

**MEETING TO BE BROADCAST ON COMCAST CHANNEL 27  
AND VERIZON CHANNELS 41 AND 42**

**AGENDA FOR THE REGULAR BUSINESS MEETING  
OF THE COUNCIL OF WEST WINDSOR TOWNSHIP  
271 CLARKSVILLE ROAD  
TO THE EXTENT KNOWN**

January 16, 2018

7:00 P.M.

1. Call to Order
2. Statement of Adequate Notice – January 5, 2018 to The Times and the Princeton Packet.
3. Salute to the Flag
4. Ceremonial Matters and/or Topic for Priority Consideration
5. Public Comment: (30 minutes comment period; 3-minute limit per person)
6. Administration Comments
7. Council Member Comments
8. Chair/Clerk Comments
9. Public Hearings

10. Consent Agenda

A. Resolutions

**2018-R026** Authorizing the Municipal Endorsement of the Application of Jonathan W. Bain for Membership in the New Jersey State Firemen’s Association

**2018-R046** Authorizing the Appointment of Zhigang Zhang as a Member on the Human Relations Council with a Term to Expire December 31, 2018

**2018-R047** Authorizing the Appointment of Eileen O’Donnell-Lennox as Alternate 1 Member on the Affordable Housing Committee with a Term to Expire December 31, 2020

**2018-R048** Authorizing the Appointment of Ved Gupta as an Alternate II Member on the Affordable Housing Committee with a Term to Expire December 31, 2019

B. Minutes

November 13, 2017 – Business Session - as amended

November 27, 2017 – Closed Session - as amended

November 27, 2017 – Business Session – as amended

December 11, 2017- Closed Session – as amended

C. Bills & Claims

11. Items Removed from Consent Agenda

12. Recommendations from Administration and Council/Clerk

**2018-R027** Authorizing the Mayor and the Clerk to Execute a Shared Service Agreement with Hamilton Township for the Utilization of Certain Services of the Hamilton Township Ecological Facility for the Disposal of Brush/Leaves and to Pickup Mulch/Wood Chips - \$75,000.00

**2018-R028** Re-Appointment of Kelly A. Montecinos as Tax Collector for a Four-Year Term Effective January 1, 2018

**2018-R029** Approval of the Governor's Council on Alcoholism and Drug Abuse Municipal Alliances Grant – Local Match is \$2,873.00 which is 50% of Cash Match shown \$5,746.00

**2018-R030** Authorizing the Mayor and Clerk to Execute a Professional Services Contract for the Appointment of Ruderman, Horn, Esmerado as Labor Attorney for the Period of January 1, 2018 through December 31, 2018 - \$50,000.00

**2018-R031** Authorizing the Mayor and Clerk to Execute a Professional Services Contract for the Appointment of McManimon, Scotland & Bauman LLC as Bond Counsel for the Period of January 1, 2018 through December 31, 2018 - \$40,000.00

**2018-R032** Authorizing the Mayor and Clerk to Execute a Professional Services Contract for the Appointment of Phoenix Advisors LLC as Financial Advisor for the Period of January 1, 2018 through December 31, 2018 - \$3,800.00

**2018-R033** Authorizing the Mayor and Clerk to Execute a Professional Services Contract for the Appointment of Warren M. Korecky, CPA, RMA a Partner in the Firm of Suplee, Clooney & Company for the Period of January 1, 2018 through December 31, 2018 - \$26,900.00 Audit and \$550.00 Review of LOSAP

- 2018-R034** Authorizing the Mayor and Clerk to Execute a Professional Services Contract for the Appointment of Sockler Realty Services Group Inc. for Various Valuation Analysis for Tax Appeal Defense for the Period of January 1, 2018 through December 31, 2018 - \$1,000.00
- 2018-R035** Authorizing the Mayor and Clerk to Execute a Professional Services Contract for the Appointment of Harry Haushalter, Esquire for Special Tax Counsel for Tax Appeal Defense for the Period of January 1, 2018 through December 31, 2018 - \$40,000.00
- 2018-R036** Authorizing the Mayor and Clerk to Execute a Professional Services Contract for the Appointment of Piazza & Associates as Consultant to Perform Affordable Housing Services for the Period of January 1, 2018 through December 31, 2018 - \$18,000.00
- 2018-R037** Authorizing the Business Administrator to Purchase a 2018 108SD Conventional Chassis and 108 inch BBC Flat Roof Aluminum Conventional Cab and Extended Warranty from Campbell Freightliner LLC under Educational Services Commission of New Jersey ESCNJ Co-op #65 - \$97,375.29
- 2018-R038** Authorizing the Business Administrator to Purchase a Galion Model 453U SS Dump Body from Trius Inc. under Educational Services Commission of New Jersey ESCNJ Co-op #65 - \$60,298.09
- 2018-R039** Authorizing the Mayor and Clerk to Execute a Shared Services Agreement with Hamilton Township Health Department for the Provision of Sexually Transmitted Disease Testing and Preventative Clinical Service for Children - \$1,100.00

