The fee of \$[65] 75 per hour or part thereof shall be charged for all plan review revisions. Said fee shall be remitted to the Township of West Windsor at the time of revision. No revision shall be released until payment is received by the Township.

[S]R. Change of contractor.

(1) Group R-5: \$[100] 125.

(2) All other use groups: \$[165] 195 per contractor.

[T]S. Variation.

(1) Group R-5: \$[150] 200.

(2) All other groups: \$[500] 600.

(3) Resubmissions, residential: \$[65] 85.

(4) Resubmissions, all others: \$[200] 250.

[U]T. Plumbing.

(1) Fees shall be \$[35] 40 for each fixture, appliance, appurtenance, vent or stack, but may not be all inclusive: Water closets, urinals, bidets, lavatories, sinks, garbage disposals, bathtubs, showers, floor drains, washing machines, dishwashers, hose bibs, drinking fountains, roof drains, leaders, nontestable backflow preventers, air admittance valves, vents, stacks, water hammer arrestors water filters, indirect

connections, expansion tanks, trap primers, mixing valves for lavatories, swimming pool piping. Gas pipe connections, oil pipe connections, fuel oil connections, Air conditioning units, condensate pumps and line sets, first-time install of sump pump, geothermal wells, condensate drains.

- (2) Fees shall be \$[60] 65 for each of the following items, but may not be all inclusive: Water heater, water softener, swimming pool heaters, chimney liners, air distribution systems, solar systems.
- (3) Fees shall be \$[85] 90 for each of the following items, but may not be all inclusive: Hot air furnaces, hot water boiler, fuel oil equipment, hydronic systems, solar heating systems, split systems, generator, heat pump, air handler.
- (4) Fees shall be \$[100] 105 for each of the following items, but may not be all inclusive: Water service connections, sewer connections, generators, permanent LPG tanks.
- (5) Fees shall be \$[135] 140 for each of the following items, but may not be all inclusive: Sewer ejectors, grease interceptors, oil interceptors, testable backflow device, pumps, commercial-industrial water heaters, commercial rooftop air-conditioning units, commercial refrigeration piping/systems, commercial solar system, dental office piping, solar systems.
- (6) Yearly backflow testing fee shall be \$[50]65.
- (7) Notwithstanding the individual fee set forth above, the total plumbing subcode fee for a single-family residences shall be \$[100] 125 and the minimum total fee for all other structures shall be \$[165] 195.

#### [V]U. Mechanical fees.

- 1) Fees shall be as follows for existing use group R3 and R5 under the responsibility of the Plumbing Subcode Official:
  - (a) The fee shall be \$[85] 90 for each of the following items, but may not be all inclusive; Hot air furnace, hot water boiler, fuel oil equipment, steam boiler, oil tank, solar heating systems, hydronic systems and split systems, generator, heat pump, pool heater, air handler, residential lawn sprinkler.
  - (b) The fee shall be \$[60] 65 for each of the following items, but may not be all inclusive: Water heater, chimney liner and air distribution systems.
  - (c) The fee shall be \$[35] 40 for each of the following items, but may not be all inclusive; Each gas pipe connection, each temporary LPG tank, each fuel oil connection, air-conditioning unit, coils, condensate pumps, refrigerant lines, fireplace inserts, [and] combustion air, backflow preventer, humidifiers, first-time install of sump pump, condensate drains.

[(2) All mechanical installations shall be installed by a New Jersey State licensed master HVACR contractor, except in the case of a single-family residence which is owned and occupied by the homeowner, in which the homeowner shall be allowed to perform their own work on their own dwelling. Except for refrigeration piping and chimney verification forms may not be done by the homeowner. ]

#### V. Electrical fees.

##### (1) Electrical fixtures and devices.

(a) From 1 to 40 receptacles, fixtures, switches or micro inverters: \$100.

(b) Increments of 25 additional items per "V (1) (a)" above: \$85.



(c) Residential garbage disposals: \$35.

(d) Residential heaters, boilers, etc.: \$35.

(e) Floor heat: \$35.

(f) Heated towel bars: \$35.

(g) Residential sump pumps: \$35.

(h) Residential dishwashers: \$35.

(i) Sewer ejector pump: \$35.

(j) Signs

i. First sign: \$185

ii. Each additional sign: \$100

(k) Closed-circuit TV and intercom:

i. Up to five: \$185.

ii. Six to twenty-five cameras or intercoms additional: \$245.

iii. Twenty-six or more cameras or intercoms additional: \$325.

2. Card reader mag locks:

(a) First door: \$185.

(b) Each additional door: \$45.

3. Motors, variable frequency drives (VFD's) and control systems.

(a) Greater than 1/2 hp or less than or equal to 10 hp: \$35.

(b) Greater than 10 hp or less than or equal to 50 hp: \$145.

(c) Greater than 50 hp or less than or equal to 100 hp: \$225.

(d) Greater than 100 hp: \$565.

4. Electrical devices: transformers and generators.

(a) Greater than 1 kw or less than or equal to 10 kw: \$95.

(b) Greater than 10 kw or less than or equal to 45 kw: \$125.

(c) Greater than 45 kw or less than or equal to 112.5 kw: \$345.

(d) Greater than 112.5 kw: \$590.

5. Service equipment. Term includes service panel, service entrance and subpanels.

(a) Each equipment piece priced as follows:

i. Greater than 0 amp, less than or equal to 200 amps: \$95.

ii. Greater than 200 amps, less than or equal to 1,000 amps: \$390.

iii. Greater than 1,000 amps: \$1,145.

iv. Service equipment: fees for transfer switches equal to service as above.

6. Temporary pole/construction service: \$195.

7. Pools.

(a) Private: permanently installed pools, in-ground or aboveground, including hot tub/spa, fountains (each): \$155.

(b) Public: for fees, apply Subsections “V (1), (3), (5)” above:

i. If applicable, underwater light (each): \$50.

ii. If applicable, panel board (each): \$100.

(c) Annual pool, hot tub, spa inspection:

i. First pool, hot tub, or spa: \$250

ii. Each additional pool, hot tub, or spa located on same Block and Lot: \$175

8. Light standards exceeding eight feet in height (each): \$115.

9. Light standards less than eight feet in height: refer to item Subsection “V (1)”

10. Smoke detectors, heat detectors, fire and burglar alarm expansion modules:

(a) Group R-5 flat rate: \$65.

(b) All other groups:

i. One to twenty: \$225 each.

ii. Each twenty-five additional: \$125.

(c) Electrically operated fire dampers (each): \$65.

11. Commercial alarm control unit: \$200.

(a) Communications EF, MDF, IDF, TL: \$165.

12. Commercial lighting control panels (each): \$100.

13. Commercial building automation systems and satellite systems (each): \$245

14. Solar photovoltaic panels, ground or roof mounted: \$15 per panel.

W. The fee for development-wide inspection of homes, after issuance of a certificate of occupancy, that is

ordered pursuant to N.J.A.C. 5:23-2.35 shall be an amount equal to twice the hourly base salary paid to any licensed code official performing the work or the hourly fees charged to the municipality by a professional contracted to provide such services pursuant to N.J.A.C. 5:23-2.35.

