

**MEETING TO BE  
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**AGENDA FOR THE REGULAR BUSINESS MEETING  
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP  
WEST WINDSOR SENIOR CENTER  
271 CLARKSVILLE ROAD  
TO THE EXTENT KNOWN**

**September 27, 2022**

**VIA Zoom Video Communications**

7:00 P.M.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - January 7, 2022 to The Times and the Princeton Packet and posted on the Township web-site. All Council meetings are open to the public with access via Zoom for those who wish to attend virtually. Please see Township web-site for further details.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration
6. Public Comment: (30-minute comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments

10. Public Hearings

11. Consent Agenda

A. Resolutions

2022-R211 Endorsing the Application for  
Membership to the New Jersey State  
Firemen's Association for Hemant Patel  
of the West Windsor Volunteer Fire  
Company #1

B. Minutes

August 22, 2022 - Business Session, as amended  
August 22, 2022 - Closed Session

C. Bills & Claims

12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

2022-R212 Authorizing the Refund of Property Taxes Billed  
for Tax Year 2020 to Vaughn Princeton Associates,  
LLC - \$67,296.00

2022-R213 Authorizing the Refund of Property Tax  
Overpayment

2022-R214 Authorizing the Refund of Payment for Use of the  
Schenck Farm

2022-R215 Authorizing the Mayor and Clerk to Execute a  
Professional Services Agreement with EPIC as  
Health Insurance Benefits Consultant - \$35,000.00

2022-R216 Authorizing the Mayor and Clerk to Execute a One  
(1) Year Contract Extension with Aquatic Service,  
Inc. for the Closing, Opening, Painting and  
Seasonal Maintenance of the West Windsor Aquatic  
Complex for the Period Fall 2022 through Labor  
Day 2023 - \$52,668.70

2022-R217 Granting Reservation of Sewer Capacity and Authorizing the Execution of the Required Treatment Works Approval Permit Application to the New Jersey Department of Environmental Protection for the Project Known as IV1 Windsor 8 Logistics Center f.k.a. JDN Enterprises (PB21-11)

2022-R218 Authorizing the Mayor and Clerk to Execute a Contract with Harshi Construction, LLC for the Project Known as Various Park Court Improvements at Hendrickson Drive Tennis Complex and Community Park - \$189,500.00

14. Introduction of Ordinances
15. Additional Public Comment (three-minute limit per person)
16. Council Reports/Discussion/New Business
17. Administration Updates
18. Closed Session
19. Adjournment

RESOLUTION

WHEREAS, Hemant Patel a member of the West Windsor Volunteer Fire Company, has applied for membership in the New Jersey State Firemen's Association; and

WHEREAS, his application is complete in all ways;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that it hereby authorizes the municipal endorsement of the application of Hemant Patel for membership in the New Jersey State Firemen's Association.

Adopted: September 27, 2022

I hereby certify that this is a true copy of a resolution adopted by the West Windsor Township Council at their meeting held on the 27th day of September, 2022.

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Gay M. Huber  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, the Tax Court of New Jersey has granted a judgment for Block 6 Lot 78.01 (5 Vaughn Drive) resulting in a tax refund of \$67,296.00 for tax year 2020 assessed to Vaughn Princeton Associates LLC; and

WHEREAS, the 2020 taxes have been paid in full and the Tax Collector is directed to refund the amount of \$67,296.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor the Tax Collector is directed to refund the amount of \$67,296.00 payable to "The Trust Account of Zipp & Tannenbaum, LLC".

Adopted: September 27, 2022

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 27th day of September 2022.

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Gay M. Huber  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, the Tax Collector, Kelly A. Montecinos, has certified the following taxpayer overpaid their taxes; and

WHEREAS, the Tax Collector is requesting that the overpaid taxes be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the following refund be made:

<u>Taxpayer</u>	<u>Refund</u>
PAYEE: Ismail, Hashi, & Yaqoot 408 Village Road East Princeton Jct., NJ 08550	\$3,664.85

ASSESSED OWNER: Ismail, Hashi, & Yaqoot  
PROPERTY LOCATION: 408 Village Road East  
BLOCK: 21.07 LOT: 37

Total \$3,664.85

Adopted: September 27, 2022

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 27th day of September 2022.

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Gay M. Huber  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, the Manager of the Division of Land Use, Samuel J. Surtees, has verified that the following applicant submitted a security deposit and rental fee for the rental of the Schenck Farm; and

WHEREAS, the Manager of the Division of Land Use has been informed by the event organizer that they wish to withdraw their request for use of the Schenck Farm.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the following refund be made:

<u>Applicant</u>	<u>Refund</u>
Debbie Baer 25 Banbury Ct Robbinsville, NJ 08691	\$250.00

ADOPTED: September 27, 2022

I hereby certify this is a true copy of a resolution adopted by the West Windsor Township Council at their meeting held on the 27th day of September 2022.