**2018-R040** Authorizing the Mayor and Clerk to Execute a Renewal of a Rental Agreement with Apollo Lodge in Hightstown for Office Space for the Purpose of Holding a Well-Child Clinic - \$2,000.00

**2018-R041** Authorizing the Mayor and Clerk to Execute a Contract Amendment with Spiezele Group for Reimbursable Costs Associated with the Public Bidding Documents for the Project known as Renovations to the Township Owned US Postal Facility for the Divisions of Health and Recreation - \$515.53

**2018-R042** Authorizing the Mayor and Clerk to Execute a Contract with Mecco Inc. for the Glenview Drive Improvements Project - \$274,192.50

**2018-R043** Authorizing the Business Administrator to Execute Change Order #1 with Levy Construction Company for Supplemental Items and Project Close-Out for the Project known as Post Office Alterations for Health and Recreation Departments - \$40,766.69

**2018-R044** Authorizing the Mayor and Clerk to Execute Grant Agreement with the County of Mercer for the Hall Property Block 33 Lot 2.01 & 3

**2018-R045** Authorizing a Third Release of Funds as Partial Reimbursement of Expenditures towards an Off-tract Road Improvement PB05-03MR to West Windsor Gardens LLC - \$250,000

13. Introduction of Ordinances
14. Additional Public Comment (three-minute limit per person)
15. Council Reports/Discussion/New Business
16. Administration Updates
17. Closed Session (Room C if needed)

18. Adjournment

Minute Distribution:     December 11, 2017 – Business Session  
                              December 18, 2107 – Business Session  
                              January 1, 2018 – Inauguration/Reorganization/Business

RESOLUTION

WHEREAS, Jonathan W. Bain, a member of the West Windsor Fire and Emergency Services, has applied for membership in the New Jersey State Firemen's Association; and

WHEREAS, his application is complete in all ways.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that it hereby authorizes the municipal endorsement of the application of Jonathan W. Bain for membership in the New Jersey State Firemen's Association.

Adopted: January 16, 2018

I hereby certify that this is a true copy of a resolution adopted by the West Windsor Township Council at their meeting held on the 16<sup>th</sup> day of January, 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, the "Uniformed Shared Services and Consolidation Act," N.J.S.A. 40A:65-1 et. seq, permits local units of this State to enter into a contract with any other local unit for the joint provision within their combined jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdictions; and

WHEREAS, the Township of Hamilton operates the Hamilton Township Ecological Facility located on Kuser Road in Hamilton Township (hereinafter "Ecological Facility"); and

WHEREAS, West Windsor Township and Hamilton Township share mutual interest and objectives in the desire to utilize certain services of the Ecological Facility and have mutually agreed upon the attached shared services agreement that permits the Department of Public Works to dispose of brush and pick-up bulk mulch and wood chips; and

WHEREAS, West Windsor Township opts to exercise the third (3) year of a nine (9) year agreement and will pay Hamilton Township a grand total of Seventy- Five Thousand Dollars (\$75,000) in quarterly allotments for the term of the Agreement January 1, 2018 through December 31, 2018 in consideration for the services and materials rendered and provided; and

WHEREAS, a Shared Services Agreement has been drafted pursuant to N.J.S.A. 40A:65-1 et seq. effectuating the intent of the parties and is annexed hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the signing of the Shared Services Agreement by the Mayor and Clerk be and hereby is authorized.