[W]~~X~~. Technical section. The minimum fee for a technical section shall be as follows:

(1) Group R-5 use: \$[100] 125.

(2) All other groups: \$[165] 195.

Y. [Plan review. The plan review fee shall be 5% of the total of the building, electric, plumbing and fire fees. ] For Plan Review, except as otherwise provided for in N.J.A.C. 5:23-4.18 (b), the fee shall be:

(1) Twenty five (25) percent of the cost of the construction permit for other than prototype plans.

(2) Five (5) percent of the cost of the construction permit for prototype plans.

[Y]~~Z~~. State of New Jersey training. In order to provide for the training and certification and technical support programs required by the State Uniform Construction Code Act, the enforcing agency, including the Division of Code Enforcement when acting as the local agency, shall collect a surcharge fee to be based upon the volume of new construction within the municipality. The fee shall be in the amount of \$0.00371 per cubic foot volume of new construction and additions. The fee for all other construction shall be \$1.90 per \$1,000 of cost. The minimum permit surcharge shall be \$1. (Elevators, lead and asbestos per state fee schedule)

[Z]~~Y~~AA. Annual construction permit.

(1) The fee to be charged for an annual construction permit shall be charged annually. This fee shall be a flat fee based upon the number of maintenance workers who are employed by the facility and who are primarily engaged in work that is governed by a subcode. Managers, engineers and clericals shall not be considered maintenance workers for the purpose of establishing the annual construction permit fee. Annual permits may be issued for building, fire protection, electrical and plumbing. Fees shall be as follows: per state fee schedule. Annual permit fees are not refundable.

(2) Prior to the issuance of an annual permit, a training registration fee of \$140.00 per Subcode and a list of not more than three individuals to be trained per Subcode shall be submitted by the applicant to the West Windsor Township Code Enforcement Division.

[AA]~~BB~~. Contractor registration: The fee shall be \$125 for a three-year term (commercial contractor's license only).

[BB]~~CC~~. Waiver of construction permit fees.

- (1) No person shall be charged a construction permit surcharge fee or enforcing agency fee for any construction, reconstruction, alteration or improvement designed and undertaken solely to promote accessibility by disabled persons to an existing private structure or any of the facilities contained herein.
- (2) A disabled person, or a parent or sibling of a disabled person, shall not be required to pay any municipal fee or charge in order to secure a construction permit for any construction, reconstruction, alteration or improvement which promotes accessibility to his or her own living unit.
- (3) "Disabled person" means a person who has the total and permanent inability to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment, including blindness, and shall include but not be limited to any resident of this state who is disabled pursuant to the federal Social Security Act (42 U.S.C. § 416), or the federal Railroad Retirement Act of 1974 (45

U.S.C. § 231 et seq.) or is rated as having a 60% disability or higher pursuant to any federal law administered by the United States Veterans' Act. For purposes of this subsection, "blindness" means central visual acuity of 20/200 or less in the better eye with the use of a correcting lens. An eye which is accompanied by a limitation in the fields of vision such that the widest diameter of the visual field subtends an angle no greater than 20° shall be considered as having a central visual acuity of 20/200 or less.

[CC]DD. Penalties. Penalties may be levied by an enforcing agency as follows:

- (1) Up to \$1,000 per violation for failure or refusal to comply with any lawful order, unless the failure or refusal to comply is done with the knowledge that it will endanger the life or safety of any person, in which case the penalty shall be up to \$2,000 per violation;
- (2) Up to \$2,000 per violation for failure to obtain a required permit prior to commencing construction or for allowing a building to be occupied without a certificate of occupancy;
- (3) Up to \$2,000 per violation for failure to comply with a stop construction order;
- (4) Up to \$2,000 per violation for willfully making a false or misleading written statement, or willfully omitting any required information or statement in any application or request for approval;
- (5) Up to \$500 per violation for any violation not covered under Subsection [CC]DD(1) through (4) above.
- (6) For purposes of this subsection, in an occupied building, a code violation involving fire safety, structural soundness or the malfunctioning of mechanical equipment that would pose a life safety hazard shall be deemed to endanger the life or safety of a person. In an unoccupied building, a code violation of a requirement intended to protect members of the public who are walking by the property shall be deemed to endanger the life or safety of a person.
- (7) All monies collected shall be collected under penalty provisions of the UCC. All penalties collected shall be retained by the Division of Code Enforcement and shall be placed in a special trust fund to be applied to the cost to the division for training, technical support programs, certification, new equipment and transportation. An independent fund shall be set up and retained by the Director of Finance to be the trustee of this account.

Section 2. Chapter 82 of the Code of the Township of West Windsor (1999), Fees, subsection 82-5 "Electrical Subcode fees" is amended by deleting the subsection language in its entirety and the subsection shall be marked as "RESERVED".

Section 3. SEVERABILITY. Where any section, subsection, sentence, clause, or phrase of these regulations is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

Section 4. This ordinance shall take effect twenty (20) days after action or inaction by the Mayor as approved by law, or an override of a mayoral vote by the Council, whichever is applicable; and upon publication according to law.

INTRODUCTION:

PUBLIC HEARING:

ADOPTION:

MAYORAL APPROVAL:

EFFECTIVE DATE:

REQUEST FOR COUNCIL ACTION

Date of Request: July 6, 2023

Initiated By: John V. Mauder Division/Department: Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Introduction of Capital Improvement Ordinance Providing for Various Capital Improvements and Other Related Expenses Appropriating \$455,000.00.

SOURCE OF FUNDING:

These Projects are Fully Funded by Monies currently Held in the Open Space Tax Trust Fund Account.

CONTRACT AMOUNT:

N/A

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Ordinance Summary

S:\AGENDA INBOX (file name) 2023 Capital Ordinance – General Capital

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder 7/6/23  
Department/Division Head Date

APPROVED FOR AGENDA OF: July 17, 2023

By: Martena A. Schmid 07/11/2023  
Martena A. Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 7/17 Ordinance # 2023-07 Resolution # \_\_\_\_\_

Council Action Taken:

2023-07  
TOWNSHIP OF WEST WINDSOR

CAPITAL IMPROVEMENT ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND OTHER RELATED EXPENSES IN OR FOR THE TOWNSHIP OF WEST WINDSOR, COUNTY OF MERCER, STATE OF NEW JERSEY APPROPRIATING THE AMOUNT OF \$455,000.00

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST WINDSOR, COUNTY OF MERCER, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1. The improvements described in Section 2 of this Capital Improvement Ordinance are hereby authorized to be undertaken by the Township of West Windsor, New Jersey as General Improvements. For the improvements described in Section 2 there is hereby appropriated the sum of \$445,000.00.

