

**MEETING TO BE BROADCAST ON COMCAST CHANNEL 27
AND VERIZON CHANNELS 41 AND 42**

**AGENDA FOR THE REGULAR BUSINESS MEETING
OF THE COUNCIL OF WEST WINDSOR TOWNSHIP
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN**

January 29, 2018

7:00 P.M.

1. Call to Order
2. Statement of Adequate Notice – January 5, 2018 to The Times and the Princeton Packet.
3. Salute to the Flag
4. Ceremonial Matters and/or Topic for Priority Consideration
5. Public Comment: (30 minutes comment period; 3-minute limit per person)
6. Administration Comments
7. Council Member Comments
8. Chair/Clerk Comments
9. Public Hearings

10. Consent Agenda

A. Resolutions

2018-R060 Authorizing the Appointment of Aleta Ricciardi to Alternate I to fill a Vacancy on the Zoning Board of Adjustment through December 31, 2019

2018-R061 Authorizing the Appointment of Michael Garzio to Alternate II to fill a Vacancy on the Zoning Board of Adjustment through December 31, 2018

B. Minutes

December 11, 2018 – Business Agenda as amended

December 18, 2018 – Business Agenda as amended

January 1, 2018 – Inauguration/Reorganization/Business as amended

C. Bills & Claims

11. Items Removed from Consent Agenda

12. Recommendations from Administration and Council/Clerk

2018-R049 Authorizing the Budget Transfer to Provide Funds into Gasoline Other Expenses Budget from the Administration Salaries and Wages Budget \$2,500.00
(2/3 vote of the majority of full membership required)

2018-R032 Authorizing the Mayor and Clerk to Execute a Professional Services Contract for the Appointment of Phoenix Advisors LLC as Financial Advisor for the Period of January 1, 2018 through December 31, 2018 - \$3,800.00

- 2018-R050** Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Tiffany Neal for Providing Health Education and Promoting Services for West Windsor Township - \$15,000.00
- 2018-R051** Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with John J. Curley LLC for certain Legal Services Relating to Real Estate Acquisition - \$22,500.00
- 2018-R052** Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with KVD Architecture Inc. to provide Architectural Services Related to the Replacement of the Cedar Roof at the Schenck Farm Museum Barn - \$3,200.00
- 2018-R053** Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Maser Consulting for the Preparation of a Housing Element and Fair Plan - \$25,000.00
- 2018-R054** Authorizing the Mayor and Clerk to Execute Contract Amendment with Spiezle Group for Reimbursable Costs Associated with the Public Bidding Documents for the Project known as Municipal Building Roof Replacement and Princeton Junction Volunteer Fire Station Roof Replacement - \$375.38
- 2018-R055** Authorizing the Business Administrator to Purchase One 80KW Kohler Natural Gas Emergency Backup Generator for Fire and Emergency Services from Generator Joe Inc. under New Jersey State Contract# 85477 - \$76,041.94
- 2018-R056** Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Van Cleef Engineering Associates for Ad-hoc Assistance to the Township Engineer for Studies or Tasks Supplemental to the In-house Engineering Services - \$3,000.00

2018-R057 Authorizing the Mayor and Clerk to Execute a Professional Service Agreement with Arora and Associates for Ad-hoc Assistance to the Township Engineer for Studies or Tasks Supplemental to the In-house Engineering Services - \$3,000.00

2018-R058 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with James F. Parvesse Ad-hoc Assistance to the Township Engineer for Studies or Tasks Supplemental to the In-house Engineering Services - \$475.00

2018-R059 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with ACT Engineers for Ad-hoc Assistance to the Township Engineer for Studies or Tasks Supplemental to the In-house Engineering Services - \$3,000.00

13. Introduction of Ordinances
14. Additional Public Comment (three-minute limit per person)
15. Council Reports/Discussion/New Business
 - Order of Council Agenda
16. Administration Updates
17. Closed Session (Room C if needed)
18. Adjournment