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16<sup>th</sup> day of January, 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township



RESOLUTION

WHEREAS, in accordance with N.J.S.A. 40A:9-141 et.seq. the Township of West Windsor is required to have a certified Tax Collector; and

WHEREAS, in accordance with N.J.S.A. 40A:9-142 et.seq, every municipal tax collector shall hold her office for the term of 4 years from the first day of January next following her appointment; and

WHEREAS, Kelly A. Montecinos was appointed as Tax Collector on March 1, 2017; and

WHEREAS, Kelly A. Montecinos is fully certified and has demonstrated strong, professional accomplishments while serving as Tax Collector; and

WHEREAS, the Mayor, Business Administrator and Chief Financial Officer recommend that Kelly A. Montecinos be re-appointed as Tax Collector for a four year term effective January 1, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor, County of Mercer, and State of New Jersey that effective January 1, 2018, Kelly A. Montecinos be and is hereby re-appointed the Tax Collector for West Windsor Township for a term of four (4) years effective January 1, 2018.

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January, 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

Governor’s Council on Alcoholism and Drug Abuse  
 Grant Term July 1, 2018 to June 30, 2019  
 Resolution

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Council of the Township of West Windsor, County of Mercer, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, Township of West Windsor was approved for a Municipal Alliance grant for the July 1, 2018 through June 30, 2019 grant term; and

WHEREAS, funding has been made available to the West Windsor-Plainsboro Municipal Alliance in the amount of \$22,984.00 for the period of July 1, 2018 to June 30, 2019, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the funding.

WHEREAS, Certification of Funds has been received from the Chief Financial officer and funds of said contract are available in the following line item and appropriation accounts:  
 Account Title: Municipal Alliance Grant Contribution

07/01/2018-12/31/2018	105-95-599	\$1,436.60
01/01/2019-06/30/2019	105-95-599	\$1,436.50

NOW, THEREFORE, BE IT RESOLVED that the Township of West Windsor does hereby authorize the submission of the grant for the West Windsor-Plainsboro Municipal Alliance grant in the amount of:

DEDR	\$ 22,984.00
Cash Match	\$ 5,746.00
In-Kind	\$ 17,238.00

The Township of West Windsor Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_  
 Hemant Marathe, Mayor

CERTIFICATION

I, Sharon Young, Municipal Clerk of the Township of West Windsor, County of Mercer, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township of West Windsor, NJ on this 16th day of January, 2018.

\_\_\_\_\_  
 Sharon L. Young  
 Township Clerk  
 West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire a labor attorney and related legal services; and

WHEREAS, the term of the contract is January 1, 2018 through December 31, 2018; and

WHEREAS, Ruderman, Horn & Esmerado, to provide labor attorney and related legal services including but not limited to collective bargaining negotiations, grievances, administrative proceedings, arbitration, litigation and other projects authorized by the Business Administrator and/or Director of Law; and

WHEREAS, the Township Chief Financial Officer has certified that funding for the labor attorney and related legal services is available in the account entitled:

Legal Consulting Services – 105-46-210 \$50,000.00.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor as follows:

1. The law firm of Ruderman, Horn & Esmerado of Springfield, New Jersey is hereby retained through December 31, 2018 to provide labor attorney services as needed.
2. This contract is being awarded without competitive bidding as a “professional service” in accordance with N.J.S.A 40A:11-5(1) (a) of the Local Public Contracts Law; and
3. The Mayor and Township Clerk are hereby authorized and directed to execute an agreement with Ruderman, Horn & Esmerado.
4. A notice of this action shall be printed once in a Township legal newspaper.

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, there exists a need for specialized legal services in connection with the authorization and the issuance of bonds or notes and for the redevelopment project of the Township of West Windsor (the “Township”) in the County of Mercer, State of New Jersey, and

WHEREAS, such specialized legal services can be provided by McManimon, Scotland & Baumann, LLC of Roseland, New Jersey, so recognized by the public finance and redevelopment community; and

WHEREAS, the Local Public contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised;

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation accounts:

Princeton Jct. Redevelopment 405-2009-15-001	\$40,000.00
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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township Of West Windsor as follows:

- (1) The law firm of McManimon, Scotland & Baumann, L.L.C. of Roseland, New Jersey, is hereby retained through December 31, 2018 to provide the specialized legal services necessary in connection with 1) the authorization and the issuance of bonds or notes by the Township and 2) the redevelopment project.
- (2) The Mayor and Township Clerk are hereby authorized and Directed to execute an agreement with McManimon, Scotland & Baumann, L.L.C.
- (3) A notice of this action shall be printed once in a Township legal newspaper.