SECTION 2. The description of the improvements required are as follows:

GENERAL IMPROVEMENT APPROPRIATIONS

1) Open Space Land Acquisition – Consultant Fees	\$ 10,000.00
2) Parks Open Space - Maintenance Program	\$ 120,000.00
3) Parks Open Space – Development Program	\$ 200,000.00
4) Preserve Open Space - Maintenance Program	\$ 100,000.00
5) Preserve Open Space - Development Program	\$ 25,000.00
<b>TOTAL</b>	<b>\$ 455,000.00</b>

SECTION 3. The improvements described in Section 2 of this Capital Improvement Ordinance are financed from funds already received by the Township of West Windsor which are presently being held in the following accounts:

1) Reserve for Open Space Tax Trust Fund	\$ 10,000.00
2) Reserve for Open Space Tax Trust Fund	\$ 120,000.00
3) Reserve for Open Space Tax Trust Fund	\$ 200,000.00
4) Reserve for Open Space Tax Trust Fund	\$ 100,000.00
5) Reserve for Open Space Tax Trust Fund	\$ 25,000.00
<b>TOTAL</b>	<b>\$ 455,000.00</b>

SECTION 4. This Ordinance shall take effect twenty (20) days after action or Inaction by the Mayor as provided by law or an override of a mayoral veto by the Council, whichever is applicable. Publication shall be in accordance to law.

INTRODUCTION: July 17, 2023  
PUBLIC HEARING: August 14, 2023  
ADOPTION:  
MAYOR APPROVAL:  
EFFECTIVE DATE:

**REQUEST FOR COUNCIL ACTION**

Date of Request: July 5, 2023

Initiated By: John V. Mauder Division/Department: Administration

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Introduction of Capital Improvement Ordinance Providing for Various Capital Improvements and Other Related Expenses Appropriating \$250,000.00.

**SOURCE OF FUNDING:**

This Project is Fully Funded by Monies currently Held in the Off-Tract Road Assessment Trust Fund Account.

**CONTRACT AMOUNT:**

N/A

**CONTRACT LENGTH:**

N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

Ordinance Summary  
June 19, 2023 Memorandum from Township Engineer Guzik

S:\AGENDA INBOX (file name) 2023 Off Tract Capital Ordinance

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

John V. Mauder July 5, 2023  
Department/Division Head Date

APPROVED FOR AGENDA OF: July 17, 2023

By: Marlena R. Schmid 07/11/2023  
Marlena Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 7/17 Ordinance # 2023-08 Resolution # \_\_\_\_\_

Council Action Taken:

2023-08

TOWNSHIP OF WEST WINDSOR

CAPITAL IMPROVEMENT ORDINANCE PROVIDING FOR CAPITAL IMPROVEMENTS AND OTHER RELATED EXPENSES IN OR FOR THE TOWNSHIP OF WEST WINDSOR, COUNTY OF MERCER, STATE OF NEW JERSEY APPROPRIATING THE AMOUNT OF \$250,000.00

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST WINDSOR, COUNTY OF MERCER, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1. The improvement described in Section 2 of this Capital Improvement Ordinance is hereby authorized to be undertaken by the Township of West Windsor, New Jersey as General Improvements. For the improvement described in Section 2 there is hereby appropriated the sum of \$250,000.00.

SECTION 2. The description of the improvement required is as follows:

GENERAL IMPROVEMENT APPROPRIATIONS

Professional services related to an update of the Township Capital Improvement Plan of the Circulation Plan Element	\$250,000.00
TOTAL	\$250,000.00

SECTION 3. The improvement described in Section 2 of this Capital Improvement Ordinance is financed from funds already received by the Township of West Windsor which are presently being held in the following account:

Off-Tract Road Assessment Trust Fund Account	\$250,000.00
TOTAL	\$250,000.00

SECTION 4. This Ordinance shall take effect twenty (20) days after action or inaction by the Mayor as provided by law or an override of a mayoral veto by the Council, whichever is applicable. Publication shall be in accordance to law.

INTRODUCTION: July 17, 2023  
PUBLIC HEARING: August 14, 2023  
ADOPTION:  
MAYOR APPROVAL:  
EFFECTIVE DATE:



**REQUEST FOR COUNCIL ACTION**

Date of Request: July 6, 2023

Initiated By: John V. Mauder Division/Department: Administration

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Bond Ordinance providing for various capital improvements of the Township of West Windsor, appropriating the aggregate amount of \$9,737,795, authorizing the issuance of \$8,273,700 in bonds and notes.

**SOURCE OF FUNDING:**

Capital – Down Payment and Debt Authorized

**CONTRACT AMOUNT:**

N/A

**CONTRACT LENGTH:**

N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

Ordinance Summary

S:\AGENDA INBOX (file name) 2023 General Improvement Bond Ordinance

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

John V. Mauder 7/6/23  
Department/Division Head Date

APPROVED FOR AGENDA OF: July 17, 2023

By: Marlena Schmid 07/11/2023  
Marlena Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 7/17 Ordinance # 2023-09 Resolution # \_\_\_\_\_

Council Action Taken:

2023-09

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$9,737,795 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$8,273,700 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of West Windsor, in the County of Mercer, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$9,737,795, including grants expected to be received from the State of New Jersey Department of Transportation in the total amount of \$466,000 for the Bikeway Program on Conover Road and Transit Village Program on Wallace Road described in Section 3(D)(2) hereof; \$362,410 for the New Edinburg Road Resurfacing II Program described in Section 3(D)(4); \$222,000 for the Alexander Road Pedestrian Safety Program described in Section 3(D)(5) (collectively, the "State Grants") and further including the aggregate sum

of \$413,685 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments and in anticipation of receipt of the State Grants, negotiable bonds are hereby authorized to be issued in the principal amount of \$8,273,700 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
<b>A) ADMINISTRATION</b>			
1) <u>Acquisition of Equipment - Non Vehicular</u> Network, computer, printer and scanner replacement and/or upgrades, including all related costs and expenditures incidental thereto.	\$155,000	\$150,000	5 years
1a) <u>Acquisition of Equipment - Vehicular</u> Replacement of a van, including all related costs and expenditures incidental thereto.	\$23,500	\$20,000	5 years

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
2) <u>Municipal Facilities and Related Improvements</u> Improvements to the Municipal Administration Building, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	15 years
3) <u>Municipal Facilities and Related Improvements</u> Improvements to the Health and Recreation Building and fire alarm upgrades to Fire and Emergency Services Station 45, including all work and materials necessary therefor and incidental thereto.	\$101,850	\$97,000	15 years
4) <u>Municipal Facilities and Related Improvements</u> Security system upgrades for various municipal buildings, including all work and materials necessary therefor and incidental thereto.	\$10,500	\$10,000	10 years
5) <u>Municipal Facilities and Related Improvements</u> Police/Court underground fuel storage tank removal and replacement, including all work and materials necessary therefor and incidental thereto.	\$126,000	\$120,000	15 years
6) <u>Municipal Facilities and Related Improvements</u> Improvements to the Arts Council Building, including all work and materials necessary therefor and incidental thereto.	\$5,040	\$4,800	15 years
7) <u>Municipal Facilities and Related Improvements</u> Interior improvements to the Senior Center Building, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	10 years