Minutes: January 16, 2018 – Business Session

RESOLUTION

- WHEREAS, there exists a need for specialized financial advisory services in connection with the issuance of bonds or notes of the Township of West Windsor (the “Township”) in the County of Mercer, State of New Jersey, including the planning and development of a financing strategy and structure, coordinating the financing process, providing consulting services through the actual execution of the financing and provide follow-up reporting and analyses after the transaction is complete, and
- WHEREAS, such specialized financial advisory services can be provided by Phoenix Advisors, LLC, a financial advisory group of Bordentown, New Jersey, so recognized by the financial community; and
- WHEREAS, the Local Public contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised;
- WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation accounts:
Emergency Services – Acq. of Equipment 405-2017-21-016

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The financial advisory group of Phoenix Advisors, LLC of Bordentown, New Jersey, is hereby retained through December 31, 2018 to provide the specialized financial advisory services necessary in connection with the issuance of bonds or notes by the Township.
- (2) The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law; N.J.S.A. 40A:11-5(1) (a), because it is for services performed by persons authorized by law to practice a recognized profession.
- (3) The Mayor and Clerk are hereby authorized and directed to execute an Agreement with Phoenix Advisors, LLC.
- (4) A notice of this action shall be printed once in a Township legal newspaper.

Adopted: January 29, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 29th day of January, 2018.

Sharon L. Young
Township Clerk
West Windsor Township

TRANSFER RESOLUTION 2017 APPROPRIATIONS

WHEREAS, N.J.S.A. 40 A:4-59 provides for appropriation reserve transfers during the first three months of any fiscal year: and

WHEREAS, it has been determined that appropriations requires additional funding to fulfill the purpose of said appropriations:

NOW, THEREFORE BE IT RESOLVED by the Township Council of West Windsor that the following transfers be made within the 2017 local municipal budget for the Township of West Windsor.

<u>TRANSFER FROM</u> <u>ACCOUNT NAME & NUMBER</u> <u>NUMBER</u>	<u>AMOUNT</u>	<u>TRANSFER TO</u> <u>ACCOUNT NAME &</u>
Administration- Salaries & Wages O.E. 105 04 101 A	\$ 2,500.00	Gasoline O.E. 105 57 315 A
 TOTAL	 \$ 2,500.00	

Adopted: January 29, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 29th day of January, 2018.

Sharon L. Young
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire a Master's level Health Educator as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4 or 20.5 as appropriate; and,

WHEREAS, the Health Officer has determined and certified in writing that the value of the acquisition will not exceed \$15,000; and,

WHEREAS, the anticipated term of this contract is for calendar year 2018 year; and

WHEREAS, Tiffany Neal has submitted a contract indicating she will provide the public health education supervision and direction to West Windsor Township for \$50.00 per hour for a total of 300 hours; and

WHEREAS, Tiffany Neal has completed and submitted a Business Entity Disclosure Certification which certifies that neither she, nor her business has made any reportable contributions to a political or candidate committee in West Windsor Township in the previous one year, and that the contract will prohibit the Tiffany Neal from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds available within the 2018 Municipal Operating Budget to pay for these services.

NOW THEREFORE, BE IT RESOLVED that the Township Council of West Windsor Township authorizes the Mayor and Clerk to execute the contract with Tiffany Neal as Health Educator.

Adopted: January 29, 2018

I hereby certify that the above resolution was adopted by the West Windsor Council at their meeting held on the 29th day of January, 2018.

Sharon Young
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire professional services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township is in the process of acquiring certain real estate and requires a legal expert to assist in the acquisition of same; and

WHEREAS, John J. Curley of John J. Curley LLC is licensed as an eminent domain and redevelopment law attorney; and

WHEREAS, it is the desire of the Township Council to retain John J. Curley LLC to perform such services as related to the acquisition of certain real estate; and

WHEREAS, the Township wishes to enter into an agreement with John J. Curley LLC for the aforesaid services; and

WHEREAS, the Chief Financial Officer has certified that funds for said contract are available in the following line item appropriation accounts:

Open Space Land Acquisition – Consultant Fees: 405-2016-10-004 \$15,000.00
Hall Parcels #3; #4 Open Space: 405-2017-14-001 \$7,500.00

WHEREAS, services to be performed may be retained by the Township without public advertising for bids pursuant to the Local Public Contracts Law, N.J.S.A.40A:11-5(1)(a) because the aforesaid services are professional in nature; and

WHEREAS, the Local Public Contracts Law requires a resolution authorizing the award of a contract for the services without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of West Windsor as follows:

- 1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township, Agreement for Professional Legal Services with John J. Curley LLC.
- 2) This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.