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

## RESOLUTION

- WHEREAS, there exists a need for specialized financial advisory services in connection with the issuance of bonds or notes of the Township of West Windsor (the “Township”) in the County of Mercer, State of New Jersey, including the planning and development of a financing strategy and structure, coordinating the financing process, providing consulting services through the actual execution of the financing and provide follow-up reporting and analyses after the transaction is complete, and
- WHEREAS, such specialized financial advisory services can be provided by Phoenix Advisors, LLC, a financial advisory group of Bordentown, New Jersey, so recognized by the financial community; and
- WHEREAS, the Local Public contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised;
- WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation accounts:  
Emergency Services – Acq. of Equipment 405-2017-21-016

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The financial advisory group of Phoenix Advisors, LLC of Bordentown, New Jersey, is hereby retained through December 31, 2018 to provide the specialized financial advisory services necessary in connection with the issuance of bonds or notes by the Township.
- (2) The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law; N.J.S.A. 40A:11-5(1) (a), because it is for services performed by persons authorized by law to practice a recognized profession.
- (3) The Mayor and Clerk are hereby authorized and directed to execute an Agreement with Phoenix Advisors, LLC.
- (4) A notice of this action shall be printed once in a Township legal newspaper.

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January, 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

## RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire Professional Auditing Service as a fair and open contract and pursuant to N.J.S.A.19:44A-20.5, and

WHEREAS, Suplee, Clooney and Company, has completed and submitted a Business Entity Disclosure Certification which certifies that Suplee, Clooney and Company has not made any reportable contributions to a political or candidate committee in the Township of West Windsor in the previous year, and that the contract will prohibit Suplee, Clooney and Company from making any reportable contributions through the term of the contract; and

WHEREAS, the Township's Business Administrator, Chief Financial Officer and Mayor recommend that Warren M. Korecky., CPA, RMA, a partner in the firm of Suplee, Clooney and Company, is appointed to fulfill the requirements of the State of New Jersey for the purposes of an annual audit; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation accounts:

2017 Audit and Accounting Service Other Expenses

105-07-203A            \$27,450.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor:

1. The Mayor and Township Clerk are hereby authorized and directed to execute an agreement with Warren M. Korecky as the Township Auditor through December 31, 2018, as set forth in the attached agreement; and
2. The Agreement so authorized shall require the provider to perform Professional Auditing Services. The Contract shall be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1) (a) (i) because the services are "Professional in nature".
3. A notice of this action shall be published in the newspaper used by the Township for Legal Publications as required by law within ten (10) days of its passage.

4. An executed copy of the Contract between the Township and Suplee, Clooney & Company and copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th the day of January, 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire additional valuation services pursuant to the municipal wide revaluation as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Sockler Realty Services Group, Inc. has completed and submitted a Business Entity Disclosure Certification; and

WHEREAS, the Township wishes to enter into an agreement with Sockler Realty Services Group, Inc. for the aforesaid services; and

WHEREAS, are available as certified by the Chief Financial Officer in the appropriations entitled:

Legal/Litigation	105-46-228	\$1,000.00
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NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that:

1. The Mayor and Township Clerk are hereby authorized and directed to execute an agreement with Sockler Realty Services Group, Inc., as a Consultant, through December 31, 2018 as set forth in the attached agreement; and
2. This contract is being awarded without competitive bidding as a “professional service” in accordance with N.J.S.A 40A:11-5(1) (a) of the Local Public Contracts Law; and
3. A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
4. An executed copy of the Contract between the Township and Sockler Realty Service Group, Inc. and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at its meeting held on the 16th day of January 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township



RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire additional legal services pursuant to the defense of assessment appeals as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and,

WHEREAS, the anticipated term of this contract is 12 months; and

WHEREAS, Harry Haushalter, Esquire has completed and submitted a Business Entity Disclosure Certification; and

WHEREAS, the Township wishes to enter into an agreement with Harry Haushalter, Esquire for the aforesaid services; and

WHEREAS, are available as certified by the Chief Financial Officer in the appropriations entitled:

Legal/Litigation	105-46-228	\$40,000.00
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NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that:

1. The Mayor and Township Clerk are hereby authorized and directed to execute an agreement with Harry Haushalter, Esquire, as Special Tax Counsel, through December 31, 2018 as set forth in the attached agreement; and
2. This contract is being awarded without competitive bidding as a “professional service” in accordance with N.J.S.A 40A:11-5(1) (a) of the Local Public Contracts Law; and
3. A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
4. An executed copy of the Contract between the Township and Harry Haushalter, Esquire and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at its meeting held on the 16th day of January, 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

## RESOLUTION

WHEREAS, the Township is in need of a consultant to assist in compliance with our obligations and desire to provide quality affordable housing in West Windsor Township; and

WHEREAS, it is in the Township's best interests to continue our past agreement with Piazza & Associates to perform such affordable housing services for ongoing and new projects; and

WHEREAS, services to be performed may be retained by the Township without public advertising for bids pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. because the aforementioned services are professional in nature; and

WHEREAS, the Local Public Contracts Law requires a resolution authorizing the award of contract for the services without competitive bidding being publicly advertised;

WHEREAS, the professional services agreements attached hereto appropriately sets forth the obligation of the parties with respect to such services;

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation accounts:

Affordable Housing	Consultant Fees 106-25-10	\$18,000.00
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NOW, THEREFORE, BE IT RESOLVED on this that the Mayor and Clerk are authorized and instructed to execute the professional services agreement in the form attached hereto; and

1. The Agreement so authorized shall require the Provider to provided professional consulting services as outlined in the agreement that shall be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-1 because the services are professional in nature; and
2. A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage; and
3. An executed copy of the Agreement between the Township of West Windsor and Piazza & Associates and a copy of this Resolution shall be on file and available to the public for inspection in the office of the Township Clerk.

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the West Windsor Council at meeting held on the 16th day of January, 2018.

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Sharon Young  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor needs to purchase one (1) 2018 108SD Conventional Chassis and 108 inch BBC Flat Roof Aluminum Conventional Cab and extended warranty; and

WHEREAS, West Windsor Township is a member of the Educational Services Commission of New Jersey (ESCNJ) and the Conventional Chassis and BBC Flat Roof Aluminum Conventional Cab and extended warranty are available from Campbell Freightliner, LLC under ESCNH 16-17-16, Class 8 truck bid for \$97,375.29; and

WHEREAS, funds for the equipment are available under the 2017 Capital Budget; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said equipment in the following account:

Public Works-Acquisition of Equipment 405-2017-21-025 \$97,375.29

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of West Windsor that the Business Administrator is authorized to purchase one (1) 2018 108SD Conventional Chassis and 108 inch BBC Flat Roof Aluminum Conventional Cab and extended warranty from Campbell Freightliner LLC, 1015 Cranbury South River Road, South Brunswick, NJ for a total purchase price of \$97,375.29.

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the Township Council of the Township of West Windsor at their meeting held on the 16<sup>th</sup> day of January, 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor needs to purchase one (1) Galion Model 453U SS Dump Body; and

WHEREAS, West Windsor Township is a member of the Educational Services Commission of New Jersey (ESCNJ) and the Galion Model 453U SS Dump Body is available from Trius Inc. under ESCNJ 16-17-16 Class 8 truck bid for \$60,298.09; and

WHEREAS, funds for the equipment are available under the 2017 Capital Budget; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said equipment in the following account:

Public Works-Acquisition of Equipment 405-2017-21-25	\$60,298.09
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NOW, THEREFORE, BE IT RESOLVED, by the Township Council of West Windsor that the Business Administrator is authorized to purchase one (1) Galion Model 453U SS Dump Body from Trius Inc., 5049 Industrial Road, Farmingdale, NJ 07727 for a total purchase price of \$60,298.09.

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the Township Council of the Township of West Windsor at their meeting held on the 16<sup>th</sup> day of January, 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, West Windsor Township is in need of provision of certain local public health services (services related to STD's); and

WHEREAS, West Windsor Township is desirous of entering into a Shared Services Agreement for the provision of certain public health services (services related to STD's) from Hamilton Township; and

WHEREAS, a Shared Services Agreement has been drafted pursuant to N.J.S.A. 40A:65-1 et. seq. effectuating the intent of the parties.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Clerk are hereby authorized to execute the Shared Services Agreement with Hamilton Township for the provision of certain public health services related to STD's and preventative clinical services for children.