<u>Purpose</u>	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
<b>8) <u>Municipal Facilities and Related Improvements</u></b> PJ Fire Station infrastructure improvements, including all work and materials necessary therefor and incidental thereto.	\$50,400	\$48,000	15 years
<b>B) CLERK</b>  <u>Acquisition of Equipment</u> 1) Replacement program for scanners, including all related costs and expenditures incidental thereto.	\$15,225	\$14,500	5 years
2) Shelving for permanent documents, including all related costs and expenditures incidental thereto.	\$2,520	\$2,400	5 years
<b>C) COMMUNITY DEVELOPMENT – CODE ENFORCEMENT</b>  <u>Acquisition of Equipment - Vehicular</u> Acquisition of a four-wheel drive utility vehicle, including all related costs and expenditures incidental thereto.	\$39,900	\$38,000	5 years
<b>D) COMMUNITY DEVELOPMENT – ENGINEERING</b>  1) <u>Acquisition of Equipment</u> Undertaking of digital tax map conversion, including all work and materials necessary therefor and incidental thereto.	\$226,800	\$216,000	10 years

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
<p>2) <u>Bicycle and Pedestrian Improvements</u>  The Bike Lane Extension Program, the Sidewalk Extension Program, the Crosswalk Improvement Program, sidewalk repairs and street trees improvements, Bikeway Program from Conover Road to South Post Road and the Transit Village Program to the Wallace Road and Scott Avenue intersection, all as shown on a list on file in the office of the Clerk, which list is hereby incorporated by reference, including all work and materials necessary therefor and incidental thereto.</p>	<p>\$1,022,500  (including a grant expected to be received from the State of New Jersey Department of Transportation in the amount of \$466,000 for Conover Road Bike Program and the Wallace Road Transit Village Program improvements portion)</p>	<p>\$530,000</p>	<p>10 years</p>
<p>3) <u>Drainage Improvements</u>  Emergency road and drainage repairs, all as shown on a list on file in the office of the Clerk, which list is hereby incorporated by reference, including all work and materials necessary therefor and incidental thereto.</p>	<p>\$50,400</p>	<p>\$48,000</p>	<p>20 years</p>
<p>4) <u>Roadway Improvements</u>  Annual Residential Road Improvement Program and Annual Road Improvement Program – Collector Roads, Vaughn Drive extension and New Edinburg Road Resurfacing II, all as shown on a list on file in the office of the Clerk, which list is hereby incorporated by reference, including all work and materials necessary therefor and incidental thereto.</p>	<p>\$2,640,910  (including a grant expected to be received from the State of New Jersey Department of Transportation in the amount of \$362,410 for New Edinburg Road Resurfacing II portion)</p>	<p>\$2,170,000</p>	<p>10 years</p>

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
<p>5) <u>Traffic Safety Improvements - Hazard Mitigation &amp; Other Improvements</u>  Signage and striping improvements, Grover's Mill Dam inspection and repairs, Wallace Road Bus Garage remediation program, compost facility remediation, annual flood abatement program, EAB Management Program-street trees, annual utility maintenance and improvements program and Safe Streets to Transit Program for pedestrian safety at Alexander Road, including all work and materials necessary therefor and incidental thereto.</p>	<p>\$500,250  (including a grant expected to be received from the State of New Jersey Department of Transportation in the amount of \$222,000 for the Alexander Road Pedestrian Safety portion)</p>	<p>\$265,000</p>	<p>10 years</p>
<p>6) <u>Municipal Facilities and Related Improvements-Sewer</u>  Sewer extension and pump station improvements, including all work and materials necessary therefor and incidental thereto.</p>	<p>\$525,000</p>	<p>\$500,000</p>	<p>40 years</p>
<p><b>E) COMMUNITY DEVELOPMENT – LAND USE</b>   <u>Municipal Properties Improvements</u>  Street Tree Planting Program, municipal tract landscaping, acquisition of community identification signs and Schenck Barn roof improvements, including all work and materials necessary therefor and incidental thereto.</p>	<p>\$189,000</p>	<p>\$180,000</p>	<p>10 years</p>
<p><b>F) HEALTH, HUMAN SERVICES AND RECREATION</b>   1) <u>Acquisition of Equipment – Vehicular</u>  Replacement of a four-wheel drive utility vehicle for the Health Department, including all related costs and expenditures incidental thereto.</p>	<p>\$63,000</p>	<p>\$60,000</p>	<p>5 years</p>

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
<p>2) <u>Municipal Park Improvements</u>  Park improvements, all as shown on a list on file in the office of the Clerk, which list is hereby incorporated by reference, including all work and materials necessary therefor and incidental thereto.</p>	\$25,200	\$24,000	15 years
<p>3) <u>Municipal Facilities and Related Improvements</u>  Improvements to the Senior Center, including all work and materials necessary therefor and incidental thereto.</p>	\$25,200	\$24,000	5 years
<p>4) <u>Acquisition of Equipment</u>  Acquisition of office furniture for the Senior Center, including all work and materials necessary therefor and incidental thereto.</p>	\$5,250	\$5,000	5 years
<b>G) PUBLIC SAFETY – FIRE &amp; EMERGENCY SERVICES</b>			
<p>1) <u>Acquisition of Equipment – Non Vehicular</u>  Replacement of automatic external defibrillators (AEDs), including all related costs and expenditures incidental thereto.</p>	\$75,600	\$72,000	10 years
<p>2) <u>Acquisition of Equipment – Non Vehicular</u>  Purchase of personal protective equipment (PPE) for firefighters, including all related costs and expenditures incidental thereto.</p>	\$50,400	\$48,000	10 years
<p>3) <u>Acquisition of Equipment - Vehicular</u>  Replacement of Rescue 43 fire engine, including all related costs and expenditures incidental thereto.</p>	\$1,001,000	\$955,000	10 years
<p>a) Purchase of new inspection vehicles, including all related costs and expenditures incidental thereto.</p>	\$80,500	\$75,000	5 years



Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
<b>4) <u>Municipal Facilities and Related Improvements</u></b> Building and general improvements to the PJ Firehouse and sprinkler system replacement to Station 43 WW Firehouse, including all work and materials necessary therefor and incidental thereto.	\$204,750	\$195,000	15 years
<b>5) <u>Municipal Facilities and Related Improvements</u></b> a) Building and general improvements to the Fire & Emergency Services Facility, including all work and materials necessary therefor and incidental thereto.	\$25,100	\$24,000	15 years
b) Furniture and equipment for Emergency Operations Center, including all work and materials necessary therefor and incidental thereto.	\$50,500	\$48,000	5 years
<b>H) PUBLIC SAFETY – POLICE</b>			
<b>1) <u>Acquisition of Equipment – Office/Computer Technology</u></b> and computer replacement, software replacement, digital mugshot system, security systems upgrade project, DWI and DB interview rooms Axon System, radio system, facility situational awareness program, communication center and multi-task and surveillance solution upgrades and improvements, including all related costs and expenditures incidental thereto.	\$509,250	\$485,000	5 years
<b>2) <u>Acquisition of Equipment – Vehicular</u></b> Acquisition of a four-wheel drive utility vehicle, including all related costs and expenditures incidental thereto.	\$110,250	\$105,000	5 years

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
3) <u>Acquisition of Equipment – Non Vehicular</u> Acquisition of firearms, portable radios, emergency equipment for patrol vehicles and mobile data terminals, including all related costs and expenditures incidental thereto.	\$168,000	\$160,000	10 years
4) <u>Municipal Facilities and Related Improvements</u> Improvements to the Municipal Police/Court Building, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	15 years
<b>I) PUBLIC WORKS</b>			
1) <u>Acquisition of Equipment – Non Vehicular</u> Remote monitoring for pump station, including all related costs and expenditures incidental thereto.	\$68,250	\$65,000	10 years
2) <u>Acquisition of Equipment – Vehicular</u> Acquisition of trucks, dump trucks, mason dump truck, combination truck and two field lining paint strippers, including all related costs and expenditures incidental thereto.	\$1,118,250	\$1,065,000	5 years
3) <u>Municipal Facilities and Related Improvements</u> Building and general improvements to the Municipal Public Works Complex, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	15 years
4) <u>Municipal Facilities and Related Improvements – Sewer</u> Sanitary sewer system improvements and storm sewer improvements, including all work and materials necessary therefor and incidental thereto.	\$270,900	\$258,000	40 years

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Usefulness
<b>J) RECREATION – SWIM POOL</b>  <u>Swim Pool Complex</u> General improvements to the swim pool complex and water works, including all related costs and expenditures incidental thereto.	<u>\$100,800</u>	<u>\$96,000</u>	15 years
<b>TOTALS:</b>	<u>\$9,737,795</u>	<u>\$8,273,700</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment or the State Grants, as applicable, for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or

private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 11.99 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$8,273,700, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$900,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or, if other than the State Grants referred to in Section 1 hereof, to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**REQUEST FOR COUNCIL ACTION**

Date of Request: July 6, 2023

Initiated By: John V. Mauder Division/Department: Administration

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Bond Ordinance providing for Sewer Collection System and Pump Station Improvements of the Township of West Windsor, appropriating the aggregate amount of \$6,000,000, authorizing the issuance of \$3,100,000 in bonds and notes.

**SOURCE OF FUNDING:**

Capital – Down Payment and Debt Authorized

**CONTRACT AMOUNT:**

N/A

**CONTRACT LENGTH:**

N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

Ordinance Summary

S:\AGENDA INBOX (file name) 2023 Sewer Improvement Bond Ordinance

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

John V. Mauder 7/6/23  
Department/Division Head Date

APPROVED FOR AGENDA OF: July 17, 2023

By: Marlena Schmid 07/11/2023  
Marlena Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 7/17 Ordinance # 2023-10 Resolution # \_\_\_\_\_

Council Action Taken:

2023-10

BOND ORDINANCE PROVIDING FOR SEWER COLLECTION SYSTEM AND PUMP STATION IMPROVEMENTS IN AND BY THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$6,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,100,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Township of West Windsor, in the County of Mercer, New Jersey (the "Township") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$6,000,000, including the sum of \$2,900,000 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$3,100,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.



Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is sewer collection system and pump station improvements, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this

bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of

the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$3,100,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$600,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such

undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**REQUEST FOR COUNCIL ACTION**

Date of Request: July 7, 2023

Initiated By: Brian E. Aronson Division/Department: Buildings & Grounds/Admin.

**ACTION REQUESTED/ EXECUTIVE SUMMARY:** Resolution authorizing the Township of West Windsor to procure hardware, software, licensing and support necessary for the acquisition of an HP Laptop for the Health Department from SHI International Corp as an Authorized Vendor of Computer Equipment & Peripherals (2022-2024) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 22-24 with the County of Bergen.

**SOURCE OF FUNDING:**

Board of Health Public Health Services      10521248      \$866.36

**CONTRACT AMOUNT:** \$866.36

**CONTRACT LENGTH:**

**OTHER SUPPORTING INFORMATION ATTACHED:**

- Resolution
- Certification of Funds
- SHI International Price Quote
- County of Bergen Contract BC-BID- 22-24 Related Documents

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Brian Aronson      7-20-2023  
Department/Division Head      Date

APPROVED FOR AGENDA OF: AUGUST 14, 2023

By: Marlena Schmid      07/31/2023  
Marlena Schmid, Business Administrator

MEETING DATE: 8/14 Ordinance # \_\_\_\_\_ Resolution # 2023-R151

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services utilizing State contracts; and

WHEREAS, the Township Health Department is in need of a Laptop Computer; and

WHEREAS, SHI International Corp is an authorized vendor of Computer Equipment & Peripherals (2022-2024) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 22-24 with the County of Bergen, and

WHEREAS, the total cost of the hardware, software, licensing and support necessary is \$866.36 and as of August 14, 2023 the Township's total aggregate spending with SHI International Corp was as follows:

Purchase Order No.	59217	\$ 1,250.57
Purchase Order No.	59313	\$ 5,312.22
Resolution No.	2023-R101	\$ 68,385.00
Resolution No.	2023-R103	\$ 18,236.00
Resolution No.	2023-R104	\$ 4,249.13
Resolution No.	2023-R105	\$ 27,591.53
Resolution No.	2023-R122	\$ 14,532.03
<u>Resolution No.</u>	<u>2023-R139</u>	<u>\$ 125,838.67</u>
		\$ 265,395.15

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account for this purchase:

Board of Health Public Health Services      10521248    \$866.36

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the Business Administrator Marlana Schmid is hereby authorized to purchase the above from SHI International Corp under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 22-24 with the County of Bergen, for a total not to exceed of \$ 266,261.51.

Adopted: August 14, 2023

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 14th day of August, 2023.

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Gay M. Huber  
 Township Clerk  
 West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: July 31, 2023

Initiated By: Brian E. Aronson Division/Department: Buildings & Grounds/Admin.

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a resolution authorizing Amendment No. 1 to the Professional Services Agreement with Schiller and Hersh Associates, Inc to provide professional electrical engineering services associated with the design and installation of a new full Backup Emergency Generator located at the Township Police and Court Facility. The Township Facilities Maintenance Manager is recommending a contract be awarded to Schiller and Hersh Associates, Inc. of Blue Bell, PA.