- 3) A notice of this action shall be published in the newspaper used by the Township legal publications as required by law within ten (10) days of its passage.
- 4) An executed copy of the revised Agreement between the Township and John J. Curley LLC and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.
- 5)

Adopted: January 29, 2018

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 29th day of January 2018.

Sharon L. Young
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire professional services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, it is the desire of the Township Council to retain KVD Architecture Inc. to perform architectural services as related to the replacement of the cedar roof on the barn at the Schenck Farm Museum; and

WHEREAS, the Township wishes to enter into an agreement with KVD Architecture Inc. for the aforesaid services; and

WHEREAS, the Chief Financial Officer has certified that funds for said contract are available in the following line item appropriation account:

Schenck Barn/Carriage House 405-2009-14-013 \$3,200.00

WHEREAS, services to be performed may be retained by the Township without public advertising for bids pursuant to the Local Public Contracts Law, N.J.S.A.40A:11-5(1)(a) because the aforesaid services are professional in nature; and

WHEREAS, the Local Public Contracts Law requires a resolution authorizing the award of a contract for the services without competitive bidding be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of West Windsor as follows:

- 1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township, Agreement for Professional Architectural Services with KVD Architecture Inc. of Princeton, NJ.
- 2) This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.

- 3) A notice of this action shall be published in the newspaper used by the Township legal publications as required by law within ten (10) days of its passage.
- 4) An executed copy of the revised Agreement between the Township and KVD Architecture Inc. and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: January 29, 2018

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 29th day of January 2018.

Sharon L. Young
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire professional services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, it is the desire of the Township Council to retain Maser Consulting (Darlene Green), a planning expert, to assist in the preparation of a Housing Element and Fair Share Plan to be filed with the court and to testify at trial with respect thereto; and

WHEREAS, the Township wishes to enter into an agreement with Maser Consulting for the aforesaid services; and

WHEREAS, the Chief Financial Officer has certified that funds for said contract are available in the following line item appropriation account:

Affordable Housing 106-25-210 \$25,000.00

WHEREAS, services to be performed may be retained by the Township without public advertising for bids pursuant to the Local Public Contracts Law, N.J.S.A.40A:11-5(1)(a) because the aforesaid services are professional in nature; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of West Windsor as follows:

- 1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township, Agreement for Professional Planning Services with Maser Consulting of Clinton, NJ.
- 2) This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.
- 3) A notice of this action shall be published in the newspaper used by the Township legal publications as required by law within ten (10) days of its passage.

- 4) An executed copy of the revised Agreement between the Township and Maser Consulting and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: January 29, 2018

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 29th day of January 2018.

Sharon L. Young
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor required professional architectural services on a consultant basis in conjunction with the project known as Municipal Building Roof Replacement Project and the Princeton Junction Volunteer Fire Station Roof Replacement Project; and

WHEREAS, The Spiezle Group was awarded the contract on April 24, 2017, for the total contract amount of Thirty Thousand Six Hundred Fifty Dollars (\$30,650.00); and

WHEREAS, there is a need to reimburse the Spiezle Group for production costs of public bidding documents, as outlined in their original proposal dated March 30, 2017; and

WHEREAS, the amount of reimbursable costs is Three Hundred Seventy Five Dollars and Thirty Eight Cents (\$375.38) for a total revised contract amount of Thirty One Thousand Twenty Five Dollars and Thirty Eight Cents (\$31,025.38); and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation account:

Municipal Complex Renovations	405-2016-10 001	\$375.38
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WHEREAS, said Amendment #1 to the Agreement for Professional Services has been reviewed by the Township Engineer and recommended to be executed; and

WHEREAS, services to be performed may be retained by the Township without public advertising for bids pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because the aforesaid services are professional in nature; and

WHEREAS, the Local Public Contracts Law requires a resolution authorizing the award of a contract for the services without competitive bidding be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- 1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township, Amendment #1 to the Agreement for Professional Architectural Services with the Spiezle Group of Hamilton, NJ.
- 2) This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.