Adopted: January 16, 2018

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January, 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, West Windsor Township is in need of office space to provide local public health services of a Well Child Clinic; and

WHEREAS, the Hightstown Apollo Lodge #41 F&AM has available space located at 535 North Main Street, Hightstown, NJ and is desirous of entering into a rental agreement to provide designated space for use by West Windsor Township Health Department for purposes of conducting a Well Child Clinic, and

WHEREAS, a rental contract has been contracted effectuating the intent of the parties.

NOW, THEREFORE, BE IT RESOLVED, the Health Officer and Clerk are hereby authorized to execute the contract with Hightstown Apollo Lodge #41 F&AM for rental of the office space at 535 North Main Street, Hightstown, NJ.

Adopted: January 16, 2018

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January, 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor required professional architectural services on a consultant basis in conjunction with the project known as Renovations to the Township Owned US Postal Facility for the Divisions of Health and Recreation; and

WHEREAS, The Spiezle Group was awarded the contract on April 4, 2016, for the total contract amount of Fifty Seven Thousand Two Hundred Dollars (\$57,200.00); and

WHEREAS, there is a need to reimburse the Spiezle Group for production costs of public bidding documents, as outlined in their original proposal dated March 8, 2016 (attached); and

WHEREAS, the amount of reimbursable costs is Five Hundred Fifteen Dollars and Fifty Three Cents (\$515.53) for a total revised contract amount of Fifty Seven Thousand Seven Hundred Fifteen Dollars and Fifty Three Cents (\$57,715.53); and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation account:

Municipal Complex Renovations	405-2016-10 001	\$515.53
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WHEREAS, said Amendment #1 to the Agreement for Professional Services has been reviewed by the Township Engineer and recommended to be executed; and

WHEREAS, services to be performed may be retained by the Township without public advertising for bids pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because the aforesaid services are professional in nature; and

WHEREAS, the Local Public Contracts Law requires a resolution authorizing the award of a contract for the services without competitive bidding be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- 1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township, Amendment #1 to the Agreement for Professional Architectural Services with the Spiezle Group of Hamilton, NJ.
- 2) This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.

- 3) All other terms and conditions of the Agreement with The Spiezle Group, dated March 8, 2016 remain in full force and effect.
- 4) An Executed copy of the revised Agreement between the Township and The Spiezle Group and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township



RESOLUTION

WHEREAS, the Township of West Windsor has determined the need to construct improvements to Glenview Drive; and

WHEREAS, said contracts were put out to public bid seeking bids for this project, and said bids were opened on Thursday, November 9, 2017; and

WHEREAS, the Township has received ten (10) bids from the following bidders:

<u>Company</u>	<u>Base Bid</u>
Meco, Inc.	\$274,192.50
JGT Construction, Inc.	\$293,150.00
S Brothers	\$293,593.19
S & G Paving	\$297,631.00
Earle Asphalt Co.	\$303,713.13
Black Rock	\$339,684.00
Lucas Construction	\$341,633.00
Topline Construction	\$343,509.08
Lucas Brothers	\$352,000.00
RTW Construction	\$383,180.00

WHEREAS, the Township staff has reviewed all bids and determined that the lowest responsible and responsive bid, was submitted by Meco, Inc.; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation accounts:

<u>Roadway Improvements</u>	<u>405-2016-09 005</u>	<u>\$274,192.50</u>
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>

NOW, THEREFORE, BE IT RESOLVED, by the Township of West Windsor that the contract for the Glenview Drive Improvements Project be awarded to Meco, Inc., 37 Prodelin Way, Millstone, NJ 07726 and the Mayor and Clerk are authorized to execute said contract.

NOW BE IT FURTHER RESOLVED, this contract is awarded pursuant to a fair and open process.

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the Township Council of the Township of West Windsor at their meeting held on the 16th day of January 2018.