**SOURCE OF FUNDING:**

**Original Contract:**

<u>Police/Court Building Generator Replacement</u>	<u>405-2020-14-005</u>	<u>\$18,115.00</u>
<i>Account Title</i>	<i>Account Number</i>	<i>Amount</i>

**Contract Amendment No. 1:**

<u>Municipal Police/Court Bldg. - General Improvements</u>	<u>405-2022-08 028</u>	<u>\$321.00</u>
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**CONTRACT AMOUNT:**

<u>Original Contract Amount:</u>	<u>\$18,115.00</u>
<u>Contract Amendment No. 1:</u>	<u>\$321.00</u>
<u>Final Contract Amount:</u>	<u>\$18,436.00</u>

**CONTRACT LENGTH:** N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

Resolution	Certification of Funds
Amendment to Agreement for Professional Services	Resolution 2020-R168

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

<u>Brian Aronson</u>	<u>8-1-2023</u>
Department/Division Head	Date

APPROVED FOR AGENDA OF: AUGUST 14, 2023

By: Marlena Schmid 08/08/2023  
 Marlena Schmid, Business Administrator

MEETING DATE: 8/14 Ordinance # \_\_\_\_\_ Resolution # 2023-R162

Council Action Taken:

## RESOLUTION

WHEREAS, On August 17, 2020, the Township Council passed Resolution 2020-R168 authorizing a Professional Services Agreement with Schiller and Hersh Associates, Inc of Blue Bell, PA in the amount of \$18,115.00 for electrical engineering services in conjunction with the replacement of the Backup Emergency Generator located at the Township Police Department; and

WHEREAS, the Township needs to amend the Professional Services Agreement with Schiller and Hersh Associates, Inc. for a total revised contract for Schiller and Hersh Associates, Inc. for additional professional electrical engineering services in the amount of \$321.00 will not exceed Eighteen Thousand Four Hundred Thirty Six Dollars (\$18,436.00); and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said agreement are available in the following line item appropriation account:

Municipal Police/Court Bldg. - General Improvements      405-2022-08 028      \$321.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township an Amended Professional Services Agreement with Schiller and Hersh Associates, Inc., for electrical engineering services in an amount not to exceed \$18,436.00.
- (2) The Agreement so authorized shall require the Provider to provide supplemental professional electrical engineering services. An amendment to the Professional Services Agreement may be executed without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Amended Professional Services Agreement between the Township and Schiller and Hersh Associates, Inc. and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: August 14, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 14th day of August, 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township



REQUEST FOR COUNCIL ACTION

Date of Request: July 20, 2023

Initiated By: John V. Mauder Division/Department: Finance

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution providing for insertion of the State of New Jersey Enhancing Local Public Health Infrastructure Grant 2022-24 in the 2023 Budget. The Township has been approved for funding by the State of New Jersey Department of Health from 10/01/2022 - 06/30/2023 in the amount of \$260,236.00. The State of New Jersey Department Health has increased the Grant amount and Grant period from \$260,236.00 to \$521,937.00 (an increase of \$261,701.00) and from 06/30/2023 end date to 06/30/2024 end date.

SOURCE OF FUNDING:

State of New Jersey

CONTRACT AMOUNT:

\$261,701.00

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Notice of Original Grant Award and Notice of Increase of Grant Award.

S:\AGENDA INBOX (file name) ch159Strengthening-2022-24

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder 7/20/23  
Department/Division Head Date

APPROVED FOR AGENDA OF: September 12, 2023

By: Marlena A. Schmid 07/26/2023  
Marlena A. Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 8/14 Ordinance # \_\_\_\_\_ Resolution # 2023-R163

Council Action Taken:

RESOLUTION

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF  
REVENUE IN THE BUDGET OF THE TOWNSHIP OF WEST WINDSOR  
PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor, in the County of Mercer, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 which item is now available as a revenue from monies held pursuant to the provisions of statute.

Strengthening Local Public Health Cap. (ELPH) 104659 \$261,701.00

BE IT FURTHER RESOLVED that a like sum of \$261,701.00 and the same is hereby appropriated under the following captions:

Strengthening Local Public Health Cap. (ELPH) 10660559 \$261,701.00

Adopted: August 14, 2023

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 14th day of August 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: July 25, 2023

Initiated By: John V. Mauder Division/Department: Finance

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution providing for insertion of the Local Recreation Improvement Program 2023 Award in the 2023 Budget. The Township has been approved for funding by the Department of Community Affairs for 2023 in the amount of \$70,000.00

SOURCE OF FUNDING:

State of New Jersey

CONTRACT AMOUNT:

\$70,000.00

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Award letter and email

S:\AGENDA INBOX (file name) ch159LocalRecreation Impr2023

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder  
Department/Division Head

8/8/2023  
Date

APPROVED FOR AGENDA OF: August 14, 2023

By: Martena A. Schmid 08/08/2023  
Martena A. Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 8/14 Ordinance # \_\_\_\_\_ Resolution # 2023-R154

Council Action Taken:

RESOLUTION

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE TOWNSHIP OF WEST WINDSOR PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor, in the County of Mercer, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 which item is now available as a revenue from monies held pursuant to the provisions of statute.

Local Recreation Improvement Program - 104662                      \$70,000.00

BE IT FURTHER RESOLVED that a like sum of \$70,000.00 and the same is hereby appropriated under the following captions:

Local Recreation Improvement Program – 10660562                      \$70,000.00

Adopted: August 14, 2023

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 14th day of August, 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: August 1, 2023

Initiated By: John V. Mauder Division/Department: Finance

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Resolution providing for an update of the West Windsor Township's Governmental 457(b) Deferred Compensation Plan. Government guidelines makes adoption of this revised plan document critical to the continuation of the 457(b) Deferred Compensation Plan.

**SOURCE OF FUNDING:**

N/A

**CONTRACT AMOUNT:**

N/A

**CONTRACT LENGTH:**

N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

Letter from Bruce Linger (Lincoln Financial), Copy of proposed letter, sample letter and plan document questionnaire

S:\AGENDA INBOX (file name) 2023 Lincoln Update

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

John V. Mauder 8/1/23  
Department/Division Head Date

APPROVED FOR AGENDA OF: August 14, 2023

By: Marlena A. Schmid 08/08/2023  
Marlena A. Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 8/14 Ordinance # \_\_\_\_\_ Resolution # 2023-R155

Council Action Taken:

## RESOLUTION

WHEREAS, the Township of West Windsor (hereinafter referred to as the “Employer”) by resolution previously adopted a Deferred Compensation Plan (hereinafter referred to as the “Plan”) for the purpose of making available to eligible employees the accrual of tax benefits under a Section 457 Deferred Compensation Plan; and

WHEREAS, the Economic Growth and Tax Relief Reconciliation Act of 2001, the 2005 final regulations issued under the Uniformed Services Employment and Reemployment Rights Act of 1994, the Pension Protection Act of 2006, final Treasury Regulation §1.457-4, the Heroes Earnings Assistance and Relief Tax Act of 2008 , the Worker, Retiree and Employer Recovery Act of 2008 and the Small Business Act of 2010 amended sections of the Internal Revenue Code (the “Code”) and the rules and/or regulations issued thereunder affecting Section 457 Deferred Compensation Plans (cumulatively referred to as the “Acts and Regulations”); and

WHEREAS, the Employer desires its Plan to conform with the changes in the Code and Treasury regulations brought about by the Acts and Regulations; and

WHEREAS, the Employer desires to adopt a restated Plan that conforms with the changes in the Code and Treasury regulations resulting from the Acts and Regulations; and

WHEREAS, such revised Plan shall supersede the previously adopted Plan.