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Gay M. Huber  
Township Clerk  
West Windsor Township

## RESOLUTION

WHEREAS, the Township of West Windsor has a need for specialized Health Insurance Benefits Consultant Services as a non-fair and open contract and pursuant to N.J.S.A. 19:44A-20.5, and

WHEREAS, the Township's Business Administrator, Chief Financial Officer and Mayor recommend approval of a Professional Services Agreement with Edgewood Partners Insurance Center dba EPIC Insurance Brokers and Consultants of Jersey City, New Jersey for the period from September 15, 2022 through September 14, 2023; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said Agreement are available in the following line item appropriation account:

Group Insurance – Miscellaneous Services	105-51-299	\$35,000.00
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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor:

1. The Mayor and Township Clerk are hereby authorized and directed to execute an Agreement with Edgewood Partners Insurance Center dba EPIC Insurance Brokers and Consultants of Jersey City, New Jersey, as the Township Health Insurance Benefits Consultant through September 14, 2023.
2. The Agreement so authorized shall require the Provider to perform Health Insurance Benefits Consultant Services. The Agreement shall be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1) (a) (i) because the services are "Professional in Nature".
3. A notice of this action shall be published in the newspaper used by the Township for Legal Publications as required by law within ten (10) days of its passage.
4. An executed copy of the Agreement between the Township and Edgewood Partners Insurance Center dba EPIC Insurance Brokers and Consultants of Jersey City, New Jersey and copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: September 27, 2022

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 27th the day of September 2022.

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Gay M. Huber  
Township Clerk  
West Windsor Township



## RESOLUTION

WHEREAS, on August 25, 2021 the Township of West Windsor received one (1) bid for services in connection with the closing, opening, painting and seasonal maintenance of the West Windsor WaterWorks from Fall 2021 through Labor Day 2022; and

WHEREAS, Aquatic Service Inc., of 550 Hartle Street, Suite F, Sayreville, New Jersey 08872 was awarded the contract for these services; and

WHEREAS, the bid specifications permit the Township to extend the contract for two (2) one (1) year extensions; and

WHEREAS, the services performed by Aquatic Service Inc. under the contract have been acceptable; and

WHEREAS, the Township wishes to extend the contract for said work to Aquatic Service Inc. for an additional one (1) year period with an 8.50% increase in accordance with the original bid submittal and the index rate; and

WHEREAS, the Township's Chief Financial Officer has certified funds for these services are available in the 2022 Municipal Budget in the following account and is subject to the adoption of the 2023 Municipal Budget:

105-22-210	2022 Recreation – Consultant Services	\$11,175.50
105-22-210	2023 Recreation – Consultant Services	<u>\$41,493.20</u>
		\$52,668.70

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor approves the one (1) year Contract extension for Closing, Opening, Painting and Seasonal Maintenance of the West Windsor WaterWorks with Aquatic Service Inc. for the period Fall 2022 through Labor Day 2023; and

BE IT FURTHER RESOLVED the Mayor and Clerk are authorized to execute the Contract extension.

Adopted: September 27, 2022

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 27<sup>th</sup> day of September 2022.

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Gay M. Huber  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, IV1 Windsor 8 Logistics Center, LLC, through its professional consultant, has submitted a request for a reservation of sewer capacity in the public sewer system for the project known as IV1 Windsor 8 Logistics Center f.k.a. JDN Enterprises (PB21-11) located at Block 22, Lot 5; and

WHEREAS, an extension of the sewer collection system to the site is also proposed, which requires a Treatment Works Approval Permit from the New Jersey Department of Environmental Protection; and

WHEREAS, the Township Engineer has certified that there is sufficient planned capacity in the downstream sanitary sewer system to accommodate the increase in average daily flow of 7,163 gallons per day (gpd) of wastewater that is estimated to be generated by the proposed improvement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that a reservation of sewer capacity in the amount of 7,163 gpd is hereby granted for the project known as IV1 Windsor 8 Logistics Center f.k.a. JDN Enterprises (PB21-11) located at Block 22, Lot 5; and

BE IT FURTHER RESOLVED that this allocation of Township sewer capacity shall be in effect for a period of one (1) year; and

BE IT FURTHER RESOLVED that IV1 Windsor 8 Logistics Center, LLC will be obligated to participate in the Southfield Road Pump Station & South Post Road Pump Station extensions and upgrades sewer reimbursement program as per §82-19.E of the Code of West Windsor; and

BE IT FURTHER RESOLVED that the Township Engineer be and hereby is authorized to execute the endorsement of the New Jersey Department of Environmental Protection Treatment Works Approval Permit application, as required to implement this Resolution, upon submission of final design/construction plans and specifications acceptable to the Township Engineer.

Adopted: September 27, 2022

I hereby certify this is a true copy of a Resolution adopted by the West Windsor Township Council at their meeting held on the 27<sup>th</sup> day of September 2022.

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Gay M. Huber  
Township Clerk  
Township of West Windsor

## RESOLUTION

WHEREAS, the Township of West Windsor has determined the need to complete various park court improvements at Hendrickson Drive Tennis Complex and Community Park; and

WHEREAS, said contract was publicly bid and the following bids were received and opened on September 7, 2022; and

WHEREAS, the Township received four (4) bids from the following bidders:

<u>No.</u>	<u>Company</u>	<u>Bid Value</u>
1	Harshi Construction, LLC	\$189,500.00
2	Shore Top Construction	\$254,000.00
3	American Athletic Courts, Inc.	\$394,000.00
4	D'Avelino Construction, Inc.	\$471,028.00

WHEREAS, the Township Engineering staff have reviewed the bids and have determined that that the lowest responsible and responsive bid was submitted by Harshi Construction, LLC; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation account:

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Open Space Tax for Recreation Development	405-2014-12-005	\$189,500.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the contract for various park improvements to Hendrickson Drive Tennis Complex and Community Park be awarded to Harshi Construction, LLC, 1 Wren Court, Edison, NJ 08820; and

BE IT FURTHER RESOLVED, the Mayor and Clerk are authorized to execute said contract.

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Adopted: September 27, 2022

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 27<sup>th</sup> day of September 2022.

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Gay M. Huber  
Township Clerk  
West Windsor Township