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Sharon L. Young  
 Township Clerk  
 West Windsor Township

## RESOLUTION

WHEREAS, West Windsor Township awarded a construction contract in the amount of \$866,600.00 on April 24, 2017 (Resolution 2017-R125) to Levy Construction Company, Inc. for the project known as Post Office Alterations for Health and Recreation Departments; and

WHEREAS, A Certification of Funds for the original contract was received from the Chief Financial Officer and funds for said contract were available in the following line item appropriation accounts:

<u>Renovation Municipal Complex</u>	<u>405-2000-19 010</u>	<u>\$19,558.29</u>
Account Title	Account Number	Amount
<u>Municipal Facilities</u>	<u>405-2003-24 010</u>	<u>\$22,319.88</u>
Account Title	Account Number	Amount
<u>Municipal Facilities</u>	<u>405-2004-15 010</u>	<u>\$124,629.51</u>
Account Title	Account Number	Amount
<u>Municipal Bldg. Improv/Structure Demolition</u>	<u>405-2007-10 003</u>	<u>\$72,604.86</u>
Account Title	Account Number	Amount
<u>Municipal Facilities/Related Improvements</u>	<u>405-2008-11 002</u>	<u>\$109,875.00</u>
Account Title	Account Number	Amount
<u>Municipal Facilities/Related Improvements</u>	<u>405-2009-14 002</u>	<u>\$109,875.00</u>
Account Title	Account Number	Amount
<u>Municipal Facilities/Related Improvements</u>	<u>405-2010-18 002</u>	<u>\$30,644.45</u>
Account Title	Account Number	Amount
<u>Municipal Bldg. Improv/Green Energy Audit</u>	<u>405-2011-14 002</u>	<u>\$50,000.00</u>
Account Title	Account Number	Amount
<u>Municipal Administration Bldg. Improvement</u>	<u>405-2012-08 002</u>	<u>\$25,000.00</u>
Account Title	Account Number	Amount
<u>Municipal Complex Improvements – Arch Fees</u>	<u>405-2012-09 001</u>	<u>\$750.00</u>
Account Title	Account Number	Amount
<u>Municipal Administration Bldg. Improvement</u>	<u>405-2013-09 002</u>	<u>\$25,000.00</u>
Account Title	Account Number	Amount
<u>Municipal Administration Bldg. Improvement</u>	<u>405-2014-13 002</u>	<u>\$25,000.00</u>
Account Title	Account Number	Amount
<u>Municipal Administration Bldg. Improvement</u>	<u>405-2015-06 002</u>	<u>\$25,000.00</u>
Account Title	Account Number	Amount
<u>Municipal Administration Bldg. Improvement</u>	<u>405-2016-09 012</u>	<u>\$25,000.00</u>
Account Title	Account Number	Amount
<u>Municipal Complex Renovation</u>	<u>405-2016-10 001</u>	<u>\$208,076.76</u>
Account Title	Account Number	Amount

WHEREAS, Final Change Order No. 1 accounts for an increase of \$40,766.69 (4.70%) associated with supplemental items and project closeout including:

- Internal utility conflicts that were installed and not documented during the previous US Postal renovations.
- Code requirements for existing and nonfunctional electrical service lines located above the suspended ceilings in the new common areas.
- Installation of child care stations in both bathrooms.
- Installation of a larger public transaction window for the lobby. The standard window installed at the mandated handicap height presented visual difficulties for the staff and public.
- Removal of nonfunctional existing components associated with the Fire Alarm System as required by the Code.
- Replacement of existing broken emergency light fixture in kitchen

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation accounts:

<u>Municipal Complex Renovation</u>	<u>405-2016-10 001</u>	<u>\$40,766.69</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that Final Change Order No. 1 for supplemental items and project closeout is hereby approved, adjusting the original contract amount of \$866,600.00 to a revised contract amount of \$907,366.69.

NOW BE IT FURTHER RESOLVED, that the Township Business Administrator is hereby authorized to execute Final Change Order No. 1 for supplemental items and project closeout.

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the Township Council of the Township of West Windsor at their meeting held on the 16th day of January 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, the Hall property, Parcels #3 & #4, identified as Block 33, Lots 2.01 & 3 is part of the West Windsor Township Open Space Acquisition Plan; and

WHEREAS, West Windsor Township has made application to the Mercer County Open Space Preservation Board for financial assistance under the Mercer County Municipal and Non-profit Assistance Program; and

WHEREAS, West Windsor Township has submitted an application in accordance with the Mercer County Open Space and Recreation Plan and has agreed to hold and use the premises in accordance with such plan; and

WHEREAS, the County has reviewed said application and has found it to be in conformance with the scope and intent of the Mercer County Open Space and Recreation Plan and has approved West Windsor's request for funding; and

WHEREAS, in consideration of the award of funding (\$600,000.00), and in accordance with the application heretofore filed, the County and West Windsor Township agree to perform in accordance with the terms and conditions set forth in this Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor, County of Mercer, State of New Jersey that the Mayor and Township Clerk are hereby authorized and directed to execute the Project Agreement in the form attached hereto.

Adopted: January 16, 2018

I hereby certify this is a true copy of a Resolution adopted by the West Windsor Township Council at its meeting held on the 16<sup>th</sup> day of January 2018.

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Sharon Young  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, on August 29, 2016 West Windsor Township authorized and directed the release of \$72,701.00 to West Windsor Gardens, LLC, located at 90 Woodbridge Center Drive, Suite 600, Woodbridge, NJ 07095 (hereafter referred to as “the Developer”) as partial reimbursement of the off-tract road improvement expenditures constructed as part of an application known as West Windsor Gardens (PB05-03); and

WHEREAS, the Township Engineer issued an updated finding that the Developer has expended \$1,614,087.91 towards the construction of the intersection improvements to date, which exceeds the off-tract road improvement obligations of \$898,609.52; and

WHEREAS, on April 10, 2017 West Windsor Township authorized and directed the release of a second payment of \$250,000.00 to the Developer as partial reimbursement of the off-tract road improvement expenditures so as to provide funding for the completion of remaining punchlist items; and

WHEREAS, all values are subject to final adjustments upon completion of all work and final verification of all costs; and

WHEREAS, the Township Engineer recommends that a third reimbursement of funds to the Developer, based on initiation of the completion of the punchlist work, and as continued demonstration of good faith on the part of the Township, be made as follows:

<u>Account#</u>	<u>Account Title</u>	<u>Amount</u>
405-2010-19001	Meadow Road Improvements	\$250,000.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the Treasurer is hereby authorized and directed to release to the Developer the partial reimbursement of the off-tract road improvement expenditures, as recommended.

ADOPTED: January 16, 2018

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 16<sup>th</sup> day of January 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, a vacancy exists for a Member on the Human Relations Council; and

WHEREAS, Zhigang Zhang has expressed his interest in being appointed as a Member of the Human Relations Council; and

WHEREAS, it is recommended that Zhigang Zhang be appointed to fill this vacancy which expires on December 31, 2018; and

WHEREAS, Mayor Hemant Marathe recommends this appointment and seeks the Council's consent to appoint Zhigang Zhang to the Human Relations Council.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor hereby approves (consents to) the following Human Relations Council appointment:

Zhigang Zhang	Member	Term to Expire	12/31/2018
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Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16<sup>st</sup> day of January, 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, there is a vacancy for the Alternate I member position on the Affordable Housing Committee; and

WHEREAS, Eileen O'Donnell-Lennox has expressed her interest in serving as an Alternate I member on the Affordable Housing Committee; and

WHEREAS, it is recommended that Eileen O'Donnell-Lennox be appointed with a term to expire December 31, 2020; and

WHEREAS, Mayor Hemant Marathe recommends this appointment and seeks the Council's consent to appoint Eileen O'Donnell-Lennox to the Affordable Housing Committee.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor hereby approves (consents to) the following Affordable Housing Committee appointment:

Eileen O'Donnell-Lennox    Alternate I Member    Term Expires    12/31/2020

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16<sup>th</sup> day of January, 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township

RESOLUTION

WHEREAS, there is a vacancy for the Alternate II position on the Affordable Housing Committee; and

WHEREAS, Ved Gupta has expressed his interest in being considered for appointment as an Alternate II member on the Affordable Housing Committee; and

WHEREAS, it is recommended that Ved Gupta be appointed with a term to expire December 31, 2019; and

WHEREAS, Mayor Hemant Marathe recommends this appointment and seeks the Council's consent to appoint Ved Gupta to the Affordable Housing Committee.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor hereby approves (consents to) the following Affordable Housing Committee appointment:

Ved Gupta    Alternate II    Term Expires    12/31/2019

Adopted: January 16, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16<sup>st</sup> day of January, 2018.

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Sharon L. Young  
Township Clerk  
West Windsor Township