NOW, THEREFORE BE IT RESOLVED that the Employer hereby adopts a revised Plan 92-PD-Lincoln-121316; and

BE IT FURTHER RESOLVED that Lincoln Retirement Services, LLC (hereinafter referred to as “Lincoln”) has agreed to continue to be the provider of the Deferred Compensation Program for employees and elected officials.

BE IT FURTHER RESOLVED that Lincoln will continue to provide, for the benefit of the participants the Multi-Fund Variable Annuity contract.

BE IT FURTHER RESOLVED that there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Lincoln in the selection of a provider pursuant to N.J.A.C. 5:37 - 5.7.

BE IT FURTHER RESOLVED that the Chief Financial Officer is authorized to execute an Administrative Services Agreement with Lincoln (94-SA-Lincoln-110217) and such other agreements as are necessary to implement the Deferred Compensation Program. It is implicitly understood that there is to be no cost or contribution by the Employer to the program.

BE IT FURTHER RESOLVED that the Chief Financial Officer is authorized to serve as the “Administrator” of the plan, represent the Employer, and execute individual deferred compensation agreements with each said employee.

BE IT FURTHER RESOLVED by the Township Council of the Township of West Windsor the Township Clerk shall forward a certified true copy of this resolution to the Chief Financial Officer.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services at P.O. Box 803; Trenton, NJ 08625-0803.

Adopted: August 14, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 14th day of August 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, the Township Council of the Township of West Windsor on September 18<sup>th</sup>, 2000 approved Resolution 2000-R216 that established a “Payment in Lieu of Taxes” Agreement for the development known as The Hamlet at Bear Creek; and

WHEREAS, The Hamlet at Bear Creek recently was sold to Tesoro Enterprise 1, L.L.C.; and

WHEREAS, the new owner is refinancing the mortgage on The Hamlet at Bear Creek and paying off the existing mortgage with New Jersey Home and Mortgage Finance Agency; and

WHEREAS, New Jersey Home and Mortgage Finance Agency has requested certification that the existing “Payment in Lieu of Taxes” Agreement is still in full force and effect from the Township of West Windsor; and

NOW, THEREFORE BE IT RESOLVED, that the Township Council of the Township of West Windsor hereby acknowledges the current agreement for The Hamlet at Bear Creek “Payment in Lieu of Taxes” approved by Resolution 2000-R216 on September 18<sup>th</sup>, 2000 is in full force and effect and will remain so until a successor agreement is approved.

Adopted: August 14, 2023

I hereby certify that the above Resolution was adopted by the Township Council of the Township of West Windsor at their meeting held on the 14th day of August, 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township



**REQUEST FOR COUNCIL ACTION**

Date of Request: August 2, 2023

Initiated By: John V. Mauder Division/Department: Finance

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Resolution authorizing the Mayor and Township Clerk to execute a Subrecipient Agreement with Mercer County for the Allocation of a Portion of the Mercer County's ARPA Funds for the Mercer Community Investment Initiative Program \$76,000 (Improvements and Purchase of Equipment for the Senior Center)

**SOURCE OF FUNDING:**

County of Mercer (ARPA Funds) Grant

**CONTRACT AMOUNT:**

\$76,000.00

**CONTRACT LENGTH:**

August 14, 2023 through December 31, 2026

**OTHER SUPPORTING INFORMATION ATTACHED:**

Award letter and email

S:\AGENDA INBOX (file name) Resolution – MC SC \_\_\_\_\_

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

John V. Mauder 8/8/23  
Department/Division Head Date

APPROVED FOR AGENDA OF: August 14, 2023

By: Marlena A. Schmid 08/08/2023  
Marlena A. Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 8/14/2023 Ordinance # \_\_\_\_\_ Resolution # 2023-R167

Council Action Taken:

## RESOLUTION

- WHEREAS, on March 11, 2021, President Joseph R. Biden, Jr., signed into law the U.S. Senate-amended H.R. 1319 (P.L. 117-2), known as the American Rescue Plan Act (hereinafter “ARPA”); and,
- WHEREAS, on May 10, 2021, the U.S. Treasury issued the Interim Final Rule and on January 6, 2022, issued the Final Rule to implement ARPA, as set forth in Title 31, Part 35 of the Code of Federal Regulations (“CFR”); and
- WHEREAS, under ARPA Section 603 (c)(1) and the Final Rule 31 CFR 35.6(b)(3) (ii)(A)(11) recipients may use Coronavirus State and Local Fiscal Recovery Funds (“SLFRF”) to provide assistance to individuals and disproportionately impacted populations via capital improvements, investments in the community to promote health outcomes and public safety, services to address health disparities and procurement of equipment related to the provision of these services; and
- WHEREAS, the County of Mercer has been awarded \$71,368,970.00 in funds by the U.S. Department of the Treasury (“Treasury”) which are distributed to the County from ARPA for covered costs and eligible expenses to be incurred during the period which began on March 3, 2021 (*Note: the date ARPA became law*) until December 31, 2024 (to be expended by December 31, 2026); and
- WHEREAS, the County of Mercer seeks to allocate ARPA funds to local municipalities participating in the Mercer County Community Investment Initiative Program (“Program”) for the purpose of, but not limited to, expanding upon existing programs that provide social services, health care and transportation needs for seniors, veterans and the disabled in local communities; which Program will be funded in whole by federal award number SLFRP4580 awarded to Mercer County by Treasury; and
- WHEREAS, the County of Mercer and West Windsor Township desire to enter into a Subrecipient Agreement (“Agreement”) setting forth their respective responsibilities under the Program; and
- WHEREAS, West Windsor Township accepts the obligation to provide the scope of work described in the Agreement and to comply with ARPA monitoring, documentation and reporting requirements.
- NOW THEREFORE BE IT RESOLVED, that the Mayor and Township Clerk are hereby authorized to execute the Agreement with the County of Mercer for the Improvements and Purchase of Equipment for the West Windsor Senior Center, in the amount of \$76,000.00 (Mercer County ARPA funds, no County general, or other, funds), for the period of August 14, 2023 through December 31, 2026; and

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2023-R156

BE IT FURTHER RESOLVED, that the Township Clerk shall forward one (1) certified copy of this Resolution, along with one (1) executed copy of said Agreement to GrantWorks, ATT: Mary Sheehy; Mercer County Health & Human Services Department; and the Mercer County Counsel's Office.