- 3) All other terms and conditions of the Agreement with The Spiezle Group, dated March 30, 2017 remain in full force and effect.
- 4) An Executed copy of the revised Agreement between the Township and The Spiezle Group and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk

Adopted: January 29, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 29th day of January 2018.

Sharon L. Young
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor has determined the need for an Emergency Backup Generator for the Fire and Emergency Services Facility located at 45 Sean Kehler Way; and

WHEREAS, Generator Joe, Inc., 4723 Muirfield Court, Santa Rosa, California 95405 has been awarded New Jersey G-8054 Generators for Purchase NJ State Contract No. 85477 from 12/06/2013 to 12/05/2017 with the term extended one (1) additional year until 12/05/2018; and

WHEREAS, Generator Joe, Inc. will provide a complete turnkey system including the Emergency Generator with installation being performed by a NJ licensed electrician under the direction and control of Generator Joe, Inc.; and

WHEREAS, funding for the acquisition and installation of an Emergency Backup Generator for the Division of Fire and Emergency Services is available through the approved 2007 and 2017 Capital Budgets; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation accounts:

<u>Fire\EMS Facility – Generator & General Improvements</u>	<u>405-2017-21 019</u>	<u>\$32,491.30</u>
Account Title	Account Number	Amount
<u>Emergency Generator / Sprinkler System</u>	<u>405-2007-10 002</u>	<u>\$43,550.64</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of West Windsor that the Business Administrator is authorized to purchase and have installed one Emergency Backup Generator for the Fire and Emergency Services Facility from Generator Joe, Inc., 4723 Muirfield Court, Santa Rosa, CA 95405 for a total purchase and installation price of \$76,041.94.

Adopted: January 29, 2018

I hereby certify that the above resolution was adopted by the Township Council of the Township of West Windsor at their meeting held on the 29th day of January 2018.

Sharon L. Young
Township Clerk,
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor requires professional engineering services on a consultant basis for inspection and certification of construction performed by developers, conformance reviews, and miscellaneous engineering projects as assigned; and

WHEREAS, the Township wishes to enter into a services agreement with Van Cleef Engineering Associates for the aforesaid services; and

WHEREAS, the maximum amount of the contract is subject to the final adoption of the 2018 Local Municipal Budget and funds are available through various developers' escrow accounts and account 105-30-210 "Engineering Costs & Services: Consultants;" and

WHEREAS, additional services may be required for various capital projects as assigned and may be certified to if funds are available as certified by the Township's Chief Financial Officer; and

WHEREAS, services to be performed may be retained by the Township without public advertising for bids pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1-5(1)(a) because the aforesaid services are professional in nature; and

WHEREAS, the Local Public Contracts Law requires a resolution authorizing the award of contract for the services without competitive bidding be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a services agreement with Van Cleef Engineering Associates to cover the period January 29, 2018 through December 31, 2018.
- (2) The Agreement so authorized shall require the Provider to provide professional engineering services, including development inspection services pursuant to its proposal dated December 21, 2017. The contract is awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-1-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.

- (4) An executed copy of the Contract between the Township and Van Cleef Engineering Associates and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: January 29, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 29th day of January 2018.

Sharon L. Young
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor requires professional engineering services on a consultant basis for inspection and certification of construction performed by developers, conformance reviews, and miscellaneous engineering projects as assigned; and

WHEREAS, the Township wishes to enter into a services agreement with Arora and Associates for the aforesaid services; and

WHEREAS, the maximum amount of the contract is subject to the final adoption of the 2018 Local Municipal Budget and funds are available through various developers' escrow accounts and account 105-30-210 "Engineering Costs & Services: Consultants;" and

WHEREAS, additional services may be required for various capital projects as assigned and may be certified to if funds are available as certified by the Township's Chief Financial Officer; and

WHEREAS, services to be performed may be retained by the Township without public advertising for bids pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. because the aforesaid services are professional in nature; and

WHEREAS, the Local Public Contracts Law requires a resolution authorizing the award of contract for the services without competitive bidding being publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a services agreement with Arora and Associates to cover the period January 29, 2018 through December 31, 2018.
- (2) The Agreement so authorized shall require the Provider to provide professional engineering services, including development inspection services pursuant to its proposal dated December 21, 2017. The contract shall be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-1 because the services are professional in nature.

- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Contract between the Township and Arora and Associates and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: January 29, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 29th day of January 2018.

Sharon L. Young
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor requires professional engineering services on a consultant basis; and

WHEREAS, the Township wishes to enter into a services agreement with James F. Parvesse for the aforesaid services; and

WHEREAS, the maximum amount of the contract is subject to the final adoption of the 2018 Local Municipal Budget and funds are available through various developers' escrow accounts and account 105-30-210 "Engineering Costs & Services: Consultants;" and

WHEREAS, additional services may be required for various projects as assigned and may be certified to if funds are available as certified by the Township's Chief Financial Officer; and

WHEREAS, services to be performed may be retained by the Township without public advertising for bids pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. because the aforesaid services are professional in nature; and

WHEREAS, the Local Public Contracts Law requires a resolution authorizing the award of contract for the services without competitive bidding being publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a services agreement with James F. Parvesse to cover the period January 29, 2018 through December 31, 2018.
- (2) The Agreement so authorized shall require the Provider to provide professional Consulting Engineer services, pursuant to its proposal dated December 28, 2017. The contract shall be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-1 because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.

- (4) An executed copy of the Contract between the Township and James F. Parvesse and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: January 29, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 29th day of January 2018.

Sharon L. Young
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor requires professional engineering services on a consultant basis for inspection and certification of construction performed by developers, conformance reviews, and miscellaneous engineering projects as assigned; and

WHEREAS, the Township wishes to enter into a services agreement with ACT Engineers, Inc. for the aforesaid services; and

WHEREAS, the maximum amount of the contract is subject to the final adoption of the 2018 Local Municipal Budget and funds are available through various developers' escrow accounts and account 105-30-210 "Engineering Costs & Services: Consultants;" and

WHEREAS, additional services may be required for various capital projects as assigned and may be certified to if funds are available as certified by the Township's Chief Financial Officer; and

WHEREAS, services to be performed may be retained by the Township without public advertising for bids pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because the aforesaid services are professional in nature; and

WHEREAS, the Local Public Contracts Law requires a resolution authorizing the award of contract for the services without competitive bidding be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a services agreement with ACT Engineers, Inc. to cover the period January 29, 2018 through December 31, 2018.
- (2) The Agreement so authorized shall require the Provider to provide professional engineering services, including development inspection services pursuant to its proposal dated December 19, 2017. The contract is awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.

- (4) An executed copy of the Contract between the Township and ACT Engineers, Inc. and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: January 29, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 29th day of January 2018.

Sharon L. Young
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, there is a vacancy for an Alternate I Member on the West Windsor Zoning Board of Adjustment do to John Church being move to a Member; and

WHEREAS, Aleta Ricciardi has been serving as an Alternate II Member and has expressed her interest to continue to serve on the Zoning Board of Adjustment; and

WHEREAS, it is recommended that Aleta Ricciardi be appointed to fill the unexpired term to December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor hereby approves the appointment of Aleta Ricciardi to Alternate I Member of the Zoning Board of Adjustment with a term to expire on December 31, 2019.

Adopted: January 29, 2017

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 29th day of January 2018.

Sharon L. Young
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, there is a vacancy for an Alternate II Member on the West Windsor Zoning Board of Adjustment do to Aleta Ricciardi being move to Alternate I Member; and

WHEREAS, Michael Garzio has expressed an interest in serving on the Zoning Board of Adjustment; and

WHEREAS, it is recommended that Michael Garzio be appointed to fill the unexpired term to December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor hereby approves the appointment of Michael Garzio to Alternate II Member of the Zoning Board of Adjustment with a term to expire on December 31, 2018.

Adopted: January 29, 2017

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 29th day of January 2018.

Sharon L. Young
Township Clerk
West Windsor Township