Adopted: August 14, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 14th the day of August, 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

**Date of Request:** 7/20/2023

**Initiated By:** Timothy M. Lynch

**Division/Department:** Fire & Emergency Services

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

The approval of this resolution by Township Council will authorize the purchase of one (1) 2023 Ford F-350 4x4 CrewCab with 6.5'bed (known as Utility 43) for use by the West Windsor Volunteer Fire Company from 1075 Emergency Lighting LLC d.b.a. 10-75 Emergency Vehicles. This purchase will be made with funds allocated in the 2022 capital budget with funds available in capital account #405-2022-08-021. This purchase will be made utilizing the Houston Galveston Area Council Cooperative Purchasing Program (HGAC-Buy) contract AM10-20, 1075-PU-EL-F, FORD.

**SOURCE OF FUNDING:**

Capital budget account #405-2022-08-021

**CONTRACT AMOUNT:**

\$73,830

**CONTRACT LENGTH:**

N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

- Memorandum
- Resolution
- Certificate of Funds
- HGAC Contract Pricing Worksheet
- HGAC Savings Analysis Letter

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**


8/1/2023  
 \_\_\_\_\_  
 Department/Division Head Date

**APPROVED FOR AGENDA OF:**

By:  08/08/2023  
 \_\_\_\_\_  
 Marlana Schmid, Business Administrator

MEETING DATE: 8/14 Ordinance # \_\_\_\_\_ Resolution # 2023-3168

**Council Action Taken:**

RESOLUTION

WHEREAS, the Township of West Windsor wishes to purchase one (1) 2023 Ford F-350 4x4 CrewCab 6.5 bed fire response vehicle with LED lighting package plus options to be used by the West Windsor Volunteer Fire Company (known as Utility 43), and

WHEREAS, the Township is a member of the Houston Galveston Area Council Cooperative Purchasing Program (HGAC-Buy); and

WHEREAS, HGAC-Buy awarded contract number AM10-20 to 10-75 Emergency Lighting LLC., d.b.a. 10-75 Emergency Vehicles, 14 First Avenue, Haskell, NJ 07420 for said fire response vehicle, and

WHEREAS, the Chief Financial Officer has certified the availability of funds in Capital Budget Account 405-2022-08-021 in the amount of \$73,830.00.

NOW, THEREFORE, BE IT RESOLVED by Township Council of the Township of West Windsor that Marlana Schmid Township Business Administrator is hereby authorized to purchase and execute the contract with HGAC-Buy and 10-75 Emergency Lighting L.L.C. d.b.a. 10-75 Emergency Vehicles for said fire response vehicle, and

BE IT FURTHER RESOLVED any requests for amendments or alterations to the specifications or contract shall be submitted to Timothy Lynch, Chief of Fire & Emergency Services for review, approval and processing.

Adopted: August 14, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 14<sup>th</sup> day of August, 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: August 3, 2023

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a resolution authorizing an increase in the contract amount of the professional services agreement for Miscellaneous Engineering Services. The above Agreement provides for ad hoc assistance to the Township Engineer for studies or tasks supplemental to the in-house Engineering services.

Geotrek Environmental and Surveying, LLC

**SOURCE OF FUNDING:** Engineering – Consultant Fees 105-30-210

**CONTRACT AMOUNT:**

<u>Contract Amount to date:</u>	\$ 3,000.00
<u>Change Order:</u>	+ \$ 800.00
<u>Final Contract Amount:</u>	\$ 3,800.00

**CONTRACT LENGTH:** until December 31, 2023

**OTHER SUPPORTING INFORMATION ATTACHED:**

Resolution	Resolution 2023-R062
Certification of Funds	Engineer’s Memorandum

**COMPLETE AND READY FOR ADMINISTRATOR’S REVIEW**

	<u>8/03/2023</u>
Department/Division Head	Date

APPROVED FOR AGENDA OF: August 14, 2023

By: Marlena h. Schmid 08/08/2023  
 Marlena Schmid, Business Administrator

MEETING DATE: 8/14 Ordinance # \_\_\_\_\_ Resolution # 2023-R159

Council Action Taken:

## RESOLUTION

WHEREAS, the Township of West Windsor entered into a Professional Services Agreement with Geotrek Environmental and Surveying, LLC for professional services on a consultant basis for Professional Engineering Services performed for miscellaneous engineering projects as assigned; and

WHEREAS, A Certification of Funds for the original contract was received from the Chief Financial Officer and funds for said contract were available in the following line item appropriation account:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$ 3,000.00</u>
Account Title	Account Number	Amount to date

WHEREAS, the scope of work authorized in the original contract remains in force and effect; and

WHEREAS, there is a need for a contract increase for professional engineering services in accordance with the original contract; and

WHEREAS, the Chief Financial Officer has certified funds are available for said contract in the following line item appropriation account:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$800.00</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor the Chief Financial Officer is hereby authorized to increase the Professional Services Agreement amount with Geotrek Environmental and Surveying, LLC by \$800.00 for a revised total contract amount of \$3,800.00.

Adopted: August 14, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 14th day of August 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: August 2, 2023

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a resolution granting release of a Performance Bond posted with the Township in conjunction with Street Opening Permit No. 2023-23 for work that was done at 3 Springwood Drive. Bruno A. Maddalon posted a performance bond on June 8, 2023 for a driveway installation. The project was completed and has been inspected by the Township Engineer, who is recommending the bond release.

**SOURCE OF FUNDING:** N/A

**CONTRACT AMOUNT:** N/A

**CONTRACT LENGTH:** N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

- Resolution
- Engineer's Report
- Supporting Documentation

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Francis Guzik 8/02/23  
Department/Division Head Date

APPROVED FOR AGENDA OF: August 14, 2023  
By: Marlena Schmid 08/08/2023  
Marlena Schmid, Business Administrator

MEETING DATE: 8/14 Ordinance # \_\_\_\_\_ Resolution # 2023-R160

Council Action Taken:



RESOLUTION

WHEREAS, the Township of West Windsor presently holds a Performance Bond in the amount of \$500.00 from Bruno A. Maddalon for Street Opening Permit No. 2023-23 covering work to be performed at 3 Springwood Drive, in West Windsor Township; and

WHEREAS, the project has been completed and inspected, and the Township Engineer recommends full release of the performance guarantee.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Windsor that the Performance Bond presently in effect on Street Opening Permit No. 2023-23 be released in accordance with the recommendation of the Township Engineer; and

BE IT FURTHER RESOLVED the Chief Financial Officer is hereby authorized to release the following performance bond presently held in Trust:

<u>Performance Guarantee</u>	<u>Original Amount</u>	<u>Date Issued</u>
Check #3284	\$500.00	6/8/2023

Adopted: August 14, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 14<sup>th</sup> of August